

**Village of Gilman**  
P.O. Box 157  
Gilman, WI 54433-0157

**Regular Meeting**  
Wednesday, June 13, 2018 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

**Minutes**

Village President Bill Breneman called the meeting to order in open session at 7:00 p.m. Board members present were Bill Breneman, Eileen Grunseth, Debbie Sager, Greg Steinbach, Jane DeStaercke, and Bob Mechelke. Trustee Mike Kinas was absent. Village Public Works Director Rick Johnson and Village Clerk Candice Grunseth were present. Village Treasurer Fran Prasnicky and Village Chief of Police Thomas Tallier were absent.

Village Trustee Bob Mechelke led the Pledge of Allegiance.

No Special Order of Business and No Immediate Public Concerns.

Trustee Debbie Sager made a motion and Trustee Greg Steinbach seconded approving the minutes as follows: Regular Board Meeting on May 9, 2018; Finance Committee on June 11, 2018; Parks and Recreation on June 4, 2018; Citizen Participation Hearing Minutes on May 9, 2018; Board of Review on May 14, 2018; Personnel on June 14, 2018; and Tree Board on June 4, 2018. All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Bob Mechelke to approve the vouchers/bills as presented. The motion passed on a roll call vote of 6-0-1(Kinas Absent). POOLED CASH~ 31409-31504, Restricted 1024-1025 and No Journal Entries. Also WRS/WDC/TASC/EFTPS/DOR.

**Reports:**

President's Report- Bill gave his final report as Village President! He discussed the accomplishments of the Village Board and also his concerns. He discussed the need for the Board to follow up on the empty buildings on Main Street and the Trailer Court. He thanked the employees for their dedication to the Village and the Board members for their time.

Treasurer's Report – The fund balances as of June 12, 2018 for the pooled cash accounts were in the Board packets. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Jane DeStaercke seconded the motion. All were in favor.

Police Chief Tom Tallier had no written police report as he was out of town for a conference. Debbie Sager discussed the need to clean up the farm on the south end of town on Hwy B. Board agreed to have the Police Chief take care of this before the next Board meeting. The Board also discussed the vehicles on 7<sup>th</sup> Avenue at the Slaughter residence and if these were ever all cleaned up and licensed as needed or moved as directed? Tom will report back at the next meeting. Tom Hand spoke to Rick Johnson on wanting the building and lawn on 5<sup>th</sup> Avenue and Main Street kept clean. Tom Tallier will follow up on this and have cleaned up as needed. The lawn needs to be taken care of prior to June Dairy Days.

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**Regular Board Meeting**

**06/13/2018**

**Page 2**

Public Works Director Rick Johnson reported on the lights and wiring needing updating. He discussed the sludge in the sewer plant and that it is lower than last year which means the system is working well.

Clerk's Report – Village Clerk Candice Grunseth presented the Clerk's report and a copy was in the Board packet. Candice noted she will miss Bill.

The June 12, 2018 budget is in the Board packet for review and Finance reviewed in their meeting.

**Old Business:**

Trailer Courts: Village Clerk Candice Grunseth updated the Board on the Trailer Court Sheriff sale that there was no bidders for the sale. The Board can decide if they want to keep it, sell it as is, or make changes. The Board directed the Police Chief, Tom Tallier to clean up the Trailer Court and anything outside the trailers prior to July 1. The Village Board will take up the discussion of the trailers at the next meeting.

Industrial Land -Village Clerk Candice Grunseth noted she sent information to RuthAnn (Village Attorney office) to review on the selling of the Industrial Land. Since the Industrial Park was set for Industrial Use and part of the TID it is not zoned for Ag use. The Village would have to go through the zoning process, publication, and public hearing to change this.

Library Expansion – will know if we were approved for the CDBG Grant on July 27, 2018.

**NEW BUSINESS:**

Trustee Jane DeStaercke made a motion to approve closing on McSloy Street (3<sup>rd</sup> Avenue to 4<sup>th</sup> Avenue) on Saturday June 16 from 6AM-2PM for the Market on the River and Trustee Greg Steinbach seconded the motion. Police Chief Tom Tallier is to secure the road closure. All were in favor.

The Board discussed the request to shut down the Swinging Bridge due to the Construction Work at Gilman Cheese. President Bill Breneman and Clerk Candice Grunseth went down to the park and walked the area. They spoke with Houtari construction and they will secure the area with a second snow fence. Police Chief Tom Tallier will go down on Friday afternoon around 3PM to make sure the area is secured.

Trustee Eileen Grunseth made a motion to approve Resolution 2018-09 Liquor Licenses 2018-2019 and Trustee Greg Steinbach seconded the motion. Motion carried on a roll call vote of 5-1-1 (Sager No and Kinas Absent).

Trustee Eileen Grunseth made a motion to approve Cigarette Licenses and Trustee Bob Mechelke seconded the motion. Motion carried on a roll call vote of 5-1-1 (Sager No and Kinas Absent).

Trustee Bob Mechelke made a motion to approve the list of Operator's License in the board packet and Trustee Jane DeStaercke seconded the motion. All were in favor except Sager.

Trustee Debbie Sager made a motion to approve 485 East Riverside Drive for the Campground and Trustee Greg Steinbach seconded the motion. All were in favor.

Trustee Jane DeStaercke made a motion to approve 185 S. 2<sup>nd</sup> Avenue for the Memorial Tank and Trustee. Debbie Sager seconded the motion. All were in favor.

**Regular Board Meeting**

**06/13/2018**

**Page 3**

Trustee Jane DeStaercke made a motion to approve the Library and Friends to have a promotional flag in the landscaping for special events. Trustee Bob Mechelke seconded the motion and all were in favor.

Trustee Jane DeStaercke voiced a concern of signs in the Village right of way and tree boxes. This will be referred to Police Chief Tom Tallier. Village Clerk Candice Grunseth will try and do some checking in the minutes and with the Clerks list as well.

Village Clerk Candice Grunseth brought the concern for signage once the Gilman Cheese addition is completed to make sure the visitors can find the Swinging Bridge. President Bill Breneman suggested to wait and see what everything looks like once complete.

President Bill Breneman made a motion to table item I. of New Business Street Dedication until the last agenda item and Trustee Eileen Grunseth seconded the motion. All were in favor.

Trustee Jane DeStaercke made a recommendation to have the President Bill Breneman appoint Bob Mechelke as the Village Library Representative and Trustee Eileen Grunseth seconded the motion. All were in favor.

Committee dates were set as follows:

Finance Committee Meeting on Monday, June 18, 2018 @ 3PM

Finance Committee Meeting on Monday, July 9, 2018 @ 3:30 PM

Public Safety, Parks, Tree Board, Personnel, Improvements not set at this time.

President William Breneman passed the Gavel to Vice President Jane DeStaercke. Bill thanked the Board and wished the best to Jane as the New Village Board President.

Trustee Bill Breneman approved the Street Dedication Proclamation for Kondrasuk Driver and Trustee Eileen Grunseth seconded the motion. All were in favor.

Village Clerk Candice Grunseth had typed up a Certificate of Appreciation for outgoing Village President Bill Breneman. President Jane DeStaercke read the Proclamation to Bill and presented it to him with her signature. The Board thanked Bill for his dedication, time, and talents, and overall help to the Village of Gilman and the community. HE WILL BE MISSED!

Agenda Items: Trailer Courts, Clean Up of Properties (Police Chief), and Tree Boxes.

The meeting adjourned at 8:17PM by motion from Trustee Debbie Sager and seconded by Bob Mechelke. All in favor.



***Candice Grunseth, WCMC***

***Village Clerk***

***Village of Gilman***