

# Village of Gilman

P.O. Box 157  
Gilman, WI 54433-0157

## Regular Meeting

Wednesday, October 9, 2019 / 7:00 PM

Gilman Senior Center Building

385 East Main Street

Gilman, WI 54433

## Minutes

Village President Jane DeStaercke called the meeting to order in open session at 7:00 p.m. Board members present were Jane DeStaercke, Eileen Grunseth, Cheryl Rosemeyer, Mike Kinas, Ericka Bertsinger, Bob Mechelke and Greg Steinbach. Village Clerk Candice Grunseth, Village Public Works Director Rick Johnson, Village Chief of Police Thomas Tallier, Village Treasurer Fran Prasnicky were present. Ginna Young, Reporter from the Star News was present.

Village President Jane DeStaercke led the Pledge of Allegiance.

Special Order of Business- None

Immediate Public Concerns- Laverne Birch (manager of mobile home) at 545 E. Palmer Street was present with a guest to discuss why she had not complied with the notice of Mobile Home Ordinance and Lease letter. She stated that the Village never brought in fill that she needs to complete the work. She stated the roof is complete but there is standing water and they cannot complete the skirting work. The Village stated that fill was brought in after the last meeting in August. Laverne and the owner Billie Hanssen received a letter June 13, 2019 of the noncompliance. Laverne attended the August meeting because she stated that she had problems with her contractors and the Board extended this until October 1, 2019. Village Clerk Candice Grunseth sent another letter on September 13, 2019 because there was no progress. Village President Jane DeStaercke noted the work was not complete by October 2, 2019 and advised the clerk to contact the Village Attorney. The Village Attorney advised a 28 day Eviction Notice which was mailed as certified/registered letter on October 4, 2019 to the owner Billie Hansen and the manager Laverne Birch. Laverne stated she couldn't finish the work because the Village did not bring the fill and if so, not enough. Police Chief Tom Tallier stated that the work needs to be complete per the letters and if they feel it is not correct they can contest it in court. Village President noted that if the work was complete, Siding, Roof, and Skirting before the 28 days that the Village could revoke the Eviction. Laverne asked for the 28 days to start after the fill is brought in and it was stated no. The 28 days started and they need to complete it before then to not have the Mobile home evicted and the matter referred to court if necessary. Public Works Director Rick Johnson will be taking fill to the trailer tomorrow Thursday, October 10, 2019. Village Trustee Eileen Grunseth asked if they were going to be there to note it was delivered and they said no. Eileen Grunseth asked where it would be placed and they agreed to Front South/East side of the driveway.

Trustee Mike Kinas made a motion and Trustee Bob Mechelke seconded approving the minutes as follows: Regular Board Meeting September 11, 2019; Parks Meeting on October 7, 2019, Improvements Meeting on October 7, 2019; and Finance Committee on October 7, 2019; All were in favor.

### **Regular Board Meeting**

**10/09/2019**

Unofficial Until Approved by the Village Board

A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0. POOLED CASH for SSCU 32181-32188 and FORWARD 10811-10889, Journal Entries-0389-0398 and Transfer out for the CDBG Grant, No Restricted Checks or CDBG Checks. Also WRS/WDC/TASC/EFTPS/DOR.

**Reports:**

President's Report- Jane DeStaercke reported on the letter to Jeff Olejnickak on the Bowling Alley, the Taylor County Forum, and Eviction notice.

Treasurer's Report – Fran Prasnicky presented her report was in the packet for the fund balances as of October 9, 2019 for the pooled cash accounts and other accounts. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Greg Steinbach seconded the motion. All were in favor.

Police Chief Tom Tallier had his written report for the Board and noted there were 14 complaints for the Village.

Public Works Director Rick Johnson had a written report for the Board. Rick reported the need to look at a Snow Plow worker or a full time worker soon.

Clerk's Report – A copy of the Clerk's report was in the Board packet.

The October 9, 2019 budget was is in the Board packet for review and Finance reviewed at their meeting.

**Old Business:**

A motion by Trustee Mike Kinas and seconded by Trustee Bob Mechelke to approve the Memorial Bench. All were in favor.

Public Nuisance- Was addressed in the Immediate Public Concerns.

The Village discussed the Mobile Home Court Security Deposit recommendation from Finance of \$350. A motion by Trustee Eileen Grunseth and seconded by Trustee Bob Mechelke to approve a onetime \$350 Security Deposit immediately for any mobile home brought into the park. All were in favor.

**NEW BUSINESS:**

A motion by Trustee Bob Mechelke and seconded by Trustee Cheryl Rosemeyer to approve Nantucket Dune for interior walls of the Library and Dormer Brown for the accent walls. All in favor.

