

Village of Gilman

P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

Wednesday, September 11, 2013 / 7:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

The meeting was called to order in open session at 7:00 p.m. by Village President Bill Breneman. Board members present were Bill Breneman, Bernie Van Den Heuvel, Eileen Grunseth, Sue Breneman, Debbie Sager, and Russell Baker at 7:03. Trustee Jane DeStaercke was absent. Village Public Works Director Rick Johnson, Village Police Chief Tom Tallier, Village Treasurer Frances Prasnicki and Village Clerk Candice Grunseth were also present.

The Pledge of Allegiance was led by Village Trustee Bernie Van Den Heuvel and followed by a moment of Silence in memory of 9/11.

Special Order of Business- Rob Ganschow- WIPFLI Auditor was present at the meeting to go over the Financial Report on the 2012 audit. The draft had been emailed to the Board members for review. Rob discussed on page 9 of the report that the trailer court sale was recorded as revenue even though it was a note. He discussed that there was sufficient unassigned Fund Balances and there was no need for short term borrowing. He stated that there was \$52,000 of under expenditures for 2012. There was a positive variance of \$82,000. He stated that the proprietary funds of Water and Sewer generated sufficient cash flow in 2012. He stated that all accounts seem healthy. He discussed the Custodial Credit Risk on page 31-32. He talked about the FDIC Insurance and that \$396,386 was not insured. He discussed using the LGIP or Credit Union to make sure that these funds are secured. The State can guarantee \$400,000. The Finance Committee will have to look into this further at their next meeting.

There were no immediate Public Concerns.

Trustee Sue Breneman made a motion and seconded by Trustee Russell Baker to approve the minutes as follows: Regular Village Board Meeting on August 14, 2013, Finance Committee Meeting on September 11, 2013; Personnel Meeting on August 22 and August 27, 2013; Parks and Recreation on August 19, 2013; Centennial on August 20, 2013; Public Safety and Protection meeting on August 12, 2013; Improvements on August 29, 2013; Tree Board on September 4, 2013; and the WTC Tourism meeting on August 26, 2013. The motion passed on a roll call vote of 6-0-1(DeStaercke Absent).

A motion by Trustee Eileen Grunseth and seconded by Trustee Sue Breneman to approve the vouchers/bills as presented. The motion passed on a roll call vote of 6-0-1(DeStaercke Absent). POOLED CASH~ 26503 through 26569 and WRS/TASC/EFTPS/DOR.

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President Bill Breneman had an oral report. Bill reported on the Courthouse Centennial will be 09/15/2014, the 125th Celebration for Medford in 2014, and the Centennial for Lublin in 2015.

Trustee Eileen Grunseth made a motion to approve the written Treasurer's fund balance oral report for September 11, 2013 for the pooled cash accounts and other accounts and Trustee Sue Breneman seconded the motion. The motion passed on a roll call vote of 6-0-1(DeStaercke Absent).

Police Chief Tom Tallier gave a written and verbal report. It was accepted by the Village Board.

Public Works Director Rick Johnson gave a written and verbal report. It was accepted.

Village Clerk Candice Grunseth presented the clerk's report for the past month.

Village Clerk Candice Grunseth presented the Budget Report September 11, 2013. Finance Chair Eileen Grunseth reported that the Finance Committee reviewed the 2013 Budget.

The Mobile Home Ordinance was tabled at this time- Public Safety will meet on September 23.

Industrial Park- Quit Claim Deed, Exhibit #1, and CSM were on the agenda. Trustee Eileen Grunseth made a motion to approve the Quit Claim Deed, Exhibit #1, and the CSM and Trustee Russell Baker seconded the motion. The Board discussed that the CSM was completed and recorded on 09/11/2013. There was discussion if the Exhibit had the information of the concern of the Village -that as long as she (Mrs. Turek) lived there and not if it sold and needed to verify this. There was also a concern on the trees. Eileen Grunseth rescinded her motion and Russell Baker his second. Eileen made a motion to approve the CSM and Russell Baker seconded the motion. The motion passed on a roll call vote of 6-0-1(DeStaercke Absent). Village Clerk Candice Grunseth will follow up with the Village Attorney on the Board's request ASAP.

Village Clerk Candice Grunseth reported on the Cross Connection update she got from Darrell Romig. The Board discussed having the clerk follow up with Darrell and Fred on verification of the initial contacts and inspections prior to writing the disconnect letters.

The Western Taylor County Tourism brochures/pamphlets were approved to go with the Star News quote at the WTC Tourism meeting. The web page is tabled at this time for the next WTC Tourism meeting on September 16, 2013 to further discuss.

Trustee Debbie Sager explained that the Parks Committee was looking into Light Sensors for the bathrooms in the Park. There was a quote/estimate from Nite Electric for \$400. She stated that the Village should save on the electric bill as well. Trustee Debbie Sager made a motion to approve the quote and to complete the work yet this year and Trustee Sue Breneman seconded the motion. The motion passed on a roll call vote of 6-0-1(DeStaercke Absent).

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President Bill Breneman discussed the Romig's Proclamation for their 75th Anniversary. He will follow up with Darrell to find out the exact date of this and keep everyone informed.

The Village Board agreed to keep the Halloween Hours as 6p.m. to 8p.m. and to have your porch light on if participating. This information will be placed into the Newsletter as well.

Trustee Eileen Grunseth made a motion to approve the Operator's License for Tanya McDonough at The Gilman Bowl and Trustee Sue Breneman seconded the motion. The motion passed on a roll call vote of 6-1-1(Sager No and DeStaercke Absent).

Agenda Items for the October 9, 2013 Regular Board meeting are as follows; Manufactured Home/Mobile Home Ordinance, Cross Connection, Industrial Park- Quit Claim Deed, Tourism Webpage and Roll Call votes.

Committee meetings were set as follows:

- Finance Committee on October 7, 2013 at 3:30 p.m.
- Public Safety Committee Meeting – September 23, 2013 at 12:30p.m.
- Personnel Committee Meeting on September 23, 2013 at 1 p.m.
- WTC Tourism will meet on September 16, 2013 at 9a.m.
- Parks Committee meeting on September 16, 2013 at 5:00p.m.
- Improvements Committee Meeting – not scheduled at this time
- Centennial Committee Meeting on September 25, 2013 at 7:00 p.m.
- Tree Board Meeting October 23, 2013 at 5:30p.m.
- Community Information Meeting on November 4, 2013 at 6p.m.

The meeting was adjourned at 8:22 p.m. by a motion from Trustee Eileen Grunseth and seconded by Trustee Debbie Sager. All were in favor.

Candice Grunseth, WCMC
Village Clerk
Village of Gilman