

# Village of Gilman

P.O. Box 157  
Gilman, WI 54433-0157

## Regular Meeting

Wednesday, December 13, 2023 / 6:00 PM  
Gilman Municipal Building  
385 East Main Street  
Gilman, WI 54433

## Minutes

Village President Jane DeStaercke called the regular meeting to order in open session at 6:00PM. Board members present were Jane DeStaercke, Cheryl Rosemeyer, Dee Bornheimer, Ericka Bertsinger, and Mark Person. Russell Baker and Mark Person were absent. Village Public Works Director Dave Kroeplin, Clerk Candice Grunseth and Police Chief Tom Tallier were present. Along with Star News Reporter Brian Wilson.

Village Trustee Mark Person led the Pledge of Allegiance.

Special Order of Business: None

There were no Immediate Public Concerns.

Trustee Ericka Bertsinger made a motion to approve the following minutes and Trustee Dee Bornheimer seconded the motion: Regular Board Meeting November 8, 2023 and Finance Committee on December 11, 2023; All were in favor.

A motion by Trustee Cheryl Rosemeyer and seconded by Trustee Mark Person to approve the vouchers/bills as presented. POOLED CASH for SSCU -32568-32570 & FORWARD 14401-14453 and vouchers V577-618, JE 515-519, WRS/WDC/TASC/EFTPS/DOR and No RLF, Restricted, or CDBG. The motion carried on a roll call vote of 5-0-2(Baker and Preston absent).

### **Reports:**

President Jane DeStaercke presented a report and talked about meeting on the Flood Plain draft ordinance with Zoning Administrator Jim Flood and the DNR. There will need to be a public hearing next month to review this ordinance. She also gave permission for Hay Creek Kennel to bring in their service dogs during the park light event.

Treasurer's Report – Fran Prasnicki had a written report that was in the packet for the fund balances for November 9, 2023 through December 13, 2023 for the pooled cash accounts and other accounts. Trustee Cheryl Rosemeyer made a motion to approve the Treasurer's report and Trustee Ericka Bertsinger seconded the motion. All were in favor.

Chief of Police Tom Tallier had a written report for the Board and noted the 16 complaints again for the month with gas drive offs again. He said it was with the card reader so all was taken care of. He did speak to DOT on the traffic study for Dollar General area and they would do one in spring if the Village requested it.

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Public Works Director Dave Kroeplin had a written report in the packet. He discussed that he finally has access to the DNR WAMS page to log in and submit his monthly reports. The water tower had its five year inspection this month. Dave stated that he started ordering things through the \$10,000 safety grant from the League.

Clerk's Report – A copy of the Clerk's report was in the Board packet for review. Village Clerk Candice Grunseth discussed the reports that were completed this month, Audit Quote review for Finance, fee schedule, election inspectors, caucus dates, mill rate worksheet, taxes, 2024 Budget, VOIP, updating the comp plan, PFAS, Floodplain, and Design Wisconsin.

The December 13, 2023 budget was in the Board packet for review and Candice stated that she reported with the Finance Committee on Monday. She noted income was 101.69% and expenses 92.80% with just 3 weeks left in the year.

**OLD BUSINESS:**

Chief of Police Tom Tallier stated that the old Nursing Home Building was up for auction. He didn't know if it reached the minimum bid. He stated that he made an offer to the Rapids Housing on the Palmer Court but they were not interested in selling at this time.

Flood Plain was already discussed in the President's report. Once Jim has a chance to review he will make send suggested changes to the DNR. There is a timeframe and deadline to approve is March. This does have to go to a public hearing as well. Trustee Dee Bornheimer made a motion to approve January 10, 2024 at 5:30 for a public hearing and Ericka Bertsinger seconded the motion. All were in favor.

PFAS was also addressed in Presidents report and the Village Clerks report. It was noted that the Village did file a Claim and did not opt out. The company sent Jane and email stating they were missing information but did not specifically respond what was still needed.

**NEW BUSINESS:**

Trustee Cheryl Rosemeyer made a motion to approve Resolution 2023-11 Five Year Street Plan and Trustee Mark Person seconded the motion. The motion carried on a roll call vote of 5-0(Baker and Preston absent).

President Jane DeStaercke made a motion to approve the 2024 Fee Charge Schedule as presented seconded by Trustee Ericka Bertsinger. The motion carried on a roll call vote of 5-0-1(Baker and Preston Absent).

Trustee Cheryl Rosemeyer discussed the Audit Quotes that were reviewed by Finance Committee. The Committee was recommending Bauman and scored each of them based off of past service and pricing. Trustee Cheryl Rosemeyer made a motion to approve Bauman Associates and Trustee Mark Person seconded the motion. The motion carried on a roll call vote of 5-0-2(Baker and Preston absent).

President Jane DeStaercke stated she was appointing Jamie Wilson for the School District Rep and Ericka Bertsinger as a new member for the Village Board Rep on the WTCPL Board.

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Trustee Ericak Bertsinger made a motion to approve the 2024-2025 Election Inspectors as presented in the Board packet and was seconded by President Jane DeStaercke. All were in favor.

2024 Caucus will be January 10 2024 at 5:45PM.

Trustee Ericka Bertsinger made a motion at 6:36 pm to adjourn to closed session per Wis. Stat. 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public fund, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session and Trustee Cheryl Rosemeyer seconded the motion. The motion carried on a roll call vote of 5-0-2(Baker and Preston absent).

Trustee Ericka Bertsinger made a motion at 6:53PM to return to open session and Trustee Mark Person seconded the motion. The motion carried on a roll call vote of 5-0-2(Baker and Preston absent).

Trustee Cheryl Rosemeyer made a motion to have an inspection competed on the Delinquent CDBG loan property up to \$500 and President Jane DeStaercke seconded the motion. Motion carried on a roll call vote of 5-0-2(Baker and Preston abasent).

Committee dates were set as follows:

Finance committee on January 8, 2024 @ 2:30PM

Personnel, Improvements, Parks, Tree Board, and Public Safety are not scheduled at this time.

Agenda Items: Flood Plain Ordinance & PFAS.

The meeting adjourned at 6:59PM by motion from Trustee Dee Bornheimer and seconded by Trustee Ericak Bertsinger. Motion carried all in favor.

**Candice Grunseth, WCMC**  
**Village Clerk**  
**Village of Gilman**