

**Village of Gilman**  
**P.O. Box 157**  
**Gilman, WI 54433-0157**

**Regular Meeting**

July 9, 2008 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

**Minutes**

The meeting was called to order in open session at 7:00p.m. by President Scott Copenhaver. Board members present were Scott Copenhaver, Eileen Grunseth, Bernie Van Den Heuvel, William Breneman, Rodger Mravik, Kelly Webster, and Russell Baker. Also present were Village Clerk Candice Grunseth, Village Chief of Police Thomas Tallier, and Village Public Works Director Kelly Dietzler. Village Treasurer Frances Prasnicki was excused from this meeting.

The Pledge of Allegiance was recited.

Father John Long was present to give an invocation for this meeting.

Thomas Tallier asked about 8<sup>th</sup> Avenue and if this was going to be rolled out. There was discussion on the President Scott Copenhaver directing the Public Works Director to have this rolled out. The Public Works Director did not feel that this was an immediate concern and wanted direction from the whole Board at the meeting. Trustees Bernie Van Den Heuvel and Kelly Webster discussed that the millings would have needed to be rolled out immediately to have the best compact and results. Discussion on how to proceed and Trustee Kelly Webster gave some ideas and to have Kelly Dietzler follow through on these.

A motion by Village Trustee Bill Breneman and seconded by Trustee Kelly Webster to approve the minutes as follows: the Regular Meeting on June 11, 2008 with a change to page 5; Personnel meeting on June 25, 2008; Tree Board meeting on July 7, 2008(No Quorum); and the Finance Committee meeting on June 9, 2008 as typed and circulated to the board. The motion passed on a roll call vote of 7-0.

A motion by Trustee Eileen Grunseth and seconded by Trustee Rodger Mravik to approve the vouchers/bills as follows:

General	G18253-18298
Water	W4256-4270
Sewer	S4400-4416

The motion passed on a roll call vote of 7-0.

President Scott Copenhaver gave a verbal report to the Board. Scott discussed the black topping for Main Street and discussed meeting with the engineers on concerns that the Village has. Scott discussed the curb and gutter and sidewalk bills and that he will be meeting with the engineer for this and asked that someone from the Improvements and Services committee also be present. Village Clerk Candice Grunseth asked that Scott come into the Village Clerk's office with the engineer to get the breakout costs to bill the County as needed.

Cory Hinkel, Summer Recreation Director was present to give a verbal report to the Village Board. The Board thanked him for this report. There will be another Summer Rec report in the August 13, 2008 regular Meeting.

Village Clerk Candice Grunseth gave a written and oral report to the Village Board. It was accepted as typed and circulated.

Village Treasurer Fran Prasnicki was excused from this meeting so Village Clerk Candice Grunseth presented to the Board the Treasurer's report of all fund balances as of June 30, 2008. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Board meeting. The Treasurer's report was approved on a motion by President Scott Copenhaver and seconded by Trustee Rodger Mravik. The motion carried on a roll call vote of 7-0.

Police Chief Thomas Tallier gave a written and oral report to the Village Board. It was accepted as typed and circulated.

The Public Works Director Kelly Dietzler was present and reported to the Village Board on the Public Works Department. Kelly explained Resolution 2008-05 on the CMAR and what changes he was requesting be made and approved. The Board issued directives for the Public Works Director that will be put in a memo for Kelly to complete by the August 13, 2008 regular meeting.

Village Clerk Candice A. Grunseth presented the Budget Report to July 9, 2008, and it was accepted as typed, circulated, and presented to the Board.

The Village Sewer rates were discussed with the Village auditor's recommendations on the three-step tier increase. Motion by Trustee Bill Breneman and seconded by Trustee Eileen Grunseth to approve the rate increases as proposed by the auditor. The motion passed 6-1(Mravik No).

President Scott Copenhaver made a motion to approve Resolution 2008-05 on the CMAR with changes and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 7-0.

The Water Tower was tabled at this time.

The Fence Dispute was discussed. There were members present from the Fence Dispute but they did not speak in the Public Comment section at the beginning of the meeting. Village Clerk Candice Grunseth was directed to seek out an Attorney's opinion from the League and the Town's Association and forward onto the Board members. If an answer cannot be found there then seek out the Village Attorney's opinion.

The Village Committees were reviewed and discussed. President Scott Copenhaver made a motion to approve the changes with Kelly Webster placed on the Parks & Recreation Committee and the Improvements & Services Committee and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 7-0.

Trustee Eileen Grunseth made a motion to approve Resolution 2008-06 on the Fee/Charge Schedule and Trustee Bernie Van Den Heuvel seconded the motion. The motion passed on a roll call vote of 7-0.

President Scott Copenhaver made a motion to approve the Operator's license for Deb Soraparu and Trustee Kelly Webster seconded the motion. The motion passed on a roll call vote of 7-0.

The lighting of the new flag and flagpole in front the Municipal building was discussed again this month. The Village Board did have an estimate from NITE Electric. The Board directed Public Works Director Kelly Dietzler to get a few more price quotes to compare too and to look into solar lighting as well.

Trustee Bill Breneman made a motion to approve the Jerome Slaughter Municipal Trailer Court Lease and Trustee Russell Baker seconded the motion. The motion passed on a roll call vote of 7-0.

Village Clerk Candice Grunseth discussed the Budget Cycle and how it all works. The Clerk handed out Budget Requests to all Board members and Village employees. These budget requests need to go in front of the appropriate committees at their next committee meeting to discuss further. These requests need to be to the Finance Committee to review by September 1, 2008. The Clerk suggested that each committee set a date in the next month for a meeting.

Committee meetings were set as follows:

- Welfare & Protection meeting –July 28, 2008 at 4p.m.
- Personnel meeting – July 21, 2008 at 4p.m.
- Parks meeting – August 6, 2008 at 6p.m.
- Finance Committee on August 11, 2008 at 4p.m.
- Tree Board Meeting – July 14, 2008 at 5:30p.m.
- Improvements Meeting on August 13, 2008 at 6p.m.
- Committee of the Whole- August 6, 2008 at 7p.m.

Items suggested by the Board for the July 9, 2008 Regular Board meeting at this time: Water and Sewer Updates as needed, Tank Inspection (Kelly Dietzler is to get all the Board members the information before the next meeting, and Village Employees and Insurance Quotes.

President Scott Copenhaver made a motion to adjourn to closed session per Wis. Stat. 19.85 (1) (c) to evaluate the Village Employees and Trustee Bill Breneman seconded the motion. The motion carried on a roll call vote of 7-0.

The Village Board reconvened to open session at 10:30p.m. and Trustee Bill Breneman made a motion to issue a memo to all Village employees on employment with the Village and Trustee Bernie Van Den Heuvel seconded the motion. The motion passed on a roll call vote of 4-3(Copenhaver, Webster, and Mravik NO). Village Clerk Candice Grunseth was directed to have all Board members sign this memo on Friday, July 11, 2008 and then hand out a copy to each employee and post as needed.

President Scott Copenhaver stated that the Committee of the Whole would meet again on July 21, 2008 to evaluate employees.

President Scott Copenhaver made a motion to adjourn at 10:36p.m. and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 7-0.

Candice A. Grunseth  
Village Clerk