

Village of Gilman

P.O. Box 157

Gilman, WI 54433-0157

Regular Meeting

Wednesday, May 12, 2021 / 7:00 PM

Gilman Municipal Building

385 East Main Street

Gilman, WI 54433

Minutes

Village President Jane DeStaercke called the regular meeting to order in open session at 7:00 p.m. Board members present were Jane DeStaercke, Eileen Grunseth, Greg Steinbach, Lisa Anderson, Mark Person, Ericka Bertsinger and Cheryl Rosemeyer arrived a 7:06PM. Village Public Works Director Rick Johnson, Village Clerk Candice Grunseth, Chief of Police Thomas Tallier and Star News Reporter Ginna Young were present.

Village Trustee Ericka Bertsinger led the Pledge of Allegiance.

Special Order Of Business- Gilman Cheese representative Dave Schaefer was present to give an update on Gilman Cheese Corporation. He stated that CEO Ron Weltmar left and they would be in the works of hiring a new CEO. Dave and Board member Jeff Richmond would be filling in. They stated that they are looking to hire another 35 people and also for summer help at this time.

Immediate Public Concerns –Deanna Bornheimer was present and asked about the tree on Main Street In front Of Grand Central Station. She stated there was a meeting and her husband said it was to be cut down. It was clarified that it was never approved to be cut down. The Village does not believe that the tree is causing any sidewalk problems. The sidewalks heave in spring whether there are trees or not in the boulevards. It was discussed to have the DNR representative come out to view the tree and if they have any concerns on the roots causing any problems. When this meeting took place it was COVID and the Representative could not come out and then he had a medical issue. He is now retiring so we are not sure who will be the next representative or when they will come out. The Village Clerk did state that she followed up with the Insurance Rep and the Village does have Municipal Immunity for sidewalks moving due to frost or nature. There is a handout at the back of the Board packet for reference.

Trustee Greg Steinbach made a motion to approve the following minutes and Trustee Mark Person seconded the motion: Regular Board Meeting April 14, 2021; BOR April 26, 2021; and Finance Committee on May 10, 2021; All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Lisa Anderson to approve the vouchers/bills as presented. POOLED CASH for SSCU 32326-32331 and FORWARD 12388-12479, CDBG, Restricted, and Journal Entries none. Also WRS/WDC/TASC/EFTPS/DOR. The motion carried on a roll call vote of 7-0.

Reports:

President Jane DeStaercke reported that the Village Board needs to discuss the American Recovery funds and how to spend them. Each Board member should be receiving emails from the League of WI Municipalities on this. Please make sure you are reviewing those emails. Jane also acknowledge that Fran had her 31 year anniversary, Tom's 21 year anniversary, Rick's 17 year anniversary and Candice's 15 year anniversary.

Unofficial Until Approved by the Village Board

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Treasurer's Report – Fran Prasnicki had a written report that was in the packet for the fund balances for April 14, 2021 through May 12, 2021 for the pooled cash accounts and other accounts. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Ericka Bertsinger seconded the motion. All were in favor.

Chief of Police Tom Tallier had a written report for the Board and discussed the park cameras and looking to do a hotspot for the WIFI. Trustee Eileen Grunseth asked if the old cameras could be used to put up at Public Works Building. Tom stated that yes they could be utilized and the only purchase would probably be a DVR. Tom will take care of getting them installed.

Public Works Director Rick Johnson had a written report in the packet and reported on pressure washing the bridges and that seemed to help with the slipperiness of them. He discussed that they exercised the half of the water main valves in the Village. Jane did discuss the vaccinations for the Village Public Works. She told Rick to tell Jamie that the health department recommends being up to date on their Tetanus shots and to look into the Hepatitis A and B series.

Clerk's Report – A copy of the Clerk's report was in the Board packet. Candice noted the follow up on the Sewer Back up and calls to the insurance company and Claims Specialist. The Clean Up/Restoration is May 13, 2021. The Village needs to review a records retention policy.

The May 12, 2021 budget was is in the Board packet for review and the Finance Committee reviewed the report at their meeting.

OLD BUSINESS:

There is nothing new to report on the Park Cameras as this time. Once Tom has the information he will inform the Park Committee to call a meeting for approval. Tom is still hoping they will be installed prior to June Dairy Days.

NEW BUSINESS:

Trustee Lisa Anderson made a motion to approve 2021-02 Resolution CMAR and Trustee Cheryl Rosemeyer seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion to approve 2021-03 Resolution Depository and Trustee Greg Steinbach seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Greg Steinbach made a motion to approve the DNR Recycling Compliance Plan and Trustee Lisa Anderson second the motion. All were in favor.

Restoration/Clean Up on the Basement- Village Clerk Candice Grunseth informed the Village Board that the Claims Specialist recommended SERVE PRO for the restoration and Clean Up. The Village contacted them and they will be out tomorrow May 13, 2021 to do the cleanup. This was an emergency approval but need financial approval by the Board. Trustee Eileen Grunseth made a motion to approve \$4498.80 and Trustee Ericka Bertsinger seconded the motion. The motion carried on a roll call vote of 7-0.

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Repairs on the Sewer Pipe- Public Works Director Rick Johnson noted that Jakel Plumbing will be doing the work but nothing is set at this time. They are still hoping to sleeve the pipe that collapsed outside the Municipal Building versus digging up and replacing. Improvements decided to cancel the Crack sealing for this year and that is a saving of approximately \$15,000. Trustee Eileen Grunseth made a motion to approve the repair costs as an emergency need and Trustee Mark Person seconded the motion. The motion carried on a roll call vote of 7-0.

Records Retention Schedule- the Village needs to work on a records retention schedule. Due to the Back up in the basement and documents being contaminated there was discussion of how to get rid of or dispose of those items. Candice had contacted the League of WI Municipalities and they suggested we call the WI Historical Society. The Historical Society said to send them a list of all of the items we were looking to dispose of. There is approximately 27 boxes at this time. All items are more than 7 years old and most are old vouchers, receipts, and bank statements. This will be reviewed in June.

Library Representative- Walter Liepert, School Superintendent is asking that Jamie Wilson, Gilman School Librarian be appointed to the Library Board as the School Representative. President Jane DeStaercke appointed her.

Committee dates were set as follows:

Finance committee on June 7, 2021 @ 3:00 PM

Parks TBD

Tree Board, Improvements, Personnel and Public Safety are not scheduled at this time.

Agenda Items: Park Cameras and Records Retention

Trustee Eileen Grunseth made a motion at 7:50 pm to adjourn to closed session per Wis. Stat. 19.85 (1) (c) to consider employment promotion compensation or performance evaluations date of any public c employee over which the governmental body has jurisdiction or exercises responsibility and Trustee Lisa Anderson seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion at 8:37PM to return to open session and Trustee Lisa Anderson seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion to approve a 50 cent an hour raise for Jamie Larson starting on the 1st check in June (06/04/2021) for completing his sand filtration certification and Trustee Ericka Bertsinger seconded the motion. The motion carried on a roll call vote of 7-0.

The meeting adjourned at 8:40 p.m. by motion from Trustee Ericka Bertsinger and seconded by Trustee Eileen Grunseth. Motion carried all in favor.

Candice Grunseth
Village Clerk
Village of Gilman

