

# Village of Gilman

P.O. Box 157  
Gilman, WI 54433-0157

## Regular Meeting

Wednesday, January 9, 2019 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

## Minutes

Village President Jane DeStaercke called the meeting to order in open session at 7:00 p.m. Board members present were Jane DeStaercke, Eileen Grunseth, Bob Mechelke, Greg Steinbach and Ericka Bertsinger. Trustees Debbie Sager and Mike Kinas were absent. Village Public Works Director Rick Johnson, Village Clerk Candice Grunseth, Village Treasurer Fran Prasnicky and Village Chief of Police Thomas Tallier were present. Also present was Ginna Young from the Star News.

Village Clerk Candice Grunseth led the Pledge of Allegiance.

Special Order of Business- Karl Kelz from Kelz Law Firm was present to talk about legal representation. He was the former District Attorney for ten years and operates his own law firm the past six years. He has worked on County issues, employee's issues, and open records requests. He worked with the Village Police Officer and believes that would be a good working relationship as well. Karl would be happy to put a letter together with a proposal for the Village.

Jordan Johnson and his grandmother Alta Johnson was present to observe the Village Board meeting for his communication badge for Boy Scouts.

Immediate Public Concerns: None

Trustee Greg Steinbach made a motion and Trustee Ericka Bertsinger seconded approving the minutes as follows: Regular Board Meeting on December 12, 2018; Budget Hearing on November 14, 2018; Finance Committee on January 7, 2019; All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Bob Mechelke to approve the vouchers/bills as presented. The motion passed on a roll call vote of 5-0-2(Sager and Kinas Absent). POOLED CASH for SSCU 32032-32098 and FORWARD 10001-10036, Restricted Check 10333-1035 and 1440, CDBG 510-513, and Journal Entries. Also WRS/WDC/TASC/EFTPS/DOR.

### **Reports:**

President's Report- Jane DeStaercke reported on Schmiede and Graf email and their 2019 caseload along with the phone conference with Dave Pawlish of DOA on the RLF, Housing in the area, trailer courts and other Economic Development for the Village. Village Clerk Candice Grunseth reported that this was in

Unofficial Until Approved by the Village Board

her Clerk's report as well.

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Treasurer's Report – Fran Prasnicki reported on the fund balances as of January 9, 2019 for the pooled cash accounts and other accounts. She noted that she had the Bank Statements with the transfer for Board review. Village Clerk Candice Grunseth explained the reports and using two different accounts at this time due to having two different institutions with the switchover at the New Year. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Bob Mechelke seconded the motion. All were in favor.

Police Chief Tom Tallier had a written police report for the Board. He discussed the Demolition Permit by Ray Olejniczak and that the timeframe is for 6 months.

Public Works Director Rick Johnson reported on the snowplowing and ordering banners for the Village main street.

Clerk's Report – Village Clerk Candice Grunseth presented the Clerk's report and a copy was in the Board packet.

The End of the Year 2018 budget was is in the Board packet for review. Village Clerk Candice Grunseth explained that the Finance reviewed the main lines at their meeting. There were no questions from the Board.

The January 9, 2019 budget was is in the Board packet for review and Finance reviewed at their meeting.

**Old Business:**

Library Expansion- They have raised \$155,000 at this time with \$10,000 in pledges. The Schematic Plan from the architect Al Szymanski was at the meeting for the Board to review. Village Clerk Candice Grunseth also included the schedule with the two extra meetings for the Board to mark down along with Al's minutes from the Joint meeting on the 5<sup>th</sup>. Trustee Bob Mechelke made a motion to approve the plans and Trustee Ericka Bertsinger seconded the motion. The motion carried on a roll call vote of 5-2 (Sager and Kinas Absent). Trustee and Library Rep Bob Mechelke discussed the options for moving the Library during construction. Library Director Ruby Wenzel has been in contact with WVLS on this and options for checkout and storage. She stated that she had a storage/moving company come by to look things over for moving things out and back in and they also took a look at the basement and believe they could use the 9 shelves downstairs. This will be discussed at the Library Board meeting on Monday the 14, 2019.

**NEW BUSINESS:**

Trustee Greg Steinbach made a motion to approve Elizabeth Schmitt, Jason Kroeplin, and Jordan Bornheimer for an Operator's License and Eileen Grunseth seconded the motion. All were in favor.

Proposal for Village Attorney: The Village Board stated they would like to see a proposal from Kelz's office. Village Clerk Candice Grunseth noted she contacted the League of Wisconsin Municipalities attorneys and the Village does not have to go out for bids on this but they can. Trustee Ericka Bertsinger asked to get a proposal from Grunewald and Schiffler who are in Medford (Taylor County).

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Property Located at 270 East Main Street. Police Chief Tom Tallier has reported that the Demolition Permit was applied for and the demolition would start immediately and the owner has six months to complete.

Committee dates were set as follows:

Finance Committee Meeting on Monday, February 11, 2018 @ 2:30PM

Tree Board, Parks, Personnel, Public Safety, Tree Board, and Improvements not set at this time.

Agenda Items: Library Expansion and Village Attorney

The meeting adjourned at 8:04PM by motion from Trustee Eileen Grunseth and seconded by Ericka Berstinger. All in favor.



***Candice Grunseth, WCMC***

***Village Clerk***

***Village of Gilman***