

Village of Gilman
P.O. Box 157
Gilman, WI 54433-0157

Regular Meeting

April 9, 2008 / 7:00 PM
Gilman Municipal Building
380 East Main Street
Gilman, WI 54433

Minutes

The meeting was called to order in open session at 7:00p.m. by President Scott Copenhaver. Board members present were Scott Copenhaver, Louise Gonia, Jane DeStaercke, Eileen Grunseth, and William Breneman. Trustees Bernie Van Den Heuvel and Andy Johnson was absent. Also present were Village Clerk Candice Grunseth, Village Treasurer Frances Prasnicki, Village Chief of Police Thomas Tallier, Village Public Works Director Kelly Dietzler, and Village Public Works Employee Maurice Larsen. Bernie Van Den Heuvel arrived at 7:16p.m.

The Pledge of Allegiance was recited.

Certificates of Appreciation were presented to Vice President Louise Gonia and Village Trustee Jane DeStaercke for their years of service to the Village of Gilman.

Oaths of Office – New Board members were sworn in: Village Trustee Rodger Mravik, Village Trustee Russell Baker, and Village Trustee Ed Hendzel.

Public Concerns- Phyllis Turek was present to discuss that she does not know where the agendas are posted in town. Village Clerk Candice Grunseth explained that they are posted at the Gilman Municipal Building, Gilman Market, and Romig's Hardware. They are posted 24 hours in advance of a meeting per State Statutes. Phyllis was concerned that Village residents do not know when meetings are. They are the 2nd Wednesday each and every month and this will be included in the Village Newsletter as a reminder.

A motion by Village Vice President Louise Gonia and seconded by Trustee Jane DeStaercke to approve the minutes as follows: the Regular Meeting on March 12, 2008 with the change on page 4 from Village President to Village Vice President; the Finance Committee meeting on March 11, 2008; the Parks and Recreation Committee on March 12, 2008; the Welfare and Protection Committee meeting on March 31, 2008 with the change on page 11 from \$1000 as a proposal to an increase of \$1000 to a total of \$7000; and the Tree Board meeting on March 31, 2008 as typed and circulated to the board. The motion passed on a roll call vote of 6-0-2 (Van Den Heuvel and Johnson absent).

A motion by Village Trustee Eileen Grunseth and seconded by Vice President Louise Gonia to approve the vouchers/bills as follows:

General	G10894-18147
Water	W4201-4218
Sewer	S4346-4360

Voucher #18085 for Cardmember Service was not approved.

The motion passed on a roll call vote of 6-0-2 (Van Den Heuvel and Johnson absent).

President Scott Copenhaver gave a written and verbal report to the Board. The report was accepted as typed and circulated to the Board.

Village Clerk Candice Grunseth gave a written and verbal report on the Clerk's office to April 9, 2008. The report was accepted as typed and circulated to the Board.

Village Treasurer Fran Prasnicki presented to the Board the Treasurer's report of all fund balances as of March 31, 2008. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Board meeting. The Treasurer's report was approved on a motion by President Scott Copenhaver and seconded by Trustee Eileen Grunseth. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

Police Chief Thomas Tallier gave a written and oral report to the Village Board. It was accepted as typed and circulated.

The Public Works Director Kelly Dietzler was present and reported to the Village Board on the Public Works Department. Kelly had a written report that was handed out to the Board at the meeting. Kelly had a written report on the sidewalk survey that the Village President requested. The Village President will meet with Kelly on this and walk the sidewalks.

The Village Board discussed item H. Public Works Plowing and Lawns. Trustee Bernie Van Den Heuvel discussed the concern of resident's lawns with all the snowplowing and pushing back corners this past winter. Kelly stated that he would take care of the lawns that were damaged during snowplowing this past winter.

Old Business agenda item E. Safety Manual was discussed. Trustee Bill Breneman discussed MEUW costs. Bill explained that it is set up for \$5250 for 1 day a month. This would include trainings, audits, and inspections on site. Trustee Bill Breneman made a motion to approve MEUW for a one-year contract and Vice President Louise Gonia seconded the motion. There was further discussion on this. Public Works Director Kelly Dietzler stated that he thought it would be better off for the Village to oversee the manual instead of an outside company. Kelly discussed the concern for permit required

confined space entries versus confined space entries. Kelly discussed getting trainings from the

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United Heartland and feeling that the Village could go with this. Kelly was asked in past memos to give an estimate of costs. Kelly stated the majority would be sewer costs. The motion passed on a roll call vote of 6-0-1 (Johnson Absent.)

Village Clerk Candice A. Grunseth presented the Budget Report to April 9, 2008, and it was accepted as typed, circulated, and presented to the Board.

Village Clerk Candice Grunseth discussed the letters from Bob Parmley on the Sewer Project and the Proposed Water Project. Village President Scott Copenhaver discussed that the Village Board would need to make a decision in the May meeting if they were going to proceed with the water project. Candice let the Board know that the letters submitted by Morgan & Parmley were in her office to review as needed.

