

# **Village of Gilman**

P.O. Box 157  
Gilman, WI 54433-0157

## **Regular Meeting**

Wednesday, July 13, 2016 / 7:00 PM

Gilman Municipal Building

380 East Main Street

Gilman, WI 54433

## **Minutes**

Village President Bill Breneman called the meeting to order in open session at 7:00 p.m. Board members present were Bill Breneman, Eileen Grunseth, Debbie Sager, Jane DeStaercke, Greg Steinbach, Mike Kinas, and Bernie Van Den Heuvel. Village Public Works Director Rick Johnson, Village Police Chief Thomas Tallier, and Village Clerk Candice Grunseth were present. Village Treasurer Fran Prasnicky was absent.

There was a moment of silence for Jim Schley fellow community member. Village Trustee Jane DeStaercke led the Pledge of Allegiance.

Special Order of Business – Policy Commendation Award -Lindsay Peterson and Lori Duginski were at the meeting to present the award to the Village. They stated that the Village of Gilman was the only community in Taylor County to do the Social Host Policy, and they thanked the Village for their forward thinking. They also stated that our Youth for the Pure Performance received an award from the state on their efforts put forth and the trophy will be rotate at all the schools in the County.

Special Order of Business- Andie Ellis of the Gilman Phoenix House was present and gave an update of her facility. She stated that they had 90 days where the facility was full which is 20 beds. She stated that the facility adopted two dogs for their residents from the Humane Society. They have contracted with four new counties in the last 12 months as well. They do outings of garage sales, movies, shopping, etc. Village President thanked her for coming and giving the Village an update of their facility.

Gilman Summer Activities- Miia Vick written report in the packet. There are approximately 90 kids registered, the highest we have ever had. They average 42 kids per day with 56 being the highest on one day. Kasee Burton and Cameryn Skabroud are participating as our YTY students to earn a credit this year for assisting with the younger kids. They received a donation from People's Choice for PBIS prizes. Miia noted a thank you to resident Rodger Mravik for donating the trip on Friday the 15<sup>th</sup> to the Duluth Train. President Bill Breneman asked the clerk to send a thank you on behalf of the Village Board.

Village President Bill Breneman asked to bring up Agenda item A New Business: Building Application for Fertilizer Plant. Norm Spooner of Gilman Feed was present to discuss the Building Application and the Building Plans. Norm presented the plans for review and stated they have a permit giving them permission to start construction. He stated they have hauled in gravel for the road that is the Village's road. Trustee Mike Kinas made a motion to conditionally approve the Building Permit Application per State Approval first for the Fertilizer plant and Trustee Eileen Grunseth seconded the motion. All were in favor. Village Clerk Candice Grunseth asked Norm to submit a copy of the State Approved Plans once received for the Village's files.

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Immediate Public Concerns: Jane DeStaercke spoke of her concerns over the stairs for the Municipal Building. She stated that she believes these need to be looked at. Village Clerk Candice Grunseth noted that this has been referred to Public Safety and is on their agenda for August. President Bill Breneman discussed the bill for Nite Electric for the Speaker System and First Impressions. Mike Kinas stated that he believes that the system is completely working at this time. He stated that it is housed in Burzynskis Insurance building upstairs. He does not know who is going to run the system. President Bill Breneman asked Mike to speak to John Burzynski about playing the radio station from Medford daily. He said he would do that. Mike did believe that this committee was made up of Vonda Kinas, Marilyn Newman, and Sandy Sromek. Marilyn Newman just gave her resignation notice for the 1<sup>st</sup> of August. Discussion that new members need to be added and approved for this committee. Bill asked that a thank you be sent to Marilyn for her help on the First Impressions committee.

Trustee Debbie Sager made a motion to approve the minutes with and Trustee Jane DeStaercke seconded the motion approving the minutes as follows: Regular Board Meeting on June 8, 2016; Personnel on July 11, 2016; and Finance Committee on July 11, 2016. All were in favor.

A motion by Trustee Eileen Grunseth and seconded by Trustee Bernie Van Den Heuvel to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0. POOLED CASH~ 29365-29500 (Journal Entry Report) Also WRS/WDC/TASC/EFTPS/DOR

President's Report – No Written report but discussions and meetings for the Cornerstore and fertilizer plant. Bill discussed that the Library was following up on the Village's concerns for the DOL laws.

