

Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, July 10, 2024 / 6:00 PM
Gilman Municipal Building
385 East Main Street
Gilman, WI 54433

Minutes

Village Vice President Erica Motte called the regular meeting to order in open session at 6:00PM. Board members present were Ericka Motte, Mark Person, Cheryl Rosemeyer, Dee Bornheimer, and Bob Preston. President Jane DeStaercke was absent and Russell Baker arrived at 6:03PM. Village Public Works Director Dave Kroeplin, Village Clerk Candice Grunseth and Police Chief Tom Tallier were present. Ginna Young of Star News/Courier was present.

Village Vice President Ericka Motte led the Pledge of Allegiance.

Special Order of Business: None

Public Comment: None

Trustee Bob Preston made a motion to approve the following minutes and Trustee Dee Bornheimer seconded the motion: Regular Board Meeting June 12, 2024; Planning Committee Meeting June 13, 2024; Improvements on July 8, 2024; Parks on July 8, 2024; and Finance Committee on July 8, 2024; All were in favor.

A motion by Trustee Cheryl Rosemeyer and seconded by Trustee Mark Person to approve the vouchers/bills as presented. POOLED CASH for SSCU 32618-32625 & FORWARD 14755-14798 and vouchers V868-V903, WRS/WDC/TASC/EFTPS/DOR, no JE, CDBG, Restricted or RLF. The motion carried on a roll call vote of 5-0-2 (Jane DeStaercke and Russell Baker absent).

Reports:

President Jane DeStaercke was not present but had a written report in the board packet. Jane's report had that she viewed the webinars on zoning and Comp Plan and thanked Public Works for all their help with June Dairy Days!

Treasurer's Report – Fran Prasnicki had a written report that was in the packet for the fund balances for June 13, 2024 through July 9, 2024, for the pooled cash accounts and the other accounts. Trustee Cheryl Rosemeyer made a motion to approve the Treasurer's report and Trustee Mark Person seconded the motion. All were in favor.

Chief of Police Tom Tallier had a written report for the Board and noted the 11 new complaints for the month of June. He discussed the trainings he had this past month also the Forest Spring Leadership seminar with high school students. He is not sure if this will go past 2025 as the grant is ending.

Regular Board Meeting

07/10/2024

Page 2

Public Works Director Dave Kroeplin had a written report. He discussed the water leaks at the lift station in mid June and another by Gilman Cheese in the past week. He stated he did call in Jakel Plumbing to help with these leaks. Dave stated that the one was from rusted bolts but the main was from 1942. He reported he met with Larry Gotham of Morgan and Parnley on the system as well and also talked about the meter and reading at WWTF. Dave discussed the camera work for televising the system on 8th avenue. Village Clerk Candice Grunseth stated the Village should look to budget so many feet per year for this. The quotes for work was on the last page of the board packet.

Clerk's Report – A copy of the Clerk's report was in the Board packet for review. Village Clerk Candice Grunseth reported that Dollar General did pay their fees, but we were waiting for the original paperwork. They stated they were overnighting it but asked that the Board approve it contingent on receiving the original paperwork. There are operators that were approved. Candice reported she completed the insurance paperwork and thankful for the board members that did get back to her. Design Wisconsin is back on the books please mark your calendar for October 11, 2024.

The 2024 Budget was in the board packet for review. Clerk Candice noted that 26.04% for income and 47.43% for expenses at this time. Candice also presented the water and sewer budgets for the 2nd quarter of 2024.

OLD BUSINESS:

Village Clerk Candice Grunseth noted the visit to Mellen and the things that they are doing to move Mellen forward. The one thing that stood out is that they have a group of 40 people from the City, surrounding Township and County involvement to look at things. Also again noted that Design WI was rescheduled for October 11, 2024.

Ordinance Review- Chapter 31-34. There were no recommended changes on the review of 31-34. Chapter 50 of Section IV will be reviewed next and Village Clerk Candice Grunseth will email that to all Board members.

