

# **Village of Gilman**

P.O. Box 157  
Gilman, WI 54433-0157

## **Regular Meeting**

Wednesday, May 14, 2014 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

## **Minutes**

Village President Bill Breneman called the meeting to order in open session at 6:00 p.m. Board members present were Bill Breneman, Jane DeStaercke, Eileen Gruneth, Debbie Sager, Mike Kinas, Bernie Van Den Heuvel, and Russell Baker. Village Public Works Director Rick Johnson, Village Treasurer Fran Prasnicki, Village Police Chief Thomas Tallier, and Village Clerk Candice Gruneth were also present.

Village Trustee Debbie Sager led the Pledge of Allegiance.

Special Order of Business- Blacktopping bids. Bids were opened and the Village Clerk read the bids out loud. Senn- \$31,146.00 Ouim \$27117.00, and American \$26831.00.

There were no immediate public concerns.

Village President Bill Breneman stated that they would take item K. (Zoning) of New Business up next. Darlene Budzinski was present and discussed she owned property on Riverside Drive. To be able to remodel or build she would need the property to be rezoned by Conservancy to Residential. Village Clerk Candice Gruneth provided the zoning map for the Village Board to review. Trustee Jane DeStaercke made a motion to approve going ahead with the publication for rezoning and Trustee Mike Kinas seconded the motion. All were in favor.

Village President Bill Breneman stated that they would take item H. (Resolution 2014-04 Alley) of New Business up next. Rodger Newman was present for the Zion Lutheran Church and Jerry Sromek and Georgia Kraus for the Gilman School. Roger discussed the 1999 agreement and Board approval. Trustee Bernie Van Den Heuvel made a motion to affirm the Board 1999 decision to abandon the alley and Trustee Russell Baker seconded the motion. All were in favor.

Trustee Jane DeStaercke made a motion and seconded by Trustee Debbie Sager to approve the minutes as follows: Regular Village Board Meeting on April 9, 2014; Finance on May 12, 2014; WTC Tourism Committee meeting on April 28, 2014; Parks Committee meetings on April 14 and May 5, 2014; Personnel Committee Meeting on April 22, 2014; and Centennial on April 26, 2014. All were in favor of approving the minutes.

A motion by Trustee Eileen Gruneth and seconded by Trustee Bernie Van Den Heuvel to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0  
POOLED CASH~ 27136-27231 and WRS/WDC/TASC/EFTPS/DOR. (27107 voided)

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President Bill Breneman did not have a written report but discussed the Gilman Care Center notice and the pages in the Board packet on crude oil.

Village Treasurer Frances Prasnicki presented the treasurer's report of fund balances as of May 14, 2014 for the pooled cash accounts and other accounts. Trustee Eileen Grunseth made a motion to approve the report and Trustee Mike Kinas seconded the motion. All were in favor.

Police Chief Tom Tallier had a written report that was accepted as typed.

Public Works Director Rick Johnson gave a written and verbal report. It was accepted as typed. Rick reported on the water tower needing to be inspected 2016.

Village Clerk Candice Grunseth gave her Clerk's report and it was accepted as typed.

Village Clerk Candice Grunseth gave a report on the budget.

Trustee Eileen Grunseth made a motion to approve the Summer Recreation name change to Gilman Summer Activities. Trustee Russell Baker seconded the motion and all were in favor. Trustee Eileen Grunseth made a motion to approve the Positive Behavior coordinator Position for the summer of 2014 and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0.

Cross Connection report was updated by the Village Clerk Candice Grunseth. Romig's has all but 5 properties completed. The Finance committee recommended taking two properties (Luzinski and Snortum) off of the list and Romigs requested Schmidt and Pinney property as well. All of these properties are shut off of this time. Trustee Mike Kinas made a motion to remove the four properties as noted and Trustee Bernie Van Den Heuvel seconded the motion. All were in favor. Village Clerk Candice Grunseth will send a letter reminding them that their water will not be turned on until the inspection is completed all work completed and the follow up inspection completed. Romig's will charge these people directly and not the Village as well. Romig's will get the Flock property completed and resubmit a bill after that for approval. There was discussion of the current bill and what was still needed. Eileen stated that the Board was waiting for the information and pictures in a binder. Darrell did state that they have the paperwork (records) submitted to the Village but they had no photographs. Village Clerk Candice Grunseth explained the contract with Romig's and the requested information and pictures. The Village Board will wait for the Flock property to be inspected before paying the last portion of the bill for the Cross Connection Inspections.

