

# **Village of Gilman**

P.O. Box 157  
Gilman, WI 54433-0157

## **Regular Meeting**

Wednesday, August 13, 2014 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

## **Minutes**

Village President Bill Breneman called the meeting to order in open session at 7:03 p.m. Board members present were Bill Breneman, Jane DeStaercke, Eileen Gruneth, Debbie Sager, Mike Kinas, Bernie Van Den Heuvel. Trustee Russell Baker was absent. Village Public Works Director Rick Johnson and Village Clerk Candice Gruneth were also present. Village Treasurer Fran Prasnicki and Village Police Chief Thomas Tallier were absent.

Village President Bill Breneman led the Pledge of Allegiance.

Village President Bill Breneman presented Marie Webster a Proclamation for her and her family's dedication to the Kountry Kettle the past 24 years. Bill thanked Marie for her business in Gilman and proclaimed August 28, 2014 as Marie Webster, Kountry Kettle Day. Marie thanked her family and the Village Board.

Special Order of Business- Stephanie Attoe was present to give an update on the Summer Activities program. There were 61 children registered for the program this year, average attendance has been from 40-45, 49 being the highest and 23 being the lowest. Village Clerk Candice Gruneth stated that the team worked really well together and the Pirate Pride went over well. Another positive new idea was the reading buddies. This not only helped the older kids assist the younger kids, it helped the library with check outs. Stephanie discussed all the things they did this year and the new ideas for the next year. Stephanie had a THANK YOU for the Village Board and also the Scrapbook. There was a written report that will be filed.

Immediate Public Concerns- Jerry Sromek was present to discuss looking into having the Park on Main Street dedicated as the Gilman Cheese Community Park in honor of Tom and Char Hand and all they have donated. This will be forwarded to the parks committee. Discussion on if the park could be mowed on Fridays versus Mondays for the weekend travelers. Also, the trees need to be watered more as the sprinkler is not enough. The Parks committee is scheduled to meet on Monday, October 6, 2014 at 5:515p.m.

Special Order of Business- Andie Ellis and Jack Halbleib of Gilman Phoenix House were present to discuss the 24 Bed CBRF they are proposing for the former Gilman Care Center Building. They will have a Stabilization Unit and a Transitional Unit and will screen the people that come to their facility. They are not taking any Sex Offenders or people with Violent Behaviors. The Stabilization Unit will be people that need reminders and prompts and the Transitional Unit will be

Unofficial Until Approved by the Village Board

## **Regular Board Meeting**

**Page 2**

**8/13/2014**

where they will need some prompts and join groups. They will then move to Almost Home Again. They stated that they have hired 16 part time people. Andie and Jack stated that the facility will not be locked but will have door alarms. Andie and Jack both stated that this facility will be a For Profit Business. They will not be tax exempt. President Bill Breneman asked Andie if she has met with the Taylor County Sheriff on her concerns, and Andie stated that she has been working with the Police Officer Tom Tallier on meeting with the Sherriff. Jack spoke about some repairs and improvements that are needed to meet the codes for a CBRF. He stated that they are looking at \$40,000-\$60,000 worth of upgrades to meet the codes. Village Clerk Candice Gruneth stated that there is a scheduled RLF meeting on Tuesday, August 19, 2014 and if they would like to make a request for funds now. They should follow up with Cheryl Rosemeyer at the Dairyland State Bank as she is a member of the RLF committee and could answer any questions while Candice is out of the office the next two days. President Bill Breneman did state that they should look into Gilman Industrial Foundation as well for funds. Jack and Andie are having a Community Informational Meeting here at the Village Board Room on Thursday, August 14, 2014 from 5-7p.m. The Public is Welcome!

New Business- Item A: Benches was taken up. Jerry Sromek spoke on behalf of Doris Romig wanting to do a Memorial Bench or Picnic Table in memory of Ted Romig and placement at the new Gazebo. Bill Breneman referred this to the Parks Committee. They are meeting on the 6<sup>th</sup> of October at 5:15p.m.

Trustee Russell Baker made a motion and seconded by Trustee Jane DeStaercke to approve the minutes as follows: Regular Village Board Meeting on July 9, 2014; Finance on August 11, 2014; WTC Tourism on July 21, 2014; Personnel on July 22, 2014; Revolving Loan Fund on July 28, 2014; Public Safety on August 11, 2014; Parks & Recreation on August 4, 2014. All were in favor.

A motion by Trustee Eileen Gruneth and seconded by Trustee Bernie Van Den Heuvel to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0.  
POOLED CASH~ 27422-27528 and WRS/WDC/TASC/EFTPS/DOR.