NEW BUSINESS:

No Action on the CMOM

Vice President Ericka Motte made the motion to approve Resolution 2024-05 Library Share and Trustee Bob Preston seconded the motion. The motion carried on a roll call vote of 6-0-1(DeStaercke Absent).

Village Clerk Candice Grunseth explained the 2023 Audit presentation and noted information in the Finance meeting. Trustee Cheryl Rosemeyer made the motion to approve 2023 Audit and Trustee Vice President Ericka Motte seconded the motion. The motion carried on a roll call vote of 6-0-1 (Jane DeStaercke absent).

Trustee Russell Baker made the motion to approve the Liquor License for Dollar General Contingent upon receiving the Original signed paperwork and Trustee Mark Person seconded the motion. The motion carried on a roll call vote of 6-0-1(DeStaercke Absent).

Trustee Dee Bornheimer made the motion to approve the Operators for Dollar General that Village Clerk Candice Grunseth noted and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 6-0-1(DeStaercke Absent).

Regular Board Meeting

7/10/2024

Page 3

Trustee Russell Baker had estimates for the chip seal for 8th Avenue, Pauline and Delos Street. The budget for street construction is \$78,800 of which \$47,822 has been spent out which leaves \$30,978.00 in the budget. The Village board approved a change order to work to complete all of 4th avenue to Rogers Street/5th avenue and that bill is for \$33,534.54 which has not paid yet. This would put the account over by \$2376.54. Trustee Dee Bornheimer asked about where the funds were coming from. Village Clerk Candice Grunseth explained the process for an budget amendment and where she thinks the funds can come from but could affect our ERP. Russell would like this completed for this year as the pricing is best due to the County is in the area this year and this would extend the life of the roads for 8-10 years. Trustee Bob Preston made the motion to approve the work on 8th Avenue, Delos Street, and Pauline Street and Trustee Dee Bornheimer seconded the motion. The motion carried on a roll call vote of 6-0-1(Jane DeStaercke absent).

Trustee Russell Baker would like to see both agreements with the Townships updated and current. Russell would like to see the Village in charge of Gilman Drive and Town of Aurora in charge of Babit since there is a part of that is just Town of Aurora east of the Village boundaries. Russell asked the Village Board if she can go ahead with looking to update the agreements and Board agreed. This will come back to the Board for final approval.

Planning Commission is working on updating the Comp Plan. Trustee Dee Bornheimer is the Chair for the Comp Plan and the next meeting is July 24, 2024.

Village Clerk Candice Grunseth presented the 2019-2024 Lease Land Agreement as Larry Romanowski asked that we look to renew this for another 5 years. Trustee Russell Baker made a motion to approve the agreement for another five years with the same \$100 acre amount and Trustee Bob Preston seconded the motion. The motion carried on a roll call vote of 6-0-1(Jane DeStaercke absent).

Village Clerk Candice Grunseth asked the Board if they knew if the Campground was officially called Gilman Village campground or Gilman Scout Park? Candice explained that on the website it says Gilman campground and Gilman Village campground but on the sign in the campground it says Gilman Scout Park and just trying to figure this out as the Parks Committee would like to establish a Facebook page but want to use the correct information. Candice will try and do some research on this.

Committee dates were set as follows:

Finance committee on August 12, 2024 @ 2:30PM

Improvements Meeting on Monday August 12, 2024, at 5:30PM

Parks meeting on Monday August 12, 2024 at 6PM.

Plan Commission Meeting on Thursday July 24, 2024 @ 5PM

Personnel on Monday August 5, 2024 at 3PM

Tree Board and Public Safety are not scheduled currently.

Agenda Items: Ordinance Review, CMOM, and agreements

The meeting adjourned at 7:21pm motion from Trustee Dee Bornheimer and seconded by Trustee Bob Preston. Motion carried all in favor.

Candice Grunseth, WCMC
Village Clerk