

Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, April 9, 2014 / 6:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

Village President Bill Breneman called the meeting to order in open session at 6:00 p.m. Board members present were Bill Breneman, Jane DeStaercke, Eileen Gruneth, Debbie Sager, Sue Breneman, and Russell Baker arrived at 6:04p.m. Trustee Bernie Van Den Heuvel excused. Village Public Works Director Rick Johnson, Village Treasurer Fran Prasnicki, and Village Clerk Candice Gruneth were also present. Village Police Chief Thomas Tallier was absent.

Village Trustee Jane DeStaercke led the Pledge of Allegiance.

Special Order of Business- Sherriff Bruce Daniels was present to swear in the new Trustees that will take office on Tuesday, April 15, 2014. Sherriff Daniels administered the Oaths of Office for Mike Kinas, Debbie's Sager and Jane DeStaercke for Office of Trustee. This is a term of 2 years. Village Clerk Candice Gruneth had the newly elected Trustees sign the Oath as well as Sheriff Bruce Daniels and Candice attested to the oath.

Sheriff Bruce Daniels gave an update on the sirens in the County. He discussed the Great Lakes Weather Service contract and feeling it is redundant at this time.

Village Bill Breneman presented a Proclamation that he read to Debbie Sager on her 30 years of owning and operating her own Hair Salon. The Board congratulated Debbie.

There were no immediate public concerns.

Trustee Debbie Sager made a motion and seconded by Trustee Jane DeStaercke to approve the minutes as follows: Regular Village Board Meeting on March 12, 2014; Finance on April 7, 2014; WTC Tourism Committee meeting on March 17, 2014; Tree Board on March 12, 2014; and Centennial on March 26, 2014. All were in favor of approving the minutes (Bernie Van Den Heuvel absent). Jane DeStaercke noted that her Centennial minutes were separate and that Tom Hand of Gilman Cheese will be donating towards the fireworks for the Centennial.

A motion by Trustee Sue Breneman and seconded by Trustee Eileen Gruneth to approve the vouchers/bills as presented. The motion passed on a roll call vote of 6-0 (Bernie Van Den Heuvel absent). POOLED CASH~ 27063-27135 and WRS/WDC/TASC/EFTPS/DOR.

President Bill Breneman had a report on the meeting with Jack Halbleib of Gilman Care Center and the follow up conversations with Jack by email.

Regular Board Meeting
Page 2
4/09/2014

Village Treasurer Frances Prasnicki presented the treasurer's report of fund balances as of April 8, 2014 for the pooled cash accounts and other accounts. Fran explained how she did the water/sewer billings from this 1st Quarter of 2014. She stated that she used the amounts from the 1st Quarter of 2013 and did an average. Trustee Eileen Grunseth made a motion to approve the report and Trustee Russell Baker seconded the motion. The motion arrived on a roll call vote of 6-0. (Bernie Van Den Heuvel absent).

Police Chief Tom Tallier was not present for the Regular Board meeting. There was no written report.

Public Works Director Rick Johnson gave a written and verbal report. It was accepted as typed. There was discussion that everyone needs to continue to run his or her water until further notice. In addition, Rick discussed that he met with DNR Representative Bill Dobbins and will follow up on the Cross Connection part of the agenda then.

Village Clerk Candice Grunseth gave her Clerk's report and it was accepted as typed.

Village Clerk Candice Grunseth gave a report on the budget.

