

Village of Gilman
P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting
Wednesday, April 11, 2018 / 7:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

Village President Bill Breneman called the meeting to order in open session at 7:00 p.m. Board members present were Bill Breneman, Eileen Grunseth, Debbie Sager, Greg Steinbach, Jane DeStaercke, Mike Kinas and Bob Mechelke. Village Public Works Director Rick Johnson, Village Treasurer Fran Prasnicky, Village Chief of Police Thomas Tallier and Village Clerk Candice Grunseth were present.

Village Trustee Eileen Grunseth led the Pledge of Allegiance.

Special Order of Business –OATHS. President William K. Breneman administered the Oath of Office to Debbie Sager, Mike Kinas, and Jane DeStaercke for the Office of Village Trustee. The newly elected Trustees signed their oaths, Bill signed them and the Clerk attested to it.

A Certificate of Appreciation was presented to Public Works Assistant Jan Couillard for all of dedication to keeping the Village of Gilman roads plowed and presentable.

A Certificate of Appreciation was read for Tyler Pockat and his TECH ED students at the Gilman School for all the sign donations to the Village and the community.

No Immediate Public Concerns.

President Bill Breneman took up item B under New Business: Library Expansion. Dave Wierzba from MSA Engineering was present and discussed the Citizen Participation Plan and having to have two public hearing for the CDBG project. There would be one now and one later if approved. He also discussed that the rough estimate for the project is \$550,000. The Clerk needs to notify the bank of this estimated amount for the Letter of Commitment needed for the application process. The Public Hearing needs to be published 15 days before the Hearing so the Clerk asked that they send the notice right away to have in the paper for next week. Trustee Jane DeStaercke made a motion to approve the Citizen Participant Plan and Trustee Bob Mechelke seconded the motion. The motion carried on a roll call vote of 7-0.

Library Director Ruby Wenzel was present to discuss a written plan (scale drawing) they put together for the expansion of the Library. Library Representative Jane DeStaercke had a letter of commitment for the Village Board that she presented and read. The Library Board agrees that they would be responsible for the debt, and that they would be developing a financial plan. Village Clerk Candice Grunseth asked that Dave Wierzba of MSA to get an example of an agreement for the Financial commitment between the Library and the Village for the next meeting. Dave said he will work on that for the Village.

Trustee Jane DeStaercke made a motion and Trustee Mike Kinas seconded approving the minutes as follows: Regular Board Meeting on March 14, 2018; Special Meeting on March 22, 2018; RLF on March 27, 2018; Finance Committee on April 9, 2018; Parks and Recreation on April 9, 2018; Improvements on April 9 . All were in favor.

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A motion by Trustee Eileen Grunseth and seconded by Trustee Mike Kinas to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0. POOLED CASH~ 31248-31329, Restricted 1023, and Journal Entries 0337-0338. Also WRS/WDC/TASC/EFTPS/DOR.

Reports:

President's Report- Bill gave an update on things in the community. He discussed he has been working on getting donations for the LUCAS 3 for the ambulance. The Taylor County Ambulance is looking at 5 total but Gilman would get the first one! The total to raise is \$84,000 as each one costs approximately \$16,000 and there is \$2450 raised right now.

Treasurer's Report – The fund balances as of April 11, 2018 for the pooled cash accounts were in the Board packets for review. Trustee Eileen Grunseth made a motion to approve the Treasurer's report and Trustee Greg Steinbach seconded the motion. All were in favor.

Police Chief Tom Tallier had a separate written police report. He updated the Board on a letter he sent to the owner of the burnt out trailer. President Bill Breneman asked that he follow up with the Attorney Courtney Graf on this to make sure both were on the same page. President Bill Breneman asked if there was anything new on the citation for the previous owner of the Bowling Alley. Tom stated not that he knows of at this time.

Public Works Director Rick Johnson had a written report. Rick discussed that he had been trying to work on bids for the Campground but the snow has put that on hold. There has been a lot of snowplowing and the weather does not look good for this weekend. They put up the new banners and put the benches out.

