

# Village of Gilman

P.O. Box 157  
Gilman, WI 54433-0157

## Regular Meeting

Wednesday, August 14, 2024 / 6:00 PM  
Gilman Municipal Building  
385 East Main Street  
Gilman, WI 54433

## Minutes

Village President Jane DeStaercke called the regular meeting to order in open session at 6:00PM. Board members present were Jane DeStaercke, Ericka Motte, Russell Baker, Mark Person, Cheryl Rosemeyer, Dee Bornheimer, and Bob Preston. Village Public Works Director Dave Kroepflin, Village Clerk Candice Grunseth and Police Chief Tom Tallier were present. Ginna Young of Star News/Courier was on the phone.

Village Trustee Russell Baker led the Pledge of Allegiance.

Special Order of Business: Jessica Wisocky presented to the Board for a request for a ChalkFest in front of her business on 3<sup>rd</sup> and Main on September 14, 2024. The board liked the idea and wished her well.

Public Comment: None

Trustee Bob Preston made a motion to approve the following minutes and Trustee Russell Baker seconded the motion: Regular Board Meeting July 10, 2024; Planning Committee Meeting July 24, 2024; Personnel on August 5, 2024; Improvements on August 12, 2024; Parks on August 12, 2024; and Finance Committee on August 12, 2024; All were in favor.

A motion by Trustee Cheryl Rosemeyer and seconded by Trustee Mark Person to approve the vouchers/bills as presented. POOLED CASH for SSCU 32626-32632 & FORWARD 14799-14839 and vouchers V904-V944, WRS/WDC/TASC/EFTPS/DOR, CDBG 1038-1039, No Restricted or RLF. The motion carried on a roll call vote of 7-0.

### **Reports:**

President Jane DeStaercke stated that there was a meeting with Gilman Cheese to clarify who is responsible for what when it comes to the water and sewer lines by their building! She stated a new agreement should be looked at that all parties agree upon. Jane also noted the changes of the RCU accounts to money markets.

Treasurer's Report – Fran Prasnicky had a written report that was in the packet for the fund balances for July 11, 2024 through August 13, 2024, for the pooled cash accounts and the other accounts. Trustee Ericka Bertsinger made a motion to approve the Treasurer's report and Trustee Mark Person seconded the motion. All were in favor.

Chief of Police Tom Tallier had a written report for the Board and noted the 11 new complaints for July.

Public Works Director Dave Kroepflin had a written report. He discussed the old curbstop that needed to be replaced. He discussed the work with RLCAP for the mapping of the water and sewer in the Village.

Clerk's Report – A copy of the Clerk's report was in the Board packet for review. Village Clerk Candice Grunseth reported that the Comprehensive Plan needs to be worked on and sooner than later.

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The 2024 Budget was in the board packet for review. Clerk Candice noted that 32.39% for income and 58.06% for expenses at this time.

**OLD BUSINESS:**

Design WI was rescheduled for October 11, 2024 and all board members should plan to be present for the community meal and discussion.

Ordinance Review- Chapter 50. There were no changes to this section.

CMOM- There was a couple minor changes recommended by Ericka and Russell but no major changes from PW director Dave Kroepflin. Trustee Ericka Motte made the motion to approve the CMOM with those changes and Trustee Dee Bornheimer seconded the motion. The motion carried on a roll call vote of 7-0.

**NEW BUSINESS:**

Trustee Bob Preston made a motion to approve the LP Quote from River Country at a price of \$1.349 pre-buy (6000 gallons) and Trustee Mark Person seconded the motion. We do currently have a credit as well that will be added to the 6000 gallons. The motion carried on a roll call vote of 7-0.

Trustee Russell Baker discussed wanting to work on a Capital Improvement Plan for the Village. He asked that each board member and employee brainstorm what is needed in the next year, five years, ten years, etc. Trustee Cheryl Rosemeyer asked that the clerk send the depreciation schedules to the board to review. Village Clerk Candice Grunseth emailed these out the night of the board meeting.

Committee dates were set as follows:

Finance committee on September 9, 2024 @ 2:30PM

Improvements Meeting on Wednesday September 4, 2024, at 5:00PM

Parks meeting on Wednesday September 4, 2024 at 6PM.

Plan Commission Meeting on Tuesday August 20, 27, & September 10, 2024 @6PM

Personnel on Monday September 9, 2024 at 3:45PM

Tree Board on Monday August 19, 2024 @ 5:30PM

Public Safety is not scheduled currently.

Agenda Items: Ordinance Review is taken off until the Comp Plan is completed

Trustee Cheryl Rosemeyer made a motion at 7:01 pm to adjourn to closed session per Wis. Stat. 19.85 (1) (c) to evaluate the Village Employees and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Ericka Bertsinger made a motion at 7:22PM to return to open session and Trustee Cheryl Rosemeyer seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Dee Bornheimer made a motion to approve the Employee Evaluations and Personnel chair Ericka Bertsinger present them and Ericka Bertsinger seconded the motion. Motion carried all in favor.

The meeting adjourned at 7:25pm motion from Trustee Dee Bornheimer and seconded by Trustee Mark Person. Motion carried all in favor.

**Candice Grunseth, WCMC**  
**Village Clerk**