

Village of Gilman

P.O. Box 157

Gilman, WI 54433-0157

Regular Meeting

Wednesday, February 12, 2020 / 7:00 PM

Gilman Municipal Building

385 East Main Street

Gilman, WI 54433

Minutes

Village President Jane DeStaercke called the meeting to order in open session at 7:00 p.m. Board members present were Jane DeStaercke, Eileen Grunseth, Cheryl Rosemeyer, Mike Kinas, Ericka Bertsinger, Bob Mechelke and Greg Steinbach. Village Clerk Candice Grunseth, Village Public Works Director Rick Johnson, and Village Treasurer Fran Prasnicky were present. Village Chief of Police Thomas Tallier was absent.

Village Trustee Ericka Bertsinger led the Pledge of Allegiance.

Special Order of Business- None

Immediate Public Concerns- None

President Jane DeStaercke brought up Agenda Item A. Under Old Business- Library Expansion. Scott Copenhaver was present from KC Landscaping to discuss a change order for the downspouts and landscaping of the expansion project. Village Clerk Candice Grunseth noted that the estimates were sent by email to all the Board members and that there were two hard copies at the meeting for review. Scott also had a copy that he was referencing to the Board. Scott discussed that the options presented by MSA were good but Option #1 and #2 didn't fix the water problem that the Village was having. He stated that extending the downspouts would just have the water over the sidewalks and have ice issues. He stated that option #3 fixed the problem of the water on the sidewalks and the basement. The water would be routed away from the building to a French drain. He stated that Option #4 included that work and also tied in the block around the building for a completed look. There was discussion by the Board last month to install a storm sewer drain for the water that is now flowing off of the Municipal Building to not disturb the neighbors. In the past the roof was flat and the water went from the roof to the storm sewer. Now since it is a pitched roof, the downspouts take it from the roof to the lawn and to the neighbors. Scott believed that the storm sewer should be installed prior to his work as then he could tie the French drain that catches the water into the storm sewer. Trustee Mike Kinas made a motion to approve Option #4 \$17,834.25 and Trustee Cheryl Rosemeyer seconded the motion. The motion carried on a roll call vote of 7-0. There was discussion to contact AL of MSA to include the work of the storm sewer into the grant as this storm sewer is needed do to this project. It was noted that in the CDBG Public Hearing right before the Village Board meeting that Laura Jones of MSA emailed that there is approximately \$60,000 in grant funds. Village Clerk Candice Grunseth asked if there is a change order or a new issue would this change be approved. Laura stated that any change orders would need approval by MSA and RHOM and any new contractors would maybe also need DOA approval. The Board asked the Clerk to request this approval for the landscaping change order and the new approval of the storm sewer to MSA and RHOM.

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Trustee Mike Kinas made a motion and Trustee Greg Steinbach seconded approving the minutes as follows: Regular Board Meeting January 8, 2020; Caucus January 8, 2020, and Finance Committee on February 10, 2020; All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0. POOLED CASH for SSCU 32209-32217 and FORWARD 11140-11232, Restricted None, Journal Entries-0420-0424 and Transfers, No CDBG Checks. Also WRS/WDC/TASC/EFTPS/DOR.

Reports:

President's Report- Jane DeStaercke reported on a few things around the community.

Treasurer's Report – Fran Prasnicky presented her report that was in the packet for the fund balances for January 2, 2020 to February 11, 2020 for the pooled cash accounts and other accounts. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Mike Kinas seconded the motion. All were in favor.

Police Chief Tom Tallier had his written report for the Board as he was absent. Village President Jane DeStaercke noted she spoke to Tom Tallier on speaking to the business owners and residents of making sure they keep their portion of the sidewalks clear.

Public Works Director Rick Johnson had a written report for the Board and noted he had the grader from Town of Aurora in to push back the snow on the corners. Rick was thanked for the good work that the Public Works Department is doing!

Clerk's Report – A copy of the Clerk's report was in the Board packet.

The December 31, 2019 End of Year budget was is in the Board packet for review and Finance reviewed at their meeting. This is after all the 2019 bills and the budget amendments were approved last month. There were no questions.

The February 10, 2020 budget was is in the Board packet for review and Finance reviewed at their meeting.

NEW BUSINESS:

Village Clerk Candice Grunseth updated the Board on the Hazard Mitigation Action Plan for the County. Trustee Eileen Grunseth discussed the need for the signs in the park for Lightning and that the school should look at them too. There was discussion to take some items off from the plan that the Village had completed. Trustee Eileen Grunseth made a motion to approve the Hazard Mitigation with the action plans noted and Trustee Mike Kinas seconded the motion. All were in favor.

Trustee Cheryl Rosemeyer discussed having an AD HOC Committee for the Mobile Home Courts for future improvements and a long range goals. President Jane DeStaercke noted that she would be on the committee. Board member Cheryl Rosemeyer and had asked Fred Romig. Trustee Cheryl Rosemeyer made a motion to approve an AD HOC Committee for the Mobile Home Courts and Trustee Bob Mechelke seconded the motion. All were in favor.

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Trustee Mike Kinas made a motion to approve Marion DeVries for the Election Board for 2020-2021 Election cycle and President Jane DeStaercke seconded the motion. All were in favor.

Village Clerk- Library Board representative gave an update of the Western Taylor County Public Library's Grand Opening. It is set for Saturday April 18, 2020. More information is to come from the Friends of the Library and the Library Board. The Library is asking that 4th Street be closed off for the day for the event to be used for parking. The Friends of the Library asked about putting a tent up if need be on the street. President Jane DeStaercke made a motion to approve closing 4th Avenue for the Grand Opening and Trustee Ericka Bertsinger seconded the motion. All were in favor. The Village Board did not approve the drilling of the street to secure a tent.

President Jane DeStaercke discussed the need to update the Board/Community room. It was suggested for it to be painted and also for the floor board to be washed or replaced. Trustee Bob Mechelke made a motion to approve the painting and baseboard updates and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 7-0. Village Clerk Candice Grunseth will email MSA on having this be a change order to the CDBG grant process first and if not approved then out of Village expenses.

Committee dates were set as follows:

Finance committee will meet March 9, 2020 @ 3:30PM

Tree Board on March 4, 2020 @ 5:30PM

Parks, Personnel, Improvements, and Public Safety are not scheduled at this time.

Agenda Items: WTCPL Grand Opening in April-tent, Gilman Summer Activities, and AD HOC Committee members.

Trustee Eileen Grunseth made a motion to go into closed session at 8:13 p.m. seconded by Trustee Mike Kinas. The motion carried on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion to reconvene into open session at 8:40 p.m. seconded by Trustee Mike Kinas. The motion carried on a roll call vote of 7-0

Trustee Mike Kinas made a motion to hire Jamie Larson and to keep Joey Schmitt as the Plow Driver and to look to hire Joey when Rick is retiring as the second public works employee. Trustee Ericka Bertsinger seconded the motion. The motion carried on a roll call vote of 7-0.

The meeting adjourned at 8:45 p.m. by motion from Trustee Eileen Grunseth and seconded by Trustee Ericka Bertsinger.

Candice Grunseth, WCMC
Village Clerk
Village of Gilman