

Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, March 13, 2019 / 7:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

Village President Jane DeStaercke called the meeting to order in open session at 7:00 p.m. Board members present were Jane DeStaercke, Eileen Grunseth, Bob Mechelke, Greg Steinbach, Cheryl Rosemeyer, Mike Kinas, and Ericka Bertsinger. Village Clerk Candice Grunseth, Village Treasurer Fran Prasnicki, Village Public Works Director Rick Johnson, and Village Chief of Police Thomas Tallier were present. Also present was Zoning Administrator Jim Flood, Ruby Wenzel and Kae Van Den Heuvel of WTCPL, and Ginna Young from the Star News. Public: Darrell Romig and Steve Bornheimer.

Village Trustee Eileen Grunseth led the Pledge of Allegiance.

Special Order of Business- None

Immediate Public Concerns: Greg Steinbach noted that he looked into the deadbolt request by the Library and per the State you cannot have them.

Village President Jane DeStaercke stated they would take up the Police report to include the review of the inspection at 270 East Main Street. Police Chief Tom Tallier had a written police report for the Board and discussed that he did inspect the property with Jim Flood. Jim Flood stated that he believes that the property is structurally sound and not a safety hazard. There was discussion on the owner of the property and on the Demolition Permit is Jakes Rentals but Ray Olejnickak signed it. Village may have to check on this to make sure he is an owner or partner of the LLC. Jim did state that if the building became unsafe and the condition was not being used for what it is intended for per the State Codes (fire) then the Village could look into a Raze order. If a new owner purchased the building then there would be new rules and standards. The demolition permit would be for the current owner but not a new owner.

Jim Flood spoke about creating a contract or agreement to do work for the Village as the Zoning Administrator. He stated that Village of Rib Lake, Stetsonville, Thorp, and Dorchester do and pay their \$300 per month. Village Clerk Candice Grunseth will contact the municipalities to see if anyone has anything to work off of and this will be on the agenda for next month.

Village Board discussed authorizing a Well and Holding Tank for the property west of 400 Riverside Drive. Trustee Mike Kinas made a motion to approve that the owners can put in a well and a holding tank

on one of the two lots. The owners would need to follow the Village, County, State and any other codes that go along with this and Trustee Ericka Bertsinger seconded the motion. All were in favor.

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Trustee Bob Mechelke made a motion and Trustee Mike Kinas seconded approving the minutes as follows: Regular Board Meeting February 13, 2019; Joint Meeting with Library on March 6, 2019; Tree Board on February 27, 2019; and Finance Committee on March 11, 2019; All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0. POOLED CASH for SSCU 32113-32119, void 29106 and 29374 and FORWARD 10142-10211, Restricted Check None, CDBG None, and Journal Entries 0378-0379. Also WRS/WDC/TASC/EFTPS/DOR.

Reports:

President's Report- Jane DeStaercke reported on Taylor County Emergency Management plan being revised, Gilman Cheese Zoning request and meeting with Tom Hand, she attended the Economic Development meeting on the County RLF funds, and that Taylor County maybe looking to set up a new County ran revolving funds. Jane thanked Rick and Jan for all their hard work.

Treasurer's Report – Fran Prasnicki reported on the fund balances as of March 11, 2019 for the pooled cash accounts and other accounts and had a new copy to report on. Trustee Eileen Grunseth made a motion to approve the Treasurer's verbal report and Trustee Cheryl Rosemeyer seconded the motion. All were in favor.

Public Works Director Rick Johnson had a written report for the Board. Rick reported that the last sewer report the Village did not pass on the BOD. He stated he believed it was from the heavy snows and put a blower in and that is helping with oxygen flow. He also stated he brought in the grader from Aurora and from Olynick's to help with the snow fall and pushing back the corners.

Clerk's Report – Village Clerk Candice Grunseth presented the Clerk's report and a copy was in the Board packet.

The March 11, 2019 budget was is in the Board packet for review and Finance reviewed at their meeting on Friday.

Old Business:

Library Expansion- There was discussion on the minutes provided by Al Szymanski of MSA. Cheryl Rosemeyer questioned the downspout on the south side of building where the new sidewalk would be going in. The Village Board agreed that the downspout was going into the rocks and no underneath the sidewalk.

The Village Board discussed the amendment to the contract with alternate bids. Trustee Mike Kinas made a motion to not do the Sidewalk in front of the Municipal Building (Northside) at a cost of \$15,000 and design fee of \$600 and Trustee Greg Steinbach seconded the motion. All were in favor.

Trustee Mike Kinas made a motion to not do the exit stairs on the east side for \$7,000-\$9000 with a \$2900 design fee and Trustee Ericka Bertsinger seconded the motion. All were in favor.

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Trustee Mike Kinas made a motion to not do the cooling unit for \$10,000 with a design fee of \$2000 and Trustee Cheryl Rosemeyer seconded the motion. All were in favor.

Trustee Eileen Grunseth made a motion to Approve the windows(east side of building operable and north side nonoperable, bronze color/light range, without the air conditioner and Trustee Bob Mechelke seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Mike Kinas made a motion to approve the amendment with the items not approved strike out and Trustee Bob Mechelke seconded the motion. All were in favor.

Library Agreement – The Library Board approved the agreement with no suggested changes. Motion by Trustee Bob Mechelke and seconded by Trustee Mike Kinas. All were in favor.

Trustee Eileen Grunseth made a motion to approve the Library moving into the Community room during construction and Trustee Mike Kinas seconded the motion. All were in favor.

Trustee Mike Kinas made a motion to Release Project for Bids and Trustee Eileen Grunseth seconded the motion. The motion carried on a roll call vote of 7-0.

NEW BUSINESS:

Trustee Eileen Grunseth made a motion to Resolution 2019-02 TID Termination and Trustee Greg Steinbach seconded the motion. The motion carried on a roll call vote of 7-0. Village Clerk Candice Grunseth will send to the DOR, Auditor, and notify the Tax Lister.

Village Clerk Candice Grunseth explained the need to update the Fee Schedule at this time. Trustee Eileen Grunseth made the motion to approve and Trustee Ericka seconded the motion. All were in favor.

Village Clerk Candice Grunseth explain the Building Permit for Solar Panels. We do not have anything restricted this but wanted the Village to be aware that this is the second request for the Village at this time. Trustee Ericka Bertsinger made the motion to approve building permit application and Trustee Mike Kinas seconded the motion. All were in favor.

Trustee Eileen Grunseth made the motion to approve the Gilman Summer Activities agreement with the School and Trustee Mike Kinas seconded the motion. All were in favor.

Trustee Mike Kinas made the motion to approve applying for the United Way Grant and Trustee Eileen Grunseth seconded the motion. All were in favor.

Village Clerk Candice Grunseth explained in her Clerks report the Fire Department sign request. The Board discussed this would be a Fire Department decision. There was no action on this.

Clean Up dates- The County Clean Sweep is planned for Saturday May 4, 2019. The Village will plan their roll off bins for the following Tuesday, May 7, 2019. Trustee Cheryl Rosemeyer made a motion to approve and Trustee Ericka Bertsinger seconded the motion. All were in favor.

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Committee dates were set as follows:

Finance Committee Meeting on Monday, April 8, 2019 @ 3:30PM

Tree Boars, Parks, Personnel, Public Safety, Tree Board, and Improvements not set at this time.

Agenda Items: Library Expansion, Solar Panels, and Retainer Fee.

The meeting adjourned at 8:29PM by motion from Trustee Eileen Grunseth and seconded by Trustee Mike Kinas. All in favor.



Candice Grunseth, WCMC

Village Clerk

Village of Gilman