

# **Village of Gilman**

P.O. Box 157  
Gilman, WI 54433-0157

## **Regular Meeting**

Wednesday, August 14, 2013 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

## **Minutes**

The meeting was called to order in open session at 7:00 p.m. by Village President Bill Breneman. Board members present were Bill Breneman, Jane DeStaercke, Bernie Van Den Heuvel, Eileen Gruneth, Sue Breneman, Russell Baker and Debbie Sager. Village Public Works Director Rick Johnson, Village Police Chief Tom Tallier and Village Clerk Candice Gruneth were also present. Village Treasurer Fran Prasnicki was absent.

The Pledge of Allegiance was led by Village Trustee Sue Breneman.

Special Order of Business- Western Taylor County Public Librarian- Denise Korenuk was present to update the Board on the Gilman Library. She had some handouts that were in the Board packet. She talked about the circs (check outs) and how that has increased over the last four years. She talked about the usage of the computers and the internet in our Library. She talked about the generous donations of books and subscription that have come in as well. There will be a book sale on Saturday August 24, 2013 in conjunction with the Market on Main. She will be going to the townships as well to give an update.

Marilyn Newman and Sandy Sromek of the Gilman First Impressions Committee were present to discuss some of their ideas/suggestions to the Village Board. Village President Bill Breneman stated that were taking agenda item #D under old business up now. Marilyn discussed how a member of their committee talked with the various businesses and discussed improvement around town. The main discussion was the planters. She thought 90 to 95% of the businesses and people wanted them filled in. Marilyn stated that there are three nice planters, five shabby ones, and 4 terrible ones. The committee discussed that they get ideas together and the three main ones are: Hanging Baskets like Thorp, new planters, or an idea to have old chairs placed with planters in them. PW Director Rick Johnson discussed the time it takes to water all the planters in Thorp. Marilyn talked with Thorp and stated that there was a cost with watering them and it takes almost two hours each day and would need someone on the weekends as well. She stated that it would be almost \$1000 a year for baskets not counting the man hours. There was discussion of the raised planters and the concerns with snow removal. There was more discussion on the chair planters and that this would be approximately \$500 for flowers and \$200 for pots and a few dollars for chairs. Marilyn stated that the Chamber in Thorp has the planters as memorials. There was discussion of having a group take this over and not the Village. Trustee Sue Breneman made a motion to cement the planters and Trustee Russell Baker

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seconded the motion. There was further discussion by the Board on how much this would cost and where this would come out of in the budget. The Clerk discussed that this would come out of street maintenance but have to review the budget. Trustee Sue Breneman amended her motion to have a max of \$1200 and Russell Baker agreed. PW Director Rick Johnson discussed that he has a blade that can be sold and maybe this could offset the cost. Trustee Sue Breneman then withdrew her motion and Russell seconded that motion. Sue then made a motion to cement the boxes at a maximum of \$1200 and Trustee Russell Baker seconded the motion. PW Director was not sure what the old bid was but thought approximately \$900. Village Clerk Candice Grunseth discussed getting a quote as this is the best way to go about it. There was further discussion on not being sure that the quote would come in at that. Trustee Sue Breneman retracted her motion of cementing in the planters. Trustee Jane DeStaercke made a motion to Authorize Improvements Committee to get a quote and approve the bids through their meeting Trustee Deb Sager seconded the motion. The motion passed on a roll call vote of 7-0.

Special Order of Business- Lea Moore was present to discuss the Gilman Summer Recreation Program for 2013. She had a hand out for the Board in their packet. She talked about the survey they tried to do and starting that earlier for ideas from parents. She stated that the average was almost 30 participants each day. She discussed her assistant's idea of walking around town and delivering the Thank you's personally. The Board thanked her for her work.

There were no immediate Public Concerns.

Trustee Deb Sager made a motion and seconded by Trustee Sue Breneman to approve the minutes as follows: Regular Village Board Meeting on July 10, 2013, Finance Committee Meeting on August 12, 2013; Personnel Meeting on July 15 and July 31, 2013; Public Safety and Protection meeting on August 12, 2013; and the WTC Tourism meeting on July 22, 2013. The motion passed on a roll call vote of 7-0.

A motion by Trustee Jane DeStaercke and seconded by Trustee Sue Breneman to approve the vouchers/bills as presented. The motion passed on a roll call vote of 7-0.

