

# Village of Gilman

P.O. Box 157  
Gilman, WI 54433-0157

## Regular Meeting

Wednesday, January 8, 2025 6PM  
Municipal Building  
385 East Main Street  
Gilman, WI 54433

## Minutes

Village President Jane DeStaercke called the regular meeting to order in open session at 6:00PM. Board members present were Jane DeStaercke, Cheryl Rosemeyer, Mark Person, Robert Preston, Russell Baker, Ericka Motte, and Dee Bornheimer. Village Public Works Director Dave Kroeplin, Village Clerk Candice Grunseth and Police Chief Tom Tallier were present. Mandee Ellis of Star News was present.

Village Trustee Robert Preston led the Pledge of Allegiance.

Special Order of Business:

Public Comment: Derrick Romig was present to discuss the concerns of the three empty/abandoned mobile homes/trailers in the Palmer court. Police Chief Tom Tallier stated that he has tried to contact the Mobile Home Court manager and has not gotten any response in the past month. This will be addressed in the Police report.

Trustee Russell Baker made a motion to approve the following minutes and Trustee Ericka Motte seconded the motion: Regular Board Meeting December 11, 2024, Finance Committee on January 6, 2025; All were in favor.

A motion by Trustee Cheryl Rosemeyer and seconded by Trustee Mark Person to approve the vouchers/bills as presented. POOLED CASH for SSCU 32660-32669 & FORWARD 15023-15065 and vouchers V107-V1107, WRS/WDC/TASC/EFTPS/DOR, Journal Entries JE-0549-JE-0556 and none for Restricted, CDBG, or RLF. The motion carried on a roll call vote of 7-0.

### **Reports:**

President Jane DeStaercke talked about the Wastewater permit for WWTF and needing a meeting.

Treasurer's Report – Fran Prasnicky had a written report that was in the packet for the fund balances for December 12, 2024 through January 8, 2025 for the pooled cash accounts and the other accounts. Trustee Cheryl Rosemeyer made a motion to approve the Treasurer's report and Trustee Russell Baker seconded the motion. All were in favor.

Chief of Police Tom Tallier had written a report for the Board and noted the 13 new complaints for December. Tom ran a Toy Drive with Dollar General, and it went really well. He held an event at the school and disbursed the toys to the elementary students. He also worked with the Shop with a Local Hero- through Walmart in Medford and six Gilman students were selected to shop with him. He used up his vacation for the year 2024.

Public Works Director Dave Kroeplin had a written report for the Village Board. Dave discussed the brushing for the trails for the Village park area for walking and snowmobile use. He also discussed the water leak that was in the Village and that Grady had to do an emergency locate at the trailer court. Derrick Romig from Romig's Hardware said Grady is great to work with and doing a great job for the Village.

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Clerk's Report – A copy of the Clerk's report was in the Board packet for review. Village Clerk Candice Grunseth noted that Jim Flood wanted to look to be an employee of the Village for zoning inspection this is on the agenda. Also the importance of having a Special Meeting with Larry Gotham and Brook of Rural Water on the DNR permit issuance. I have not heard anything further about the IDLE Site Grant or the Small business development Grant that I worked with Chamber of Commerce and the City of Medford on.

The 2024 end of year Budget was emailed to the Village board, and we finished over 100% for income and under 100% on expenses. Clerk Candice noted the one week into 2025 budget with income at 1.62% and expenses at 1.03%

**OLD BUSINESS:**

The Planning Committee Candice sent over all suggested changes to Autumn of NWRP. She sent an email back and Candice forward that email to all Planning members and Board members. Scott Nagel and Lynn Rosemeyer responded from Planning and Jane for Planning and the Board. Candice stated a meeting needs to be set and it Planning is scheduled for Tuesday January 21, 2025 at 2PM.

At this time there was no action on the Capital Improvement Plan and Trustee Russell Baker and Village Clerk Candice Grunseth haven't had time to sit down and go over the 2002 plan and review the current asset and inventory lists. There have been no other suggestions from any board members at this time.

**NEW BUSINESS:**

Trustee Cheryl Rosemeyer made a motion to approve the Part Time Salaried Employee Agreement for James Flood as the Village Zoning Administrator and Trustee Mark Person seconded the motion. This agreement includes mileage and Per Diem reimbursement. The motion carried on a roll call vote of 7-0.

President Jane DeStaercke made a motion to approve the 2025 Engagement Letter with Baumann Associates and seconded by Trustee Russell Baker. The motion carried on a roll call vote of 7-0.

Village Clerk Candice Grunseth stated that Trustee Cheryl Rosemeyer suggested the need for a Special Meeting with the engineer and Rural Water to discuss the DNR permit issuance and what it entails for the Village. The Village plans to meet Tuesday, January 21, 2025 at 4PM. Village Clerk Candice Grunseth noted she cannot be present and a note taker would be needed. Trustee Dee Bornheimer volunteered to take the minutes.

Committee dates were set as follows:

Finance committee on February 10, 2025 @ 2:30PM

Parks meeting on Tuesday February 4, 2025 @ 6PM

Public Safety on Tuesday February 4, 2025 @5:30PM

Plan Commission, Improvements, Personnel, Tree Board and Public Safety are not scheduled.

Agenda Items: Comp Plan, CIP, Mobile Home Courts, Park Bridge, Wastewater Permit Issuance

The meeting adjourned at 6:53pm motion from Trustee Bob Preston and seconded by Trustee Ericka Motte. Motion carried all in favor.

**Candice Grunseth, WCMC**  
**Village Clerk**