

# Village of Gilman

P.O. Box 157  
Gilman, WI 54433-0157

## Regular Meeting

Wednesday, December 12, 2018 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

## Minutes

Village President Jane DeStaercke called the meeting to order in open session at 7:00 p.m. Board members present were Jane DeStaercke, Eileen Grunseth, Mike Kinas, Bob Mechelke, Greg Steinbach and Ericka Bertsinger. Trustee Debbie Sager was absent. Village Public Works Director Rick Johnson, Village Clerk Candice Grunseth, Village Treasurer Fran Prasnicky and Village Chief of Police Thomas Tallier were present. Also present was Ginna Young from the Star News.

Village President Jane DeStaercke led the Pledge of Allegiance.

Special Order of Business- None

Immediate Public Concerns: None

Trustee Bob Mechelke made a motion and Trustee Ericka Bertsinger seconded approving the minutes as follows: Regular Board Meeting on November 14, 2018; Special Joint Meeting December 5, 2018; Finance Committee on December 10, 2018; Personnel Committee on November 28, 2018; and Tree Board on November 26, 2018; All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the vouchers/bills as presented. The motion passed on a roll call vote of 6-0-1(Sager Absent). POOLED CASH 31961-32031, Restricted Check 1032, and No Journal Entry. Also WRS/WDC/TASC/EFTPS/DOR.

### **Reports:**

President's Report- Jane DeStaercke reported on the meeting with MSA on Housing for the Village through the TID and her Emergency Management Training she is attending. She also reported on the meeting with Ray Olejnickak on the bowling alley property.

Treasurer's Report – Fran Prasnicky reported on the fund balances as of December 10, 2018 for the pooled cash accounts and other accounts were in the Board packets. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Mike Kinas seconded the motion. All were in favor.

Police Chief Tom Tallier had a written police report for the Board. He noted he is also attending the same Training as Jane for Emergency Management. Tom also had a copy of a letter he received from the Rib Lake School District commending him and this will be placed in his personnel file.

Unofficial Until Approved by the Village Board

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Public Works Director Rick Johnson reported on the work they are doing with cutting some trees in the Village. Rick's report was in the packet for the Board.

Clerk's Report – Village Clerk Candice Grunseth presented the Clerk's report and a copy was in the Board packet.

The December 12, 2018 budget was is in the Board packet for review. Village Clerk Candice Grunseth explained that the Finance reviewed the main lines at their meeting. There were no questions from the Board.

### **Old Business:**

Library Expansion- They have raised \$141,000 at this time with \$16,000 in pledges. Trustee and Library Representative Bob Mechelke reported that Library Director Ruby Wenzel is working with Josh from WVLS on the computers and wiring, Marla from WVLS on when to be open and closed for the Library during construction, and with Al of MSA on the plans. Bob also reported they are working with the school to see if they would have a room to utilize for the Library during the construction phase.

### **NEW BUSINESS:**

Trustee Mike Kinas made a motion to approve Resolution 2018-18 Budget Amendment and Trustee Greg Steinbach seconded the motion. The motion carried on a roll call vote of 6-0-1(Sager Absent).

Trustee Bob Mechelke made a motion to approve Library Contract CDBG PF 18-13 and Trustee Eileen Grunseth seconded the motion. The motion carried on a roll call vote of 6-0-1(Sager Absent).

Trustee Mike Kinas made a motion to approve Trisha Daley for an Operator's License and Greg Steinbach seconded the motion. All were in favor.

Trustee Greg Steinbach made a motion to approve Resolution 2018-19 Mill Rate Worksheet and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 6-0-1(Sager Absent).

The Finance Committee is recommending a \$5 increase in the monthly lot rent for the Mobile Home Courts. Trustee Bob Mechelke made a motion to approve the increase to \$145 per month and Trustee Ericka Bertsinger seconded the motion. The motion carried on a roll call vote of 6-0-1 (Sager Absent).

Trustee Mike Kinas made a motion to approve the Lights to be on all day and night in the Park/Campground and Trustee Greg Steinbach seconded the motion. All were in favor.

Property Located at 270 East Main Street. President Jane DeStaercke reported that the window was installed as requested. There was discussion on when anything else would be completed. The owner of the property reported that he is looking to sell the property but still demolish it for the new owner. This would be sometime in summer. The concern from the Board is it took him a year to get a window in to secure the property. The Board asked the Clerk to send an email to the Police officer on continuing to monitor the building and to remind the owner that if he is to demolish it he will need a building permit.

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President Jane DeStaercke appointed Kae Van Den Heuvel and Lillian Hartzell to another three year term for the Library Board.

The Village Board discussed that the pick-up date for the Garbage will be moving to Mondays starting on December 31. Village Clerk Candice Grunseth noted that there is a calendar from Express Disposal going out with the Newsletter. Plus this has been on the website and Facebook page as well.

Village Board discussed the Caucus for 2019. It will be Wednesday January 9, 2019 @ 6:45PM right before the Regular Board meeting. Fran will notify the Caucus committee of the date and time as well.

Committee dates were set as follows:

Finance Committee Meeting on Monday, January 7, 2018 @ 2:30PM

Tree Board, Parks, Personnel, Public Safety, Tree Board, and Improvements not set at this time.

Agenda Items: Library Expansion, Bowling Alley Building, and Caucus

The meeting adjourned at 7:48PM by motion from Trustee Mike Kinas and seconded by Greg Steinbach. All in favor.



***Candice Grunseth, WCMC***  
***Village Clerk***  
***Village of Gilman***