

Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, December 11, 2019 / 7:00 PM
Gilman Municipal Building
385 East Main Street
Gilman, WI 54433

Minutes

Village President Jane DeStaercke called the meeting to order in open session at 7:00 p.m. Board members present were Jane DeStaercke, Eileen Grunseth, Cheryl Rosemeyer, Mike Kinas, Ericka Bertsinger, Bob Mechelke and Greg Steinbach. Village Clerk Candice Grunseth, Village Public Works Director Rick Johnson, Village Chief of Police Thomas Tallier, Village Treasurer Fran Prasnicky were present. Ginna Young, Reporter from the Star News was present.

Village Clerk Eileen Grunseth led the Pledge of Allegiance.

Special Order of Business- None

Immediate Public Concerns- None

Trustee Greg Steinbach made a motion and Trustee Ericka Bertsinger seconded approving the minutes as follows: Regular Board Meeting November 13, 2019; Budget Hearing on November 13, 2019; Personal meeting on November 13, 2019; and Finance Committee on December 9, 2019; All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Bob Mechelke to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0. POOLED CASH for SSCU 32199-32203 and FORWARD 10978-11052, (VOID 11035-11036) Journal Entries-410 and Transfers, No Restricted Checks or CDBG Checks. Also WRS/WDC/TASC/EFTPS/DOR.

Reports:

President's Report- Jane DeStaercke reported on the Library Board meeting and concerns of the Village and having the Village Clerk administrate duties for the Library. She also spoke about the punch list from MSA on the Library Expansion project.

Treasurer's Report – Fran Prasnicky presented her report that was in the packet for the fund balances as of December 11, 2019 for the pooled cash accounts and other accounts. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Mike Kinas seconded the motion. All were in favor.

Police Chief Tom Tallier had his written report for the Board. Tom noted there were 8 complaints for the Village. He did discuss his recommendation for the speed sign and a three year warranty. Trustee Cheryl Rosemeyer made a motion to approve the speed sign from All Traffic Solutions at a cost of \$2878 and Trustee Bob Mechelke seconded the motion. The motion carried on a roll call vote of 7-0.

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Public Works Director Rick Johnson had a written report for the Board.

Clerk's Report – A copy of the Clerk's report was in the Board packet.

The December 11, 2019 budget was is in the Board packet for review and Finance reviewed at their meeting. The Budget Amendments will take place in the January or February's Board meeting. Please see the Finance meeting minutes.

Old Business:

A motion by Trustee Mike Kinas and seconded by Trustee Greg Steinbach to approve the 2020 Fee Charge schedule. The motion carried on a roll call vote of 7-0.

NEW BUSINESS:

The Village Board discussed the work by MSA and the punch list that is to be completed by this Friday December 13, 2019. They discussed if they would like to see Al(MSA) come now and check everything over and they stated yes, due to the downspouts not being completed and the main door. Trustee Mike Kinas made the motion and Trustee Bob Mechelke seconded the motion. All were in favor.

Trustee Eileen Grunseth made a motion to approve the Resolution 2019-11 Mill Rate Worksheet and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 7-0.

Village Clerk Candice Grunseth noted that the Housing Authority is willing to apply for the Housing Funds to rebuild a home on the property that the Village took on tax deed. The Village needs to make a motion to approve the transfer of property. Village Clerk Candice Grunseth did note this would be a tax exempt property. President Jane DeStaercke noted this would be rented too low to moderate income families for the first five years. After those five years it could be rented or sold to anyone. A motion by Village Board President Jane DeStaercke and seconded by Trustee Ericka Bertsinger to the transfer of property from the Village of Gilman to the Taylor County Housing Authority. The motion carried on a roll call vote of 7-0.

A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the Land Agreement between the Village and Larry Romanowski. The motion carried on a roll call vote of 7-0.

Village President Jane DeStaercke noted the appointments she is making for the Library Board. She stated that the Library Board is requesting that Village Clerk Candice Grunseth come on their Board for one year to help with the changeover to a new director and act as Library administrator for one year or until the new Library Director and Library Board feel comfortable making those decisions.

Trustee Greg Steinbach made a motion to approve 2020-2021 Election Inspectors and Trustee Mike Kinas seconded the motion. All in favor.

Trustee Cheryl Rosemeyer made a motion to approve purchasing Computers and IT support for the Village Office and upgrade the current computers to Windows 10 for Public Works Director to use. Trustee Eileen Grunseth seconded the motion. The motion carried on a roll call vote of 7-0.

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Trustee Mike Kinas made a motion to approve the 520 E. Kondrasuk Drive address and Trustee Ericka Bertsinger seconded the motion. All were in favor.

Trustee Bob Mechelke made a motion to approve the sign permit application for Superior Choice Credit Union and Mike Kinas seconded the motion. All were in favor.

Village Clerk Candice Grunseth provided the 2020 Engagement letter from WIPFLi for the 2019 audit. Trustee Eileen Grunseth made a motion to approve and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 7-0.

Public Works Applications: Village Clerk Candice Grunseth noted the Public Works applications were in her office and how did they want to proceed? Village President Jane DeStaercke stated that with the holidays to wait until the January meeting.

The Village Board discussed the Caucus for 2020. Trustee Eileen Grunseth made a motion and Trustee Mike Kinas seconded the motion to set the caucus for Wednesday January 8, 2020 @ 6:45PM. Motion carried, all in favor. Fran will notify the Caucus committee of the date and time as well.

Committee dates were set as follows:

Finance committee will meet January 8, 2020 @ 11AM

Tree Board, Parks, Personnel, Improvements, and Public Safety are not scheduled at this time.

Agenda Items: Library Expansion, Public Works Applications, Budget Amendments, and Closed Session.

The meeting adjourned at 8:02 p.m. by motion from Trustee Greg Steinbach and seconded by Trustee Mike Kinas.

Candice Grunseth, WCMC
Village Clerk
Village of Gilman