

**Village of Gilman**  
**P.O. Box 157**  
**Gilman, WI 54433-0157**

**Regular Meeting**

February 13, 2008 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

**Minutes**

The meeting was called to order in open session at 7:00p.m. by President Scott Copenhaver. Board members present were Scott Copenhaver, Louise Gonja, Jane DeStaercke, Bernie Van Den Heuvel, Eileen Gruneth, and William Breneman. Absent from this meeting was Trustee Andy Johnson. Also present at this meeting were Village Clerk Candice Gruneth, Village Treasurer Frances Prasnicki, Village Chief of Police Thomas Tallier, Village Public Works Director Kelly Dietzler, and Village Public Works Employee Maurice Larsen.

The Pledge of Allegiance was recited.

Special Order of Business: The Village invited MEUW and Advanced Technologies to give presentation on their safety trainings that they offer. Leo Diehl from MEUW gave a presentation to Village Board on Safety Training that they provide. He stated that they follow OSHA and Department of Commerce Guidelines when they set these trainings up. He stated that the cost would be \$5,025 per year for 12 days a year of training. Dave Lawrence from Advanced Technologies was present to give information on their Safety Training that they provide through Wisconsin Rural Water Association. He stated that they could not give a straightforward cost because it depends on what the Village of Gilman is in need of. The Village Board asked both companies what a complete package of new equipment would be and MEUW stated approximately \$20,000. This would include harnesses, tripod, winches, blower, air, etc.

Public Concerns- Phyllis Turek voiced concerns over the Village Caucus, taxpayer costs, and the costs of the updating or putting in a new water tower.

A motion by Trustee Louise Gonja and seconded by Trustee Bill Breneman to approve the minutes as follows: the Regular Meeting on January 9, 2008; the Village Caucus on January 9, 2008; the Reconvened Regular Board meeting on January 15, 2008; the Finance Committee meeting on January 9, 2008; and the Welfare and Protection Committee meetings on January 14, 2008 and February 11, 2008 as typed and circulated to the board. The motion passed on a roll call vote of 6-0-1 (Johnson absent).

A motion by President Scott Copenhaver and seconded by Trustee Jane DeStaercke to approve the vouchers/bills as follows:

General	G18006-18051
Water	W4158-4176
Sewer	S4306-4325

The motion passed on a roll call vote of 6-0-1 (Johnson absent).

President Scott Copenhaver gave a written and verbal report to the Board. Scott had a couple of handouts for the Board. The report was accepted as typed and circulated to the Board.

Village Clerk Candice Grunseth gave a written and verbal report on the Clerk's office to February 13, 2008. The report was accepted as typed and circulated to the Board.

Village Treasurer Fran Prasnicki presented to the Board the Treasurer's report of all fund balances as of January 31, 2008. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Board meeting. The Treasurer's report was approved on a motion by President Scott Copenhaver and seconded by Trustee Eileen Grunseth. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

Police Chief Thomas Tallier gave a written and oral report to the Village Board. Tom was asked if he has been updating any ordinances and he stated that Chapter 9 and 13 he works with and should be correct. It was accepted as typed and circulated.

The Public Works Director Kelly Dietzler was present and reported to the Village Board on the Public Works Department. Kelly gave a written report and this report was accepted as typed and circulated to the Board.

Village Clerk Candice A. Grunseth presented the Budget Report to February 13, 2008, and it was accepted as typed, circulated, and presented to the Board.

The Sewer Project was discussed. Village President Scott Copenhaver gave some information from the meeting earlier in the day with Bob Parmley and Julie Giese of USDA. Trustee Louise Gonia made a motion and Trustee Jane DeStaercke seconded the motion to approve Authorization for Morgan & Parmley to Finalize Plans and Specifications. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

Scott Copenhaver and Village Clerk Candice Grunseth gave an update of the information provided by USDA on the water project proposal. The costs for water and for sewer rates need to increase for USDA to even consider a grant. The amount that USDA suggested was \$40.88 per month. There was no action on this agenda item.

The Tank Inspection was on the agenda and the Village Board asked for the Public Works Director Kelly Dietzler's opinion on this. This item was again tabled until the March 12, 2008 meeting.

The Village Signs were donated to the Gilman School per Public Works Director, Kelly Dietzler's report.

Chapter 1 of the Village Ordinances was given to each Board member for review in the January 9, 2008 Village Board meeting. Trustee Bill Breneman explained the attorney's opinion on these changes since the last meeting. Trustee Bill Breneman made a motion to approve Chapter 1 with changes of the Village Ordinances and Trustee Eileen Grunseth seconded the motion. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

Trustee Louise Gonia made a motion to approve Chapter 2 with changes of the Village Ordinances and Trustee Eileen Grunseth seconded the motion. The motion carried on a roll call vote of 5-1-1 (Copenhaver voting No and Johnson absent).

The Village Board discussed the rest of the Village Ordinances and the costs incurred from the Village Attorney. The Board decided to continue with the updating of the Village Ordinances at this time.

The Village Board directed that Public Works Director Kelly Dietzler contact surrounding communities and discuss their Safety Manual and Trainings. The Board asked that Kelly look into costs of these communities and future costs as well. The Board asked that Kelly discuss equipment costs and needs of these communities and ideas of sharing equipment as well. Kelly is to bring this back to the March 12, 2008 Village Board meeting.

The Lite Foundation was discussed and applying for Summer Recreation money. President Scott Copenhaver made a motion to approve going ahead with the Lite Foundation application and Trustee Louise Gonia seconded the motion. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

Trustee Louise Gonia discussed the need for certified Board members for the Board of Review. The Board of Review is held the second Monday of May and there needs to be at least one Board member certified for this. There was information on a training in Holcombe in late March for the Board members to attend. The Board members need to let Village Clerk Candice Grunseth know by the next meeting if they plan to attend.

The Village Board tabled Audit 2006 and Audit 2007 until they could meet with the auditor at the March 12, 2008 Regular Board meeting.

Items suggested by the Board for the March 12, 2008 Regular Board meeting at this time: Bob Parmley- Water and Sewer Updates, Sewer Rates, Board of Review, Safety Manual, Tank Inspection, and Village Ordinances.

There will be a meeting with USDA, Bob Parmley of Morgan & Parmley, LTD. and the Village on Wednesday, March 12, 2008 at 1p.m. to further discuss rates for the sewer project and proposed water projects.

Committee meetings were set as follows:

Welfare and Protection- March 3, 2008 at 4p.m.

Finance Committee – March 11, 2008 at 3:45p.m.

Trustee Jane DeStaercke made a motion to adjourn at 10:04p.m. and President Scott Copenhaver seconded the motion. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

Candice A. Grunseth  
Village Clerk