Clerk's Report – Village Clerk Candice Grunseth presented the Clerk's report and a copy was in the Board packet. Candice noted election work of poll workers, reports completed for the month, time spent on the Library grant and understanding of their budget, and the ordinances and polices for the BOR. Candice asked if there was any volunteers to help with the Taylor County Clean Sweep in May, President Bill Breneman stated he would. The County is looking for 3-4 volunteers each time.

The April 11, 2018 budget is in the Board packet for review and Finance reviewed in their meeting.

Old Business:

Trailer Courts: Village Clerk Candice Grunseth updated the Board on the Trailer Court publication of the Sheriff sale. She passed around the draft from the Attorneys office.

NEW BUSINESS:

2018-01 Resolution on the one year TID extension was tabled as it needs to be approved after April 15.

Trustee Eileen Grunseth made a motion to approve an Ordinance to Appoint Alternate Members for Board of Review and Trustee Jane DeStaercke seconded the motion. The motion carried on roll call vote of 7-0.

Trustee Jane DeStaercke made a motion for Alternate Members of Fran Prasnicki and Cheryl Rosemeyer and Trustee Greg Steinbach second the motion. All were in favor.

Trustee Mike Kinas made a motion to approve the DOR Ordinance Relating to the Confidentiality of Information about Income and Expenses Requested by the Assessor in Property Assessment Matters in the Village of Gilman and Trustee Bob Mechelke seconded the motion. The motion carried on roll call vote of 7-0.

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Trustee Eileen Grunseth made a motion to approve Policy for Sworn Telephone or Sworn Written Testimony Request and Trustee Mike Kinas seconded the motion. All were in favor.

Trustee Eileen Grunseth made a motion to approve the Policy for Procedure for Waiver of Board of Review Hearing Requests with the Village of Gilman, Taylor County and Trustee Bob Mechelke seconded the motion. All were in favor.

Trustee Eileen Grunseth made a motion to approve the Arbor Day Proclamation and Trustee Jane DeStaercke seconded the motion. All in favor. Eileen Grunseth noted the Arbor Day Celebration is Thursday April 19, 2018 @ 12:30PM at Gilman School. The Village of Gilman has 30 years as a Tree City USA member.

Trustee Jane DeStaercke made a motion to NOT accept the proposal on the Cell Tower Lease buyout of \$98,000 and Trustee Debbie Sager seconded the motion. All were in favor. Discussion was that over the course of the next 30 years the Village would lose approximately \$330,000.

Industrial Park Land- No action.

Trustee Mike Kinas made a motion to approve Operators License for Victoria Casper for the Cenex Station and Trustee Greg Steinbach seconded the motion. All were in favor except Sager.

Trustee Jane DeStaercke made a motion to approve missing one meeting a year for Trustees without the penalty of missing pay and Trustee Greg Steinbach seconded the motion. The motion carried on a roll call vote of 6-1(Grunseth No).

The Village Board reviewed the list of committees from 2017. There were suggestions made that included taking past Board member Sue Weibel off and updating with Bob Mechelke. Suggestion to add the Citizen Participation Plan committee and to add Bob Mechelke as the Cemetery Member. To move Bill Breneman to a Trustee from the official area. Trustee Eileen Grunseth made a motion to approve suggested changes and Trustee Mike Kinas seconded it. All in favor.

Committee dates were set as follows:

- Finance Committee Meeting on Monday, May 7, 2018 @ 2:30 PM
- Parks Committee Meeting on Monday, May 7, 2018 @ 9AM
- Improvements Committee Meeting on Monday May 7, 2018 @ 9:30AM
- PUBLIC HEARING on Wednesday, May 9, 2018 @ 6:30PM
- Tree Board, Personnel, and Public Safety not set at this time.

Agenda Items: Trailer Courts, TID Resolution 2018-01, Library Expansion, Industrial Park Land, and Public Hearing for Citizen Participation Plan.

The meeting adjourned at 8:16PM by motion from Trustee Eileen Grunseth and seconded by Debbie Sager. All in favor.



Candice Grunseth, WCMC

Village Clerk

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