The Village Sewer rates that Village auditor Rob Ganschow put together were in the Board packets for review. There was discussion on starting the new rates now to build money up for the sewer lagoon versus starting in a year and not knowing for sure what the rates need to be. This was tabled until the May meeting.

The Emergency Plan was on the agenda for review. President Scott Copenhaver signed the plan and once it is all updated Trustee Bill Breneman will get a revised copy to the Village Clerk's office.

Clean Up week is set for the second full week in May. Public Works Director Kelly Dietzler has the roll off bin set to be delivered on Monday, May 12, and picked up on Wednesday, May 14.

The Arbor Day Proclamation and Arbor Day Agenda were in the Board's packet for review. Trustee Eileen Grunseth made a motion to approve the Arbor Day Proclamation for 2008 and Trustee Jane DeStaercke seconded the motion. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

The Board reviewed the Smart Growth Ordinance. Trustee Jane DeStaercke made a motion and Vice President Louise Gonias seconded the motion to approve the ordinance for the Village. Trustee Bill Breneman discussed pages 38-51 and not using the term "China Town". The motion carried on a roll call vote of 6-1-1 (Copenhaver No and Johnson absent).

The Tank Inspection was tabled at this time until the May 14, 2008 agenda.

Village Clerk Candice Grunseth gave an update to the Village Board on the 2008 Summer Recreation Program. Candice will be meeting with Summer Recreation Director

Cory Hinkel and Assistant Director Stephanie Hauser on April 23, 2008 to go over start and end dates to the Program.

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The Filipiak House and extending Bernard Lane was discussed. The Easement from the Gilman Care Center was also discussed. President Scott Copenhaver stated that he did speak with Jack Halbleib on the easement and they are willing to grant this. Discussed having Clem Filipiak be present at the next meeting as well as the Village Engineer and Village Attorney.

President Scott Copenhaver discussed that Gilman Lumber was discussing putting up a sign. The discussion was where this could be placed because of DOT permits. President Scott Copenhaver made a motion and Trustee Bernie Van Den Heuvel seconded the motion to approve Gilman Lumber placing a sign on the Industrial Park sign and getting approval from DOT as needed. The motion passed on a roll call vote of 6-0-1 (Johnson Absent.)

Village Clerk Candice Grunseth discussed the League dinner and workshop and stated the information was in the Board packets. She encouraged all three new Board members to attend and any body else. She stated to let her know as soon as possible if anybody would like to go.

Village Clerk Candice Grunseth discussed Open Book and Board of Review for the Village of Gilman. She stated that the postings were in the Board packet. The Board does not need to be at the Open Book but all Board members need to be at the Board of Review.

Great Lakes Weather Service contract was on the agenda for approval. President Scott Copenhaver made a motion to approve the contract and Trustee Bernie Van Den Heuvel seconded the motion. The motion passed on a roll call vote of 6-0-1 (Johnson Absent.)

Village Vice President/Western Taylor County Public Library President, Louise Gonia suggested that Eileen Grunseth become the new Library Board member that would replace Andy Johnson. President Scott Copenhaver asked that this be tabled until next month to see if any other new members would be interested.

Police Grant Proposals. Trustee Bill Breneman discussed that the Welfare and Protection Committee is recommending request to Taylor County Police Department for an increase of \$1000 for the police grant for a total of \$7000. The second request was for 50% cost share for Tom Tallier to go to the DARE training and service the Gilman School District as their DARE officer. Village Clerk Candice Grunseth will have a written proposal for both requests at the May 14, 2008 meeting for approval from the Village Board.

Paving for 2008- No discussion or action taken.

The Village Board will be sending letters out to each resident that had their address changed per the Census or Emergency Management updates. Scott had these letter to review and will get back to Village Clerk Candice Grunseth on sending them out.

Items suggested by the Board for the May 14, 2008 Regular Board meeting at this time: Bob Parmley- Water and Sewer Updates, Sewer Rates, Filipiak house/Bernard lane Extension, Easement from Gilman Care Center, Lioness Sign, MEUW meeting/Safety Manual, Committees for 2008-2009, Library Board member, Summer Public Works Assistant, Sidewalk Plan, and Tank Inspection.

Committee meetings were set as follows:

There are no committees set at this time- The Village Board will meet as the Committee of the Whole on Monday, May 12, 2008 at 7p.m. after the Board of Review. They will be meeting to discuss vouchers and issues that the Finance Committee usually reviews and to discuss Committees for 2008-2009.

President Scott Copenhaver made a motion to go into closed session per Wis. Stat. 19.85 (1) (c) at 9:35p.m. and Trustee Bill Breneman seconded the motion. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

Trustee Bernie Van Den Heuvel made a motion to return to open session at 10:48p.m. and Trustee Bill Breneman seconded the motion. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

There will be a memo issued to Public Works Director Kelly Dietzler on completing directives given by the Board. There will be a written warning issued on behalf of the Village Board and President Scott Copenhaver will discuss this warning with Kelly Dietzler.

President Scott Copenhaver made a motion to adjourn at 10:51p.m. and Trustee Bill Breneman seconded the motion. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

Candice A. Grunseth
Village Clerk