A motion to approve the Front Door at a cost of \$9552.64 by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas. The motion carried on a roll call vote of 7-0.

A motion by Trustee Greg Steinbach and seconded by Trustee Cheryl Rosemeyer to approve Color of the Community room floor as Nutmeg (3572) and the cost of \$5912.50. The motion carried on a roll call vote of 7-0.

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A motion by Trustee Eileen Grunseth and seconded by Trustee Ericka Bertsinger to approve Cabling for \$6,106.38. The motion carried on a roll call vote of 7-0.

A motion by Trustee Mike Kinas and seconded by Trustee Bob Mechelke to approve CWC quote of \$12,639.71 for Library Conference room and AV equipment. Village Clerk Candice Grunseth noted that if this was not approved by the Grant work this would be a Library cost and the Library Board is aware of this. The motion carried on a roll call vote of 7-0.

A motion by Trustee Mike Kinas and seconded by Trustee Eileen Grunseth to approve Foam underneath the stamped concrete at a cost of \$690.86. The motion carried on a roll call vote of 7-0.

There was no Masonry Mock Up to review just the mortar sample. There were concerns that the mortar submittal has not been completed and the mock up was not ready for approval by the Village Board for tonight. It was noted that Rhom Construction stated in the Contractors meeting that if this delayed the project there could be fines of \$250 per day past the deadline of the November 15, 2019 completion date. Village Clerk Candice Grunseth noted that there may need to be a special meeting next week for this approval if ready to go.

Village Clerk Candice Grunseth noted the concern of the lights and not being up to code for the wiring. A motion by Trustee Mike Kinas and seconded by Trustee Ericka Bertsinger to approve giving Jane DeStaercke the authorization to approve the lighting costs changes and any other unforeseen costs. The motion carried on a roll call vote of 7-0

There was flashing approved by Village President Jane DeStaercke two weeks ago for the windows and need official Board approval. A motion by Village President Jane DeStaercke and seconded by Trustee Mike Kinas to approve \$1855.45 for flashing on windows. The motion carried on a roll call vote of 7-0

Trustee Bob Mechelke noted as the Library Representatives that the Librarian Ruby Wenzel has given her notice for November 1, 2019. He noted that she has stated that she would continue to help with decisions and if needed cover after the 1<sup>st</sup> as well. He also noted that Library Board member Marilyn Newman is done as of November, and Kae Van Den Heuvel as of December 2020 and there is another member resigning. It was noted that a written resignation is needed. Village Clerk Candice Grunseth asked who the other member was as the Village President has to appoint new members and was this a Township member or a Village resident. Bob stated it was a Village resident member.

A motion by Trustee Mike Kinas and seconded by Trustee Cheryl Rosemeyer to approve ESS Election Equipment at a cost of \$13,464. Village Clerk Candice Grunseth discussed that the County has proposed paying \$3000 to each community to help with costs and ESS would allow a three year payment plan. The motion carried on a roll call vote of 7-0

Operators Licenses: Trustee Eileen Grunseth made a motion to approve River Country CO-OP/Cenex for Ginger Dyreson and Grand Central for Mykell Podolak and Julie Wasytko and Trustee Mike Kinas seconded the motion. All were in favor.

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Trustee Greg Steinbach made a motion to approve the Resolution 2019-09 Five Year Plan for 2020-2024 and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 7-0.

The Express Disposal contract was reviewed and noted that the Tuesday pick up was taken out. Trustee Mike Kinas made a motion to approve and Trustee Ericka Bertsinger second the motion. All were in favor.

Public Works On Call Position for snow plowing was discussed. Chair of Improvements, Greg Steinbach, Chair of Personnel Eileen Grunseth, Village President Jane DeStaercke, and Public Works Director Rick Johnson will do the interviews. Village Clerk Candice Grunseth will also be available. Interviews will be Friday, October 18 at 9am. Questions to consider is if they have a CDL and working on call any hours of the day or night.

Committee dates were set as follows:

Finance Committee Meeting on Monday, November 11, 2019 @ 3:30PM

Tree Board on Wednesday, October 30, 2019 @ 5:30PM

Parks, Personnel, Improvements, and Public Safety not scheduled at this time.

Agenda Items: Library Expansion, Public Nuisance, and Mobile Home. There will be a Budget Hearing next month before the Village Board meeting.

The meeting adjourned at 8:31 p.m. by motion from Trustee Eileen Grunseth and seconded by Trustee Mike Kinas.

Candice Grunseth, WCMC  
Village Clerk  
Village of Gilman