Treasurer's Report – Village Treasurer Frances Prasnicky was absent but had a written report on the fund balances as of July 12, 2016 for the pooled cash accounts. Trustee Mike Kinas made a motion to approve the Treasurer's report and Trustee Jane DeStaercke seconded the motion. All were in favor.

Chief Tallier presented a written report. He stated that he was following up on the Trailer Courts per Public Safety. He also stated that he was fully certified for another year. Discussion on if Tom followed up on the Mallo concern of the lawn between 3<sup>rd</sup> and 4<sup>th</sup> Avenue. Tom had not done anything with it as of this time. President Bill Breneman asked him about the Bond Schedule and he stated he will call the Law Firm tomorrow to finish that up. The bond schedule will go on the agenda for Board approval once Tom has reviewed and approved it.

Public Works Director Rick Johnson discussed his written report. He stated that Nite Electric had installed the cameras in the park at this time. The clean up by the campground done by Gilman Cheese looks really nice. President Bill Breneman thanked Rick and his crew for the way the park and Village looked for Gilman June Dairy Days.

Clerk's Report – Village Clerk Candice Grunseth presented the Clerk's report. Candice discussed Focus on Energy and that she and Rick met with Dave Voss. David went around with Rick and looked at all Village buildings. He stated at this time that the Municipal Building and the PW Building would be good building to look at for the energy rebates. Rick will get three quotes together and present them to the Board. The Board can decide if they want to approve one and then the quote would be sent to David and he can let us know what kind of rebate the Village would be looking at to do the project. Rick stated that he spoke with Brad Weber at the school and this would be a tremendous cost savings down the road.

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The July 11, 2016 Budget was in the Board packet for review- Income at 25.08% and Expenses sat 58.85%. There were no questions.

**Old Business:**

WTC Funds- The Clerk discussed in her report that this is referred back to the committee as they will be meeting in late August or early September to review these funds. This will come off the agenda.

**New Business:**

Trustee Eileen Grunseth made a motion to approve Resolution 2016-05 Just Fix it and Trustee Greg Steinbach seconded the motion. All in Favor.

Crime Policy – Village Clerk Candice Grunseth presented the Crime Policy Insurance that the Finance Committee was recommending to the Board for approval. Trustee Jane DeStaercke made a motion to approve the Crime Policy Insurance and Bernie Van Den Heuvel seconded the motion. The motion carried on a roll call vote of 7-0.

The Village Clerk explained that she was requesting that the Village Board deputize the Treasurer, Fran Prasnicky for elections in case she is ever out of the office and a resident requested an Absentee Ballot. Trustee Eileen Grunseth made a motion to approve and Trustee Mike Kinas seconded the motion. All were in favor.

Village Clerk Candice Grunseth asked how to proceed with looking for an Assessor for 2017. Candice asked did the Board want to publish an ad or email other assessors. Trustee Deb Sager asked how it was handled before. Candice explained that Bob Prokop the assessor would submit a proposal and the Village Board would approve it. Trustee Bernie Van Den Heuvel made a motion to have Bob Prokop submit a proposal and Trustee Jane DeStaercke seconded the motion. All were in favor except Sager No.

5210 Program/ Wellness Coalition was explained by Village Clerk Candice Grunseth. It is a wellness program for businesses and their employees. The Board agreed that if the employees wanted to do it they could but it was not mandatory. Candice will attend a meeting on Tuesday the 19<sup>th</sup> to gain more information.

Agenda Items: 2017 Assessor Contract, Closed Session Evals, Bond Schedule, Focus on Energy Quotes, and Summer Activities.

Committee dates were set as follows:

- Finance Committee Meeting on August 8, 2016 at 8:00 am
- Personnel Committee Meeting on July 25, 2016 at 9:30am
- Parks Committee Meeting on August 1, 2016 at 4:30 pm
- Improvements Committee Meeting on August 1, 2016 at 4pm
- Western Taylor County Tourism on August 29, 2016 at 9:00 am
- Tree Board on September 7, 2016 at 5:30PM
- Public Safety and RLF Committee Meetings were not scheduled.

The meeting adjourned at 8:23 by motion from Trustee Eileen Grunseth and seconded by Trustee Mike Kinas.

**Candice Grunseth, WCMC**

**Village Clerk**

**Village of Gilman**



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