

Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, February 13, 2013 / 7:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

The meeting was called to order in open session at 7:00 p.m. by Village President Bill Breneman. Board members present were Bill Breneman, Jane DeStaercke, Bernie Van Den Heuvel, Eileen Grunseth, Debbie Sager, and Russell Baker at 7:05. There is one open trustee position at this time. Village Public Works Director Rick Johnson, Village Treasurer Fran Prasnicki, Village Police Chief Thomas Tallier, and Village Clerk Candice Grunseth were also present.

The Pledge of Allegiance was led by Village Trustee Bernie Van Den Heuvel.

The Special Order of Business: Kyle Noonan from Taylor County Zoning office was present to introduce himself as the Zoning Administrator from the County.

Immediate public concerns: Bernie Van Den Heuvel stated that he had a concern over sidewalks that businesses were not taking care of. There was discussion that the Village should enforce their ordinances. The concern areas are Jake's Old Place owned by Ernie Ehlert, Yer Place owned by Sheila Lehman, and The Laundromat owned by Jim Harris. There was discussion to send a letter. The Treasurer stated that this is in the water/sewer newsletter each quarter. Trustee Debbie Sager stated that she has to keep her sidewalk clean in front of her business why should they not take care of theirs too. It was discussed to have the Treasurer Fran Prasnicki bill out the businesses that do not clean their sidewalk off per the ordinance and the fee/charge schedule.

Trustee Debbie Sager made a motion and seconded by Trustee Jane DeStaercke to approve the minutes as follows: Regular Village Board Meeting on January 9, 2013; Caucus Meeting on January 9, 2013; Finance Committee Meeting on February 11, 2013; Personnel Committee Meeting on February 11, 2013; Public Safety and Prevention Committee on February 11, 2013; and the Parks and Recreation Committee on February 4, 2013. The motion passed on a roll call vote of 6-0.

A motion by Trustee Eileen Grunseth and seconded by Trustee Bernie Van Den Heuvel to approve the vouchers/bills as presented. The motion passed on a roll call vote of 6-0.

POOLED CASH~ 25895-25982 and WRS/WDC/TASC/EFTPS/DOR. *There is an error on the numbering as there is an extra zero in 259061-259082 and should be 25961-25982.

President Bill Breneman had an oral report. Bill spoke about First Impressions and going to Birchwood on March 12, 2013 or back up day is March 26. He also talked about Bob Parmley contacting him on the sludge removal and to be careful when removing the clay. Bob believes this land to be of high value because of use for wetland mitigation.

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Village Treasurer Frances Prasnicki presented the treasurer's report of fund balances as of February 11, 2013 for the pooled cash accounts and other accounts. Eileen asked Fran about the TRIP program and Fran stated that she would be using it on Thursday. Village Clerk Candice Gruneth stated that Fran does have it set up and an account created. Trustee Eileen Gruneth made a motion to approve the report and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 6-0.

Police Chief Tom Tallier presented his police report to the Village Board. The Board accepted as typed for the meeting.

Public Works Director Rick Johnson gave a written and verbal report. Rick talked about Lonon Franson of the DNR recommendations on the sludge being removed. Village Clerk Candice Gruneth had an email from Lonon and had that for the Board review. The Village board did tell Rick to proceed with costs for the sludge removal.

Village Clerk Candice Gruneth gave her Clerk's report and it was accepted as typed for the meeting.

Village Clerk Candice Gruneth presented the Budget Report for February 13, 2013.

The Village Board discussed that the Cross Connection paperwork from Romig's was given to the Clerk and presented during the Clerk's Report. The Board discussed that the work was not complete at this time. There was also discussion that their proposal had that they would contact the homeowners of concerns as well as the authorities (Village). Bill stated that Rick and he would follow up with Romig's on this.

Trustee Jane DeStaercke made a motion to approve Kelly Webster for the RLF Board member and Trustee Eileen Gruneth seconded the motion. The motion passed on a roll call vote of 6-0.

The Village Clerk explained the Renewal Notice from Dairyland State Bank on the McSloy Street loan. Trustee Eileen Gruneth made a motion to approve the renewal of the McSloy Street Loan and Trustee Bernie Van Den Heuvel seconded the motion. The motion passed on a roll call vote of 5-0-1(Sager abstained).

Trustee Jane DeStaercke discussed the Public Safety meeting and discussion on the ATV/UTV routes. Trustee Russell Baker made a motion to approve adding UTV to the ordinance and taking out Hwy. B out of the ordinance but keeping 5th Avenue N. and Trustee Jane DeStaercke seconded the motion. The Board had further discussion on the concern of the County's sign for ATV/UTV use on Hwy. B. The motion passed on a roll call vote of 6-0. President Bill Breneman asked that the clerk follow up with the police officer Tom Tallier on speaking with the County on asking them to move their sign out of the Village limits.

Trustee Eileen Gruneth made a motion to approve changing Shannon Mravik's address to 120 S. 7th Avenue and Trustee Bernie Van Den Heuvel seconded the motion. The motion passed on a roll call vote of 6-0.

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Trustee Eileen Grunseth made a motion to approve the three changes to the Employee Handbook/Policy and Trustee Jane DeStaercke seconded the motion. The motion passed on roll call vote of 6-0.

The Board discussed the sludge removal and having Rick proceed with this.

PW Director Rick Johnson discussed that he was not recommending the purchase of a trailer at this time for the sweeper but renting a trailer each time. He stated that to use a trailer of that cost and size twice a year there would probably be problems with the wheels and brakes locking up. He also talked about needing a license and insurance on the trailer as well which would be an added cost. The Board agrees with this recommendation.

Trustee Debbie Sager discussed the Park Meeting Minutes from February 4, 2013 on the Ball Diamond Lights. Trustee Deb Sager made a motion to approve the Myers Electric quote and Trustee Russell Baker seconded the motion. The Board discussed that Village Clerk Candice Grunseth will look into Xcel Energy and Focus on Energy rebates as well. The Board will look to pay for these lights out of the Park Restricted and Equipment Restricted as needed. The motion passed on a roll call vote of 6-0.

The committee discussed the On Call Public Works Position and the On Call Public Works Assistant Position. Trustee Jane DeStaercke made a motion to approve both descriptions with the addition that each position will not exceed 1040 hours per year and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 6-0.

Trustee Eileen Grunseth made a motion to approve the Simplified Rate Case for Water which would be a 3% increase and Trustee Jane DeStaercke seconded the motion. The Board asked how the accounts were and Treasurer Fran Prasnicki voiced the accounts are in good standing and in better shape than years past. The motion passed on a roll call vote of 6-0.

Committee meetings were set as follows:

- Finance Committee on March 11, 2013 at 3:30p.m.
- Tree Board Meeting on March at 5:30p.m.
- Personnel Committee Meeting on April 8, 2013 at 3p.m.
- WTC will meet February 25, 2013 at 3:30p.m.
- Parks Committee meeting on March 11, 2013 at 4:30p.m.
- Public Safety and Improvements Meeting not scheduled at this time
- Centennial Committee Meeting on March 19, 2013 at 6p.m.
- Community Development Meeting~ March 4, 2013 at 7p.m.

There were no suggested Agenda Items for the March 13, 2013 Regular Board meeting.

The Meeting was adjourned at 8:26 p.m. by a motion from Trustee Eileen Grunseth and seconded by Trustee Debbie Sager. All were in favor.

Candice A. Grunseth, WCMC
Village Clerk
Village of Gilman

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