POOLED CASH~ 26400 - 26502 and WRS/TASC/EFTPS/DOR. Also Don's Salvage as well.

President Bill Breneman had an oral report. He discussed his invitation to the other municipalities in the area for August 22, 2013 on redoing the brochure and working together.

Trustee Eileen Grunseth made a motion to approve the written Treasurer's fund balance report for August 14, 2013 for the pooled cash accounts and other accounts and Trustee Sue Breneman seconded the motion. The motion passed on a roll call vote of 7-0.

Police Chief Tom Tallier gave a written and verbal report. It was accepted by the Village Board. Public Works Director Rick Johnson gave a written and verbal report. It was accepted.

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Village Clerk Candice Grunseth presented the clerk's report for the past month.

Village Clerk Candice Grunseth presented the Budget Report for August 14, 2013. Finance Chair Eileen Grunseth reported that the Finance Committee reviewed the 2013 Budget.

The Mobile Home Ordinance was tabled at this time- Public Safety met and discussed working on setting a value versus a year for trailers and will be following up on this further.

Industrial Park- Quit Claim Deed and Exhibit #1 were on the agenda this is tabled until we get more information.

Village Clerk Candice Grunseth reported on the Cross Connection update she got from Darrell Romig. Darrell gave the Board an update of where they were at and this was in the packet for review. The Board also discussed the ones that had no initial inspection. Candice will discuss this with Darrell and Fred on verification of contact with each one before the Village sends a letter.

The Western Taylor County Tourism Brochures/pamphlets and the web page is tabled at this time. There is a WTC Tourism meeting August 26, 2013 to discuss the brochures and webpage and a Tourism meeting for all local municipalities to talk about the brochure on August 22, 2013.

Gilman Funeral Home submitted a Building Permit Application and also requested a Variance for a Zoning Permit due to the limitations of the setbacks. Trustee Russell Baker made a motion to Conditionally Approve the Variance for the Building and Zoning Permit based upon the States Approval and the Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Sue Breneman made a motion to approve the Operator's License for Sue Freese at AmStar Cornerstore and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 6-0 (Sager No).

Fall Festival- Gilman Cheese is hosting the band and also supplying tickets for the Village Board members and employees to attend. 22 tickets were asked for.

Assessor's proposal was on the agenda and Trustee Eileen Grunseth made a motion to approve Robert Prokop's proposal of \$3,000 for assessing the Village of Gilman and Trustee Jane DeStaercke seconded the motion. The motion carried on a roll call vote of 7-0.

Village Clerk Candice Grunseth stated that the quote from Cloverleaf was in their packet and owned was \$1.39 and leased was \$1.44. Candice discussed that the Village owned two tanks and leased the other one. Trustee Eileen Grunseth made a motion to approve purchasing from Cloverleaf and Trustee Russell Baker seconded the motion. The motion passed on a roll call 7-0.

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The Village Board discussed the Clean up week for fall. The Board decided to have Public Works Director Rick Johnson set the date in October sometime with one roll off bin.

Agenda Items for the September 11, 2013 Regular Board meeting are as follows; Manufactured Home/Mobile Home Ordinance, Cross Connection, Industrial Park- Quit Claim Deed, Tourism Webpage and the update of the WTC Brochures.

Committee meetings were set as follows:

- Finance Committee on September 9, 2013 at 3:30 p.m.
- Public Safety Committee Meeting – not scheduled
- Personnel Committee Meeting on August 22, 2013 at 9 a.m.
- WTC Tourism will meet on August 26, 2013 at 9a.m.
- Parks Committee meeting on August 19 and September 9, 2013 at 4:15p.m.
- Improvements Committee Meeting on August 19 at 5p.m.
- Centennial Committee Meeting on August 20, 2013 at 7:00 p.m.
- Tree Board Meeting September 4, 2013 at 5:30p.m.
- Community Information Meeting on September 16, 2013 at 6p.m.

Trustee Jane DeStaercke made a motion to go into closed session per Wis. Stat. 19.85 (1) (c) at 8:34p.m. and Trustee Eileen Grunseth seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Sue Breneman made a motion to return to open session at 8:40p.m. and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 7-0.

The meeting was adjourned at 8:42 p.m. by a motion from Trustee Eileen Grunseth and seconded by Trustee Debbie Sager. All were in favor.

**Candice Grunseth, WCMC**  
**Village Clerk**  
**Village of Gilman**