President Bill Breneman report was read and noted. A Thank You was received and Jane DeStaercke read the note thanking the Village on the Centennial celebration. A donation was given and noted.

Treasurer's report was in the packet. Village Treasurer Frances Prasnicki was absent-Village Clerk Candice Gruneth presented the treasurer's report of fund balances as of August 13, 2014 for the pooled cash accounts and other accounts. Trustee Eileen Gruneth made a motion to approve the report and Trustee Jane DeStaercke seconded the motion. All were in favor.

Police Chief Tom Tallier was absent. No report.

Public Works Director Rick Johnson gave a written and verbal report. Thank you to Rick and his crew for all the hard work with Centennial and everything this year. Rick discussed the curb painting and also the work by Brent Mallo in the park. The report was accepted as typed.

Unofficial Until Approved by the Village Board

## **Regular Board Meeting**

**Page 3**

**8/13/2014**

Village Clerk Candice Gruneth gave the Clerk's report and it was accepted as typed.

Trustee Eileen Gruneth said the Finance Committee had gone over the budget line by line at the Finance meeting and everything seems to be on track.

Little Library- Jane DeStaercke noted that Denise spoke with Char Hand and the Sromek's on the placement of the Treasure Chest and both were in agreement. Denise will be contacting Chuck to move ahead with this project.

Zoning Changes-Village President Bill Breneman discussed the Planning Commission Public Hearing and Meeting on August 13, 2014 before the regular Board meeting for zoning changes from Conservancy to Residential District east of Hwy B, south of 8<sup>th</sup> Street along Pauline Street to the SW SE Quarter of the Village map. The Planning Commission did recommend both changes to the Zoning District Map.

Trustee Eileen Gruneth made a motion to approve the recommended changes and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Bernie Van Den Heuvel made a motion to approve the Zoning Change from Commercial District to Residential District R-2 for the property located south of the NW-SW Quarter and North of Hickory Street and part of property south of Hickory Street which is lot 2 of the SW -SW quarter and Trustee Jane DeStaercke seconded the motion. The motion carried on a roll call vote of 7-0.

There was no appointment at this time for the Library Board.

RLF LOAN-Village Board President Bill Breneman noted that there is an RLF meeting on Tuesday, August 19, 2014 at 6p.m. with Bob and Mary Ling and if Jack Halbleib and Andie Ellis request funds as well. Village Clerk Candice Gruneth noted that the RLF did approve to change Andie Ellis' current mortgage from her personal property (home) to another piece of land her husband and her own. The Village is currently waiting on Andie to provide the Title Insurance to that property to complete the paperwork change and record.

Garbage/Recycling Proposals- Discussion Only- NO action was taken. This will go back to the Finance Committee for further discussion and review.

Assessor Contract- Tabled.

Clean up Week- looking at the last fall week in September. The Board agreed that Rick could pick the date for this.

Budget Cycle- This is in the Clerk's report.

Agenda Items for the September 10, 2014 Regular Board meeting~ Siren, Tennis Courts, Gilman Cheese Community Park and Benches.

Unofficial Until Approved by the Village Board

## **Regular Board Meeting**

**Page 4**

**8/13/2014**

Committee meetings were set as follows:

Finance Committee on September 8, 2014 at 3:30 p.m.

Parks Committee on October 6, 2014 at 5:15 p.m.

Personnel Meeting on September 22 at 8:30 a.m.

WTC Tourism will meet on September 8, 2014 at 9 a.m.

Centennial Committee will meet on August 27, 2014 at 6p.m.

Tree Board Meeting September 3, 2014 at 5:30p.m.

Improvements Committee Meeting set for August 25, 2014 at 4:15p.m.

RLF Committee meeting on Tuesday, August 19, 2014 at 6p.m.

Trustee Eileen Grunseth made a motion at 8:24p.m. to Adjourn to closed session per Wis. Stat. 19.85 (1) (c) to evaluate the Village Employees and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Bernie Van Den Heuvel made a motion at 8:38p.m. to reconvene to open session to take any action regarding these employees as a result of the evaluation in closed session and Trustee Mike Kinas seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion to approve the evaluations and to go over them with the employees and Trustee Bernie Van Den Heuvel seconded the motion. The motion carried on a roll call vote of 7-0.

A motion from Trustee Jane DeStaercke seconded by Trustee Debbie Sager to adjourn the meeting at 8:41 p.m. All were in favor.

**Candice Grunseth, WCMC**

**Village Clerk**

**Village of Gilman**