

Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, July 8, 2020 / 7:00 PM
Gilman Municipal Building
385 East Main Street
Gilman, WI 54433

Minutes

Village President Jane DeStaercke called the regular meeting to order in open session at 7:00 p.m. Board members present were Jane DeStaercke, Eileen Grunseth, Cheryl Rosemeyer, Mike Kinas, Bob Mechelke, Greg Steinbach, and Ericka Bertsinger @7:11pm. Village Public Works Director Rick Johnson, Village Chief of Police Thomas Tallier, and Clerk Candice Grunseth were present. Ginna Young reporter for the Star News was present, Fred Romig from the Fire Department, and Jim Hendricks from JL Towing.

Village Trustee Bob Mechelke led the Pledge of Allegiance.

Special Order of Business- none

Immediate Public Concerns- None

President Jane DeStaercke took up item C. under Old Business – Paving of the alley. The estimate from American asphalt for Hendricks/Fire Department alley was \$13609.95 and an estimate from Jenson & Sons was \$14505.00. There was discussion of what was quoted and if the same. Village Clerk Candice Grunseth worked with American Asphalt and Jenson and Sons Asphalt on estimates. She asked that they map out on a drawing and pic of what they were paving, the width and length, the tonnage, and the kind of mix to try and get as close to comparison as possible. Fred Romig from the Fire Department and Jim Hendricks from JL Towing were present and asked to agree to the agreement to split this portion three ways. Trustee Mike Kinas made a motion to approve American Asphalt at \$13609.95 and Trustee Greg Steinbach seconded the motion. Fred Romig, Jim Hendricks, and President Jane DeStaercke signed an agreement for each to pay \$4536.65. The motion carried on a roll call vote of 6-0-1(Bertsinger absent).

Trustee Bob Mechelke made a motion and Trustee Mike Kinas seconded approving the minutes as follows: Regular Board Meeting June 10, 2020; AD Hoc Mobile Home Court July 2, 2020; and Finance Committee on July 7, 2020; All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the vouchers/bills as presented. The motion passed on a roll call vote of 6-0-1 (Bertsinger Absent). POOLED CASH for SSCU 32241-32249 and FORWARD 11550-11625, Restricted 1007, Journal Entries 0428-0431, No CDBG Checks. Also WRS/WDC/TASC/EFTPS/DOR.

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Reports:

President's Report- Jane DeStaercke reported on signing up for a WHEDA class on funding for the community and housing funding.

Treasurer's Report – Fran Prasnicky had a written report that was in the packet for the fund balances for July 07, 2020 for the pooled cash accounts and other accounts. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Cheryl Rosemeyer seconded the motion. All were in favor.

Police Chief Tom Tallier had his written report for the Board and reported on National Crime Bureau audit report that takes place every three years.

Public Works Director Rick Johnson had a written report for the Board. Rick stated he had his three year water inspection with the DNR and has started the paperwork for the lead and copper sampling.

Clerk's Report – A copy of the Clerk's report was in the Board packet.

The July 8, 2020 budget was is in the Board packet for review and the Finance Committee reviewed the report at their meeting. Village clerk Candice Grunseth noted the street construction line and that she billed the Town of Aurora their portion of the Babit Avenue cost. This will be placed back to the expense line once received.

OLD BUSINESS:

The Western Taylor County Public Library's Grand Opening is still postponed at this time. Village Clerk Candice Grunseth gave an update that the work outside by KC Landscaping was finished for the downspouts. She expressed her concern of water in the basement. The water is groundwater and the contractor doesn't believe there is anything to be done with that.

Public Works Director Rick Johnson had a quote for \$1650 from West Taylor Fabricating and two options from KC Landscaping for new stairs for the East side of the Municipal Building. Trustee Mike Kinas and Trustee Greg Steinbach seconded the motion. The motion carried on a roll call vote 7-0.

NEW BUSINESS:

Trustee Eileen Grunseth made a motion to approve Resolution 2020-05 to allocate InKind/Village Share Contributions to the WTCPL for Fiscal 2021 and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 7-0.

Village President Jane DeStaercke appointed Lynn Webster for the Library Board position.

Trustee Mike Kinas made a motion to approve the Election Equipment for \$1250.00 that does not include shipping at this time and Trustee Cheryl Rosemeyer seconded the motion. The motion carried on a roll call vote of 7-0.

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There are no updates to the employee handbook at this time to approve but Lisa (HR Attorney) from the League of Wisconsin Municipalities is working on updating the Village handbook at this time.

COVID -19- Village Clerk Candice Grunseth continues to send emails or provide updates to the Village Board. Candice discussed the sanitizing supplies that her and Rick were looking at for the Village. She asked the Board if they have any other suggestions to let her know this week as she would like to get these items ordered by next week. She will place these costs against the Routes to Recovery Grant.

Committee dates were set as follows:

Finance committee on August 10, 2020 @ 3:00PM

Personnel Meeting on July 30, 2020 @ 3PM

Tree Board on September 16, 2020 @ 5:30PM

Parks, Public Safety, Mobile Home Ad Hoc, Improvements are not scheduled at this time.

Agenda Items: Library Expansion, Closed Session for Evaluations and Mobile Home Courts.

The meeting adjourned at 7:49 p.m. by motion from Trustee Mike Kinas and seconded by Trustee Greg Steinbach. Motion carried all in favor.

Candice Grunseth, WCMC

Village Clerk

Village of Gilman