The Village Board recessed at 7:55 and reconvened at 8:03.

The Village Board discussed the Time Capsule (1976) that was given to the Village from the Gilman Dairyland State Bank. There was concern of water damage. Monica Johnson was present from the Historical Society. She stated that their view point is to preserve all documents of history. There was discussion of opening and using for the Centennial. Bernie voiced his concern that the

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time capsule should not be opened and the items should not be used. There was discussion of opening just to check the documents and also to maybe add to the documents as well as this is the Village's Centennial year. A committee was developed of Monica Johnson (Historical Society), Jane DeStaercke (Centennial Committee Chair) Rick Johnson Public Works Director, and Darrell Romig (Village Resident and Clerk at the time of the Time Capsule). The committee will set a date to open and preserve the documents. Discussion on when to open and also when to reseal the documents and in what? The committee will have to decide what kind of container to use.

Trustee Mike Kinas made a motion to take the lower bid and Trustee Jane DeStaercke seconded the motion. Village President Bill Breneman stated that American Asphalts bid of \$26,831.00 was the lowest bid. Public Works Director Rick Johnson noted that Kelly Webster would need to be in next week to dig. The Board would like all work complete before July 19, 2014 Centennial event. Marvin Webster agreed to this. The motion carried on a roll call vote of 7-0.

Director Rick Johnson reported that he talked to Jerry Sromek and he told him to follow up with Lila Birkenholz. Lila stated she is still waiting to speak to the blacktopping companies.

Codification- Trustee Eileen Gruneth made a motion to approve the Draft Copy of the Village of Gilman's Ordinances (Codes) contingent upon any recommendations or changes from the Village attorney. Trustee Mike Kinas seconded the motion. Village Clerk Candice Gruneth stated that any recommendations need to be to the attorney by Wednesday so he can send the changes to American Legal publishing on Thursday as the Code is going to print on Friday the 23<sup>rd</sup>. All were in favor of the motion.

Public Works Director Rick Johnson discussed the need for a new pump for the Sewer plant. He stated that there was a cost for the pump and installation and work on the other pump as well for approximately \$7000. Trustee Russell Baker made a motion to approve the pumps and work and Trustee Jane DeStaercke seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Eileen Gruneth made a motion to approve the Resolution 2014-03 for the CMAR and Trustee Deb Sager seconded the motion. All were in favor.

Trustee Deb Sager made a motion to approve the Parks Committee Citizen Members Policy and the two citizen members (Denise Kroeplin and Sue Breneman). Trustee Mike Kinas seconded the motion. All were in favor.

Trustee Deb Sager made a motion to approve Resolution 2014-05 Depository and Trustee Russell Baker seconded the motion. All were in favor.

Trustee Jane DeStaercke made a motion to approve doing a publication for commercial zoning to residential zoning and having a planning committee meeting. Trustee Russell Baker seconded the motion. The planning committee will meet June 11, 2014 at 6p.m. before the Village Board meeting. All were in favor.

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Jane DeStaercke discussed the Little Library. She stated that the Library was offered a little library from the Taylor County Literacy Council. They would like to do a Treasure Chest to go along with the theme of the Gilman Pirates. They discussed the little park across the road. The Board has some questions on placement and size of the boxes. This item was tabled and Jane DeStaercke will bring back more information for the next meeting.

Committee meetings were set as follows:

Finance Committee on June 9, 2014 at 3:30 p.m.  
Parks Committee on July 7, 2014 at 5:00p.m.  
Personnel Meeting not scheduled at this time.  
WTC Tourism will meet on May 19, 2014 at 9a.m.  
Centennial Committee Meeting May 28, 2014 at 6:00 p.m.  
Tree Board Meeting is not scheduled at this time.  
Public Safety & Protection Meeting is not scheduled at this time.  
Improvements Committee Meeting not scheduled at this time.  
Planning Commission on June 11, 2014 at 6:00p.m.

Agenda Items for the June 11, 2014 Regular Board meeting~ Cross Connection, Tennis Courts, Little Library, Zoning Changes, Summer Activities Report, and Liquor Licenses.

A motion from Trustee Bernie Van Den Heuvel and seconded by Trustee Eileen Grunseth to adjourn the meeting at 8:59 p.m. All were in favor.

**Candice A. Grunseth, WCMC**  
**Village Clerk**  
**Village of Gilman**