Village Clerk Candice Grunseth reported that she did not receive a Cross Connection update from Romig's at this time. Public Works Director Rick Johnson reported that he had met with Bill Dobbins of the DNR, and Bill Dobbins stated that he would like the report completed and submitted to him by June 1, 2014. Then the Village would not need to create a report that was over a few years. The Board discussed that this needs to be done immediately. The Board discussed a deadline date of May 1, 2014 for Romig's so that Public Works Director Rick Johnson has time to find another plumber to complete all of the requirements by June 1, 2014. The Board discussed sending out letters to the five homeowners/owners that never received an inspection stating that their water is and will remain shut off until further notice. Their cross connection work needs to be done and a follow up inspection by May 1, 2014. If not completed by May 1 they will need to have the inspection completed at their own cost before their water is to be turned on. The fifteen homeowners that have had the required work completed and are waiting for Romig's to do a follow up inspection will be receiving a letter that their water will be shut off if the inspection is not completed by May 1, 2014. These homeowners will need to notify Romig's and schedule their second inspection immediately. The seven homeowners that had been inspected but needed to complete the cross connection work and have a second inspection will be sent a letter stating that their water will be shut off unless the work and follow up inspection is completed by May 1, 2014. The Board asked the clerk to compose these letters and mail to the homeowners/owners. In addition, the clerk is to write a letter to Romig's on their responsibility for the Cross Connection agreement. The Village Board also agreed that no payment would be made to Romig's until all inspections are complete and the compiled book of inspections with pictures and notes are submitted to the Village Board for approval.

Robert Henry of DB wireless was present for a Special Order of Business. He stated that they offer High Speed internet in a five County area which includes Gilman. He is interested in renting a space on the Village of Gilman's water tower. DB Wireless currently works with Colby, Abbotsford, Medford and Taylor County. They would like to expand west along Hwy 29 and north over to Hwy 8. They would like to initially start with airwave testing and hope to reach out 8 miles in range. He proposes a two-phase contract where the initial phase would be testing, evaluation, and the second phase being the actual contract and offer. There was discussion of what is needed to be done and to follow up with Rick Johnson. Village Clerk Candice Grunseth discussed that the Village would need an updated copy of the Liability Insurance certificate. He discussed that Gilman could connect to Medford from the Bellinger and Perkinstown towers. Trustee Jane DeStaercke made a motion to approve testing and Trustee Russell Baker seconded the motion. All were in favor (Van Den Heuvel absent).

Unofficial Until Approved by the Village Board

Regular Board Meeting
Page 3
4/09/2014

The alleyway behind Romig's Store was tabled until measurements are received from Romig's. Then Rick Johnson will move ahead to get the blacktop estimates.

The Village Board is still waiting to hear back from the Gilman School Board on the tennis courts. The Village Board directed Rick to padlock the courts at this time.

President Bill Breneman stated that he feels that we don't need the Great Lakes Weather Service contract per the recommendations from Fred Romig and Sheriff Bruce Daniels. Trustee Sue Breneman made a motion to approve not renewing the contract and Trustee Debbie Sager seconded the motion. All were in favor (Van Den Heuvel absent).

Village Clerk Candice Grunseth explained that she needed Village Board approval to submit the United Way Grant. Trustee Eileen Grunseth made a motion to approve authorizing the Village Clerk to apply for the United Way Grant and Trustee Russell Baker seconded the motion. All were in favor. (Van Den Heuvel absent).

Village Clerk Candice Grunseth submitted the 2013 committee list that did have some errors on it. President Bill Breneman stated that some updates were needed on the committees. Tyler Pockat is on the Tree Board and not Sue Breneman; Mike Kinas will take Sue Breneman's place as of Tuesday April 15, 2014 on the Parks Committee and the Personnel Committee. Denise Kroeplin is a citizen member on the Parks Committee and not Emily Gunderson. Martha Morris is on the Library Board in place of Sue Breneman. There were updates to the Western Taylor County Tourism Committee which will be updated on the current list. Trustee Eileen Grunseth made a motion to approve the committees with changes for 2014-2015 and Trustee Sue Breneman seconded the motion. All were in favor. (Van Den Heuvel absent) Trustee Eileen made a motion to approve Jane DeStaercke as Vice President and Trustee Debbie Sager seconded the motion. President Bill Breneman asked three times if there were any other nominations and Trustee Debbie Sager motion to close nominations and cast a unanimous ballot and Trustee Sue Breneman seconded the motion. All were in favor. (Van Den Heuvel absent).

