

# **Village of Gilman**

P.O. Box 157

Gilman, WI 54433-0157

## **Regular Meeting**

Wednesday, September 11, 2019 / 7:00 PM

Gilman Municipal Building

380 East Main Street

Gilman, WI 54433

## **Minutes**

Village President Jane DeStaercke called the meeting to order in open session at 7:00 p.m. Board members present were Jane DeStaercke, Eileen Grunseth, Cheryl Rosemeyer, Mike Kinas, Ericka Bertsinger, Bob Mechelke and Greg Steinbach. Village Clerk Candice Grunseth, Village Public Works Director Rick Johnson and Village Chief of Police Thomas Tallier, Village Treasurer Fran Prasnicky were present. Ginna Young, Reporter from the Star News was present.

Village Trustee Greg Steinbach led the Pledge of Allegiance.

Special Order of Business- Summer Activities Director, Kelsey Hoverson was present for her 2019 report. They had a great year and thanked the Gilman Cornerstore for their donation towards the t-shirts for tie dye day. She stated the highest day was 44 kids and averaged 31 in June and 23 in July. They continued the PBIS program but would like to implement some changes for next year. They are looking at some different Friday trips to include Lambeau Field and Chippewa Valley Museum. Kelsey passed the scrapbook around for the Board to take a look at. There were no questions.

Immediate Public Concerns- NONE

Trustee Mike Kinas made a motion and Trustee Bob Mechelke seconded approving the minutes as follows: Regular Board Meeting August 14, 2019; Tree Board Meeting on September 4, 2019; and Finance Committee on September 9, 2019; All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0. POOLED CASH for SSCU 32171-32180 and FORWARD 10729-10810, Journal Entries- 0385-0388, No Restricted Checks or CDBG Checks. Also WRS/WDC/TASC/EFTPS/DOR.

### **Reports:**

President's Report- Jane DeStaercke reported on the hard work of Public Works department on the bleachers and new basketball court in the Park. She also discussed the Census meeting, meeting with Tom Hand, updating the Mobile Home Courts, and two citizen complaints and her letter to the owner of the Bowling Alley.

Treasurer's Report – Fran Prasnicky presented her report was in the packet for the fund balances as of September 9, 2019 for the pooled cash accounts and other accounts. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Greg Steinbach seconded the motion. All were in favor.

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Police Chief Tom Tallier had his written report for the Board and noted there were 15 complaints for the Village. Trustee Cheryl Rosemeyer thanked Tom for his training to the school staff on ALICE.

Public Works Director Rick Johnson had a written report for the Board. Rick reported that Nicole Thompson resigned at this time.

Clerk's Report – A copy of the Clerk's report was in the Board packet.

The September 11, 2019 budget was in the Board packet for review and Finance reviewed at their meeting.

**Old Business:**

A motion by Trustee Bob Mechelke and seconded by Trustee Cheryl Rosemeyer to approve the 2020 Assessor Contract with Robert Prokop. The motion carried on a roll call vote of 7-0.

Public Nuisance- President Jane DeStaercke made a motion to approve an eviction notice to be served by Police Chief Tom Tallier for Laverne Birch/Hanson trailer if the work is not completed as directed last month for October 1, 2019 and Mike Kinas seconded the motion. All were in favor.

**NEW BUSINESS:**

Library Expansion- A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve White Lettering for the outside of the building. All were in favor.

A motion by Trustee Bob Mechelke and seconded by Trustee Mike Kinas to approve Dark Bronze and Beige for the signs in the library. All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Cheryl Rosemeyer to approve both Pay requests (\$13,513.75 and \$84,455.00). The motion carried on a roll call vote of 7-0.

A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the Change order for \$11,028.97. The motion carried on a roll call vote of 7-0.

Trustee Bob Mechelke noted that the Library has two members who notified their Board they are resigning. Marilyn Newman in October or November of this year and Kae Van Den Heuvel December of 2020. Village President Jane DeStaercke asked for a written letter of resignation for the Library file.

There were updates from the Clerk, Candice Grunseth on the schedule from Rhom Construction and contractors meetings. She also updated everyone on the phone conferences she has been having and specifically on Tuesday with Library Director Ruby Wenzel, Library President Kae Van Den Heuvel, Candice, and Al Szymanski of MSA. From this meeting there was another one scheduled with Josh Klingbeil of WVLS, Merit Electric, Ruby, Kae, Candice, and Al by Phone. There was discussion of what cabling needed to be completed and what needed to be moved. Bob Mechelke, Library representative of the Village stated that the Library Board discussed wanting the conference room cabled. Trustee Mike Kinas noted that the Village would want their building to be as technologically advanced as possible now even if not needed for a year or two later. Things such as televised conferences and meetings in the new conference room in the library should be provided for. Also, the Village agreed to have MSA look into a change order for the Community Room flooring in the Village Hall.

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A motion by Trustee Mike Kinas and seconded by Trustee Greg Steinbach to approve the Fair Housing Proclamation. All were in favor.

The Village discussed there were some updates needed in the Mobile Home Courts but this would be referred back to Improvements and Finance at this time. Also discussion on needing a Security Deposit set and this is referred back to Finance as well.

The Express Disposal contract was reviewed and a question was, if the date for pickup was being moved back to Tuesday as that is what is in the contract. This was tabled until next month.

President Jane DeStaercke noted the agenda item of the Memorial Bench. She stated that the wording is a nice gesture, believes the Village Attorney should review first and the Board agreed to refer for approval from Karl Kelz.

Committee dates were set as follows:

Finance Committee Meeting on Monday, October 7, 2019 @ 3:30PM

Parks Committee Meeting on Monday October 7, 2019 @ 4:30PM

Improvements Committee Meeting on October 7, 2019 @ 5PM

Tree Board, Personnel Committee, and Public Safety not scheduled at this time.

Agenda Items: Library Expansion, Public Nuisance, Memorial Bench, Mobile Homes, Mobile Home Security Deposit, and Express Contract.

Trustee Eileen Grunseth made a motion to go into closed session at 8:12p.m. seconded by Trustee Mike Kinas. The motion carried on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion to go into open session at 9:19 p.m. seconded by Trustee Mike Kinas. The motion carried on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion to hire Josh Dalsky as a part time probationary worker and to place and ad for a part time Snowplower with a CDL and President Jane DeStaercke seconded the motion. The motion carried on a roll call vote of 7-0.

President Jane DeStaercke directed the Village Clerk to send an email to MSA and WVLS immediately on wanting the Village building to be technologically advanced for communications.

Trustee Mike Kinas made a motion to not approve any land contracts on the mobile home courts but if someone was to make an offer it would be considered and Greg Steinbach seconded the motion. All were in favor.

The meeting adjourned at 9:24 p.m. by motion from Trustee Mike Kinas and seconded by Trustee Cheryl Rosemeyer.

Candice Grunseth, WCMC  
Village Clerk  
Village of Gilman