

# **Village of Gilman**

P.O. Box 157  
Gilman, WI 54433-0157

## **Regular Meeting**

Wednesday, December 14, 2022 / 6:00 PM  
Gilman Municipal Building  
385 East Main Street  
Gilman, WI 54433

## **Minutes**

Village President Jane DeStaercke called the regular meeting to order in open session at 6:00 p.m. Board members present were Jane DeStaercke, Mark Person, Cheryl Rosemeyer, Dee Bornheimer, Greg Steinbach and Russell Baker at 6:04PM. Trustee Ericka Bertsinger was absent. Village Public Works Dave Kroeplin, Police Chief Tom Tallier and Village Clerk Candice Grunseth were present. Along with Star News Reporter Ginna Young was present by phone.

Village Trustee Greg Steinbach led the Pledge of Allegiance.

### Special Order of Business-

Immediate Public Concern: Tom Schmitt was in with a complaint about the plowing and the sidewalks. PW employee Dave Kroeplin asked him which road was a concern and Tom stated the one up from here. Dave stated he would go look. President Jane DeStaercke stated that she would appreciate if there is a complaint to voice it professionally and as advice. Trustee Greg Steinbach also noted Dave is in his first year here and learning things yet but doing a good job.

Trustee Greg Steinbach made a motion to approve the following minutes and Trustee Cheryl Rosemeyer seconded the motion: Regular Board Meeting November 9, 2022 and Finance Committee on December 12, 2022; All were in favor.

A motion by President Jane DeStaercke and seconded by Trustee Russell Baker to approve the vouchers/bills as presented. POOLED CASH for SSCU 32472-32478 & FORWARD 13813-13867 and vouchers V104-143, Restricted, CDBG, and JE None. Also, WRS/WDC/TASC/EFTPS/DOR. The motion carried on a roll call vote of 6-0-1(Bertsinger absent).

### **Reports:**

President Jane DeStaercke presented a written report and noted and highlighted some things from this past year. The work with the County and NTERA for Broadband for Gilman. The work for CEA and WEDC on the community for empty spaces and housing options. It had been 20 years since the last Conventional Rate Increase and the Village employees doing the work instead of hiring someone saved the Village money. The work with GIF to get a gift shop on main street and the success of this. Jane thanked the employees for all their work and stated that the PW director would be retiring at the end of the year and we are happy to have Dave Kroeplin

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take over. She did note she spoke to the attorney and if there are any concerns of the treatment of employees that the employees are to document or record it as well as the Board members.

Treasurer's Report – Fran Prasnicki had a written report that was in the packet for the fund balances for November 10, 2022 through December 14, 2022 for the pooled cash accounts and other accounts. Trustee Cheryl Rosemeyer made a motion to approve the Treasurer's report and Trustee Mark Person seconded the motion. All were in favor.

Chief of Police Tom Tallier had a written report for the Board and stated he is learning a new reporting system for the state through TraCS and IBR.

Public Works Director Rick Johnson was absent but had his final written report in the packet. PW soon to be director Dave reported that he is Water certified and they have been out plowing.

Clerk's Report – A copy of the Clerk's report was in the Board packet. Village Clerk Candice Grunseth talked about the tax bills and that the County and Tech went up but the Village stayed about the same and the school went down.

The December 14, 2022, budget was in the Board packet for review and Candice reviewed with the Finance Committee at their meeting. She noted the line items that were over the 100% and what was under with three weeks left in the year.

**OLD BUSINESS:**

Village President Jane DeStaercke gave an update on working with the school and UW Extension on Community Economic Analysis along with Tom, Candice and Cheryl. Hidden Treasurers and the success it has had the first 6 weeks was noted. Tom Tallier also stated there has been talks with builders and will be working with a realtor to see what is out there for the Village.

Trustee Dee Bornheimer made a motion to approve the Resolution 2022-09 on the Discontinuance of Drangle Drive and Hickory Circle and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 6-0-1(Bertsinger absent).

**NEW BUSINESS:**

Trustee Cheryl Rosemeyer made a motion to approve the 2021 preliminary audit and Trustee Dee Bornheimer seconded the motion. Village President Jane DeStaercke noted that the auditor was impressed with the work of the Village. He doesn't work with any community that currently has no General Obligation Debt and also cash balances. There is talk to use the cash balance to pay off the sewer debt that is owed by the General and prepay on the sewer bond. This will be on a Finance agenda next year. The motion carried on a roll call vote of 6-0-1(Bertsinger absent).

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President Jane DeStaercke made a motion to approve 2022-12 Mill Rate and Trustee Cheryl Rosemeyer seconded the motion. The motion carried on a roll call vote of 6-0-1(Bertsinger absent).

Trustee Cheryl Rosemeyer made a motion to approve the 2023 UDC fees. The motion did not have a second. Trustee Russell Baker asked what the fees were before. The Village does not charge for these fees. The UDC inspector does so Village Clerk Candice Grunseth was not sure. There were questions on the fees and what he actually does and the Board would like further information. Village Clerk Candice Grunseth will send Bob Christianson an email.

President Jane DeStaercke made a motion to approve the Liquor License for Gilman Grand Theater and Trustee Mark Person seconded the motion. The motion carried on a roll call vote of 5-0-1(Bornheimer abstained)-1(Bertsinger absent).

Trustee Russell Baker made a motion to approve the 2023 Fee Charge Schedule as presented seconded by Trustee Dee Bornheimer. The motion carried on a roll call vote of 6-0-1(Bertsinger Absent).

President Jane DeStaercke stated she was appointing Pat Ustianowski as a new member and reappointing Chris Kolasa and Lynn Webster for two year term on the WTCPL Board.

Trustee Cheryl Rosemeyer made a motion to approve January 11<sup>th</sup> 2023 for the Caucus date and will be at 5:45PM and Trustee Greg Steinbach seconded the motion. The motion carried on a roll call vote of 6-0-1(Bertsinger absent).

Committee dates were set as follows:

Finance committee on Monday, January 9, 2022 @ 2:30PM

Parks is scheduled for January 4, 2023 at 5:30PM

Improvements is scheduled for January 4, 2023 at 6PM

Personnel, Tree Board and Public Safety are not scheduled at this time.

Agenda Items: 2022-12 Resolution on UDC Fees and Budget Amendment

The meeting adjourned at 6:49PM by motion from Trustee Greg Steinbach and seconded by Trustee Dee Bornheimer. Motion carried all in favor.

**Candice Grunseth, WCMC**  
**Village Clerk**  
**Village of Gilman**