The Village Board discussed the alleyway that is located between the Gilman Public School and Zion Lutheran church in Block 2 of Ways Plat in the Village of Gilman. The concern came up when Village Clerk Candice Grunseth was notified by the Zion Lutheran Church that they maybe building a ramp off the north side and the abandoned alley there. Candice had nothing marked on the Village map that this alley had been abandoned in the past. Candice spoke with Peggy Hinkel at the Gilman School and she found where the Village allowed the school and the church to utilize the alleyway and an agreement between the school and the church on how to use the alleyway. Village President Bill Breneman stated that if there are using the alleyway why not abandon the alley at this time for the proper procedure. There was discussion that this would go to the Planning Commission. Village Clerk Candice Grunseth would need to research this to find out if a petitioner is needed or could be done at the Village's request. There was discussion about the alley that went west of 5th avenue through Jensen's and if that had been abandoned. Village Clerk Candice Grunseth explained that she talked with Patti Jensen and Patti stated that they requested the abandonment of the alley back in the 80s. They were denied as the Village felt they needed the alleys for easements. Trustee Sue Breneman made a motion to abandon the alley in Block 2 between the Gilman School and the Zion Lutheran Church and Trustee Jane DeStaercke seconded the motion. There was further discussion if the rest of the alley was to be abandoned as well. The Board discussed if there was an actual building permit at this time, and does the church know what they are actually building. Village Clerk Candice Grunseth explained that she invited Marilyn Newman of Zion Lutheran Church to the meeting to discuss further, but they were not ready at this time with plans or bids. All were in favor of proceeding into the abandonment (Van Den Heuvel absent).

Regular Board Meeting
Page 4
4/09/2014

Trustee Eileen Grunseth made a motion to approve the Parking Lease with Romig's Hardware and the Village of Gilman for \$830.00 and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 4-2-1 (Sue Breneman and Sager voted No and Van Den Heuvel absent).

Village Clerk Candice Grunseth went through the information for Open Book (Wednesday May 7, 2014 from 3-5pm) and Board of Review (Monday May 12, 2014 from 4-6pm). All Board members are reminded to be present for the Board of review. Candice stated that Bill, Eileen and she were all trained for the BOR on March 28, 2014 and Candice submitted this information online to Department Of Revenue.

Arbor Day Proclamation was on the agenda for approval. Trustee Eileen Grunseth gave the information for Arbor Day- Thursday April 24, 2014 at the Gilman school with the 4th graders. Trustee Eileen Grunseth made a motion to approve the Arbor Day Proclamation and Trustee Jane DeStaercke seconded the motion. All were in favor (Van Den Heuvel absent).

Trustee Sue Breneman made a motion to approve a wage increase for the Election Workers- Chief Inspectors from \$8.50 per hour to \$10.00 and poll workers from \$7.50 per hour to \$9.00 and Trustee Eileen Grunseth seconded the motion. The motion carried on a roll call vote of 6-0 (Van Den Heuvel absent).

Candice Grunseth explained the New Officials Workshop and Debbie Sager said she is planning on attending it and New Official Mike Kinas will consider attending, also.

Committee meetings were set as follows:

- Finance Committee on May 12, 2014 at 3:30 p.m.
- Parks Committee on April 14, 2014 at 3:30p.m.
- Personnel Meeting on April 22, 2014 at 10a.m.
- WTC Tourism will meet on April 28, 2014 at 9a.m.
- Centennial Committee Meeting April 24, 2014 at 6:00 p.m.
- Tree Board Meeting is not scheduled at this time.
- Public Safety & Protection Meeting is not scheduled at this time.
- Improvements Committee Meeting not scheduled at this time.
- Planning Commission on May 14, 2014 at 6:30p.m. if needed.

Agenda Items for the May 14, 2014 Regular Board meeting~ Cross Connection, Update on Alley, Tennis Courts, and Abandonment of the Alleyway.

A motion from Trustee Sue Breneman and seconded by Trustee Eileen Grunseth to adjourn the meeting at 7:58 p.m. All were in favor.

Candice A. Grunseth, WCMC
Village Clerk
Village of Gilman