

**Village of Gilman**  
P.O. Box 157  
Gilman, WI 54433-0157

**Regular Meeting**  
Wednesday, August 8, 2018 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

**Minutes**

Village President Jane DeStaercke called the meeting to order in open session at 7:00 p.m. Board members present were Jane DeStaercke, Eileen Grunseth, Debbie Sager, Mike Kinas, Bob Mechelke, and Greg Steinbach. There is an Open Trustee Position. Village Public Works Director Rick Johnson and Village Clerk Candice Grunseth were present. Village Treasurer Fran Prasnicky and Village Chief of Police Thomas Tallier were absent.

Village Trustee Mike Kinas led the Pledge of Allegiance.

Special Order of Business- Kelsey Havorson (Summer Activities CO-Director) was present to update the Board on the Summer Activities Program for 2018. Continued to promote PBIS and team building with the participants. The end of the year trip was to Valley Fair this year on Tuesday July 31, 2018. They were lots of compliments on the trip being on a Tuesday and no lines. There were a few families stating it was hard to take a Tuesday off. Suggestions for next year is to look at a Full Day at Miller Dam for paddle boarding, kayaking, and a cook out. Please see attached report.

Village President Jane DeStaercke stated she was taking agenda item A. of New Business (Library Expansion) up next. Dave Wierzba and Laura Jones were present from MSA for the grant. They explained that the next step for the Village was to approve the Acceptance Award. Trustee Eileen Grunseth made a motion to approve and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 6-0. Laura stated that the next step was a combined meeting between the Library Board and the Village Board to make sure everyone was on the same page and knew each step. Laura will send Village Clerk Candice Grunseth some dates to take to the Library Board meeting on Monday.

Immediate Public Concerns- Public Nuisance Concerns that came up were the area between the Bowling Alley and the old Laundromat. That has never been cleaned up and also behind the Bowling Alley needs to be looked at. Village Board asked the Clerk to have Police Chief Tom Tallier look at this. President Jane DeStaercke asked that Tom do a drive through of town and note other properties that need addressing. Village President Jane DeStaercke asked that Tom follow up with Mike Slaughter on the items he needed completed for the Board meeting tonight.

Trustee Debbie Sager made a motion and Trustee Bob Mechelke seconded approving the minutes as follows: Regular Board Meeting on July 11, 2018; Personnel Committee on July 13, 2018; Finance Committee on August 6, 2018; Parks and Recreation on August 6, 2018; and Improvements Committee on August 6, 2018. All were in favor.

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A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the vouchers/bills as presented and Krugs Law Office, Schmiede and Graff Law Office, and Nite Electric bills. The motion passed on a roll call vote of 6-0. POOLED CASH~ 31597-31683, Restricted 1027-1029 and No Journal Entries. Also WRS/WDC/TASC/EFTPS/DOR.

### **Reports:**

President's Report- Jane DeStaercke reported on the Police Liaison contract with the school. There was no written agreement in the past but what the Clerk could find noted a pay per hour from 2001. Also discussed Transportation Meeting for the County, Grant paperwork, and Trailer courts.

Treasurer's Report – The fund balances as of August 7, 2018 for the pooled cash accounts were in the Board packets. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Mike Kinas seconded the motion. All were in favor.

Police Chief Tom Tallier had a written police report but was not present for the meeting.

Public Works Director Rick Johnson reported that they exercised Well #4, painted the hydrants, called on Plow Truck Bids, and worked on getting PUSH in to get the Street Lights working.

Clerk's Report – Village Clerk Candice Grunseth presented the Clerk's report and a copy was in the Board packet.

The August 8, 2018 budget is in the Board packet for review, there were no questions.

### **Old Business:**

Trailer Courts: Village Clerk Candice Grunseth updated the Board on the Trailer Court Judgement during the Voucher process and was in the Finance Minutes as well.

There was no update from Police Chief Tom Tallier on the Tree Boxes. Village Clerk Candice Grunseth noted that the Village did not have anything in the ordinances. This will stay on the agenda.

### **NEW BUSINESS:**

Trustee Debbie Sager made a motion to approve updated wording for the Mobile Home Lease and Trustee Bob Mechelke seconded the motion. *Tenants Shall Keep the Mobile/Home Trailer hooked up/connected to Water/Sewer services in the Village. If the Service is disconnected it must be reconnected in fewer than 30 days. Failure to comply with this provision is a basis for eviction.* This would be updated immediately and go into effect October 1, 2018. All were in favor.

Trustee Eileen Grunseth made a motion to approve the 2019 Assessor contract with Robert Prokop for \$3500 and Trustee Greg Steinbach seconded the motion. The motion carried on a roll call vote of 5-1 (Sager No).

Trustee Debbie Sager made a motion to approve Resolution 2018-11 Ordinance Codification Approval and Trustee Greg Steinbach seconded the motion. All were in favor.

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Trustee Eileen Grunseth made a motion to approve Resolution 2018-12 approving the borrowing (\$100,000) from BCPL and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 6-0.

Trustee Debbie Sager made a motion to recommend approval of a one year variance to the Board of Appeals for Property 410 S Ridge and Trustee Mike Kinas seconded it. The Board would like to see something completed or started after this and noted to the owners. All were in favor.

Trustee Bob Mechelke has been in contact with Audio Tech from Eau Claire on the Sound System. They can come out for \$280 to check out the system. They would be able to come out and analyze the system and tell the Village what the system is used for and if it meets are needs. Bob is to go ahead and get them here and he will get other Board members and employees to hear suggestions.

Public Works Director Rick Johnson and Village Clerk Candice Grunseth will look to set the Clean Up day for October 2, 2018 if possible with Express Disposal.

Committee dates were set as follows:

Finance Committee Meeting on Monday, September 10, 2018 @ 3:30PM

Tree Board Meeting on Wednesday, September 5, 2018 @ 5:30PM

Parks, Personnel, Public Safety, Parks, and Improvements not set at this time.

Agenda Items: Trailer Courts, Tree Boxes, Library Expansion, Plow Truck, Sound System, and Budget Process.

Trustee Greg Steinbach made a motion at 8:28 pm to adjourn to closed session per Wis. Stat. 19.85 (1) (c) to evaluate the Village Employees and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 6-0.

Trustee Debbie Sager made a motion at 8:39 pm to return to open session and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 6-0.

Trustee Eileen Grunseth made a motion to approve the Evaluations and have herself, Personnel Chair Eileen Grunseth present them to the employees and Trustee Mike Kinas seconded the motion. All were in favor.

The meeting adjourned at 8:41PM by motion from Trustee Mike Kinas and seconded by Greg Steinbach. All in favor.



***Candice Grunseth, WCMC***

***Village Clerk***

***Village of Gilman***

Unofficial Until Approved by the Village Board