

**Village of Gilman**  
**P.O. Box 157**  
**Gilman, WI 54433-0157**

**Regular Meeting**

August 13, 2008 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

**Minutes**

The meeting was called to order in open session at 7:00p.m. by President Scott Copenhaver. Board members present were Scott Copenhaver, Eileen Grunseth, Bernie Van Den Heuvel, William Breneman, Rodger Mravik, Kelly Webster, and Russell Baker. Also present were Village Clerk Candice Grunseth, Village Treasurer Village Chief of Police Thomas Tallier, and Village Public Works Director Kelly Dietzler.

The Pledge of Allegiance was recited.

Pastor Steven Haag was present to give an invocation for this meeting.

Paul Bray of Wallace Wireless was present to discuss a rental fee for the water tower. He proposed a discount on computers and computer service for the Village and the School District of Gilman but would be willing to negotiate a rental fee lease. Paul would like a two-year contract with a 60-day notification. Paul stated that he could for an extra fee network the Village buildings and does all computer service as needed down the road. Paul will speak with the school on their wireless needs and put together a proposal for the Special meeting on August 28, 2008.

Butch Gonia and Sylvia Webster were present during Public Comment to speak about the Fence Dispute. Trustee Bill Breneman read the Leagues and Towns Associations email responses on the fence dispute. President Scott Copenhaver stated that this was a civil matter on boundaries and not a Village matter.

A motion by Village Trustee Bill Breneman and seconded by Trustee Eileen Grunseth to approve the minutes as follows: the Regular Meeting on July 9, 2008; Personnel meeting on July 21, 2008 and August 4, 2008; Parks and Recreation on August 6, 2008; The Committee of the Whole on July 21, 2008 and August 6, 2008; Tree Board meeting on July 14, 2008; the Welfare and Protection Committee on July 28, 2008; the Improvements and Services Committee on July 9, 2008; and the Finance Committee meeting on July 9, 2008 and August 11, 2008 as typed and circulated to the board. The motion passed on a roll call vote of 7-0.

A motion by Trustee Eileen Grunseth and seconded by Trustee Rodger Mravik to approve the vouchers/bills as follows:

General	G18300-18352
Water	W4271-4286
Sewer	S4417-4436

The motion passed on a roll call vote of 7-0.

President Scott Copenhaver gave a verbal and written report to the Board. Scott has been meeting with the engineer for Enbridge and will continue until they come to an agreement on fixing the streets that Enbridge damaged. Scott will provide this update in his next Village President report. Scott reported that he did speak with Kevin Filipiak over the phone and stated that Clem does want Water and Sewer from the Village at this time and this is in his written report. Scott was asked if the Filipiak's received the copies of the ordinances and PSC rate files? Scott stated that he did not give them any copies at this time. Scott was asked why the Filipiak's were not at this meeting to further discuss this situation so everyone was on the same page. Scott was asked to have Filipiak's meet with the Board at the next regular meeting.

Police Chief Thomas Tallier gave a written and oral report to the Village Board. It was accepted as typed and circulated.

Cory Hinkel, Summer Recreation Director was present to give a verbal and written report to the Village Board. The Board thanked him for his work on the Summer Rec program.

The Public Works Director Kelly Dietzler was present and reported to the Village Board on the Public Works Department. The Board will issue directives for the Public Works Director that will be put in a memo for Kelly to complete by the September 10, 2008 regular meeting.

The Village Board discussed items F. and G. on the agenda- Meter Installation and Readings while Public Works Director Kelly Dietzler and Public Works Employee Maurice Larsen were present. Kelly will write a letter to both churches and follow the PSC 185 codes and Chapter 15 penalties. Kelly is to review this letter with President Scott Copenhaver and mail out by Friday, August 15, 2008. There was discussion on checking to make sure everyone that does not have an outside reader gets one that can. There was discussion on looking into wireless readers and Public Works Director Kelly Dietzler will bring back quotes for the September 10, 2008 meeting.

Item D.- Tree in front of the bank was discussed. Public Works Employee Maurice Larsen stated that he spoke to Norm Spooner of the Dairyland State Bank Board and agreed to trim and prune as needed and review in one year. The Board asked why this was reviewed in this meeting when the Board referred this to Tree Board at the last meeting.

Village Treasurer Frances Prasnicki presented to the Board the Treasurer's report of all fund balances as of July 31, 2008. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Board meeting. The Treasurer's report was approved on a motion by Trustee Eileen Gruneth and seconded by Trustee Kelly Webster. The motion carried on a roll call vote of 7-0.

Village Clerk Candice Gruneth gave a written and oral report to the Village Board. It was accepted as typed and circulated. Candice Gruneth reported that she sent out memos to the Village employees on Bill Breneman meeting with them on August 25, 2008 and one to Kelly Dietzler to meet with him on Friday, August 29, 2008 due to being on vacation on the 25<sup>th</sup>.

Village Clerk Candice A. Gruneth presented the Budget Report to August 13, 2008, and it was accepted as typed, circulated, and presented to the Board.

The Village Board members asked that the Village Clerk write down some questions to send to Bob Parmley and Julie Giese for the Thursday, August 28, 2008 meeting. If there are any further questions the Board is to email Candice no later than Monday, August 18, 2008.

The Flagpole lighting was reviewed and the Board asked that Kelly Dietzler have at least three quotes for regular lighting and three quotes for solar lighting at the September 10, 2008 meeting.

Trustee Eileen Gruneth discussed that the Tree Board had a vacancy from a resignation and they were recommending Jane DeStaercke for the open position. President Scott Copenhaver discussed that he wanted the position posted at this time. There was discussion that this was not posted last time there was an opening for the Tree Board. A motion by Trustee Eileen Gruneth and seconded by Trustee Rodger Mravik to have Jane DeStaercke voted on the Tree Board. The Board stated that if there is an opening on the Tree Board or the Library Board that the Village Board should look to post it before asking people. The motion carried on a roll call vote of 5 yes- 2nos(Copenhaver and Baker).

The Water Tower was tabled at this time.

President Scott Copenhaver discussed the concern for putting in water and sewer for the Filipiak's to the fence line. President Scott Copenhaver made a motion to approve the cost of the sewer. Village Clerk Candice Gruneth stated that per the PSC rate file the new homeowners needed to put in their own water at their cost. Candice also stated that Public Works Director Kelly Dietzler was directed in the Improvements and Services Committee meeting to review this further and get back to the Chair of Improvements this week if this could be approved by the Board to pay the cost of Sewer to their fence line.

President Scott Copenhaver withdrew his motion at this time. He directed that Kelly get back to him by Friday, August 15, 2008 on this information.

Trustee Bill Breneman presented a new Public Works Timesheet for the Board to review. Bill Breneman stated that he reviewed this with Public Works Director Kelly Dietzler in the Personnel meeting and Kelly stated that his would work well for his department. The Board was in agreement to get this timesheet to the Public Works Department to start September 1, 2008.

Committee meetings were set as follows:

Welfare & Protection meeting –August 18, 2008 at 4p.m.  
Personnel meeting – August 15, 2008 at 8a.m.  
Parks meeting – September 15, 2008 at 7p.m.  
Finance Committee on September 8, 2008 at 4p.m.  
Tree Board Meeting – September 15, 2008 at 5:30p.m.  
Improvements Meeting on September 10, 2008 at 6p.m.  
Special Meeting on Thursday, August 28, 2008 at 6p.m.

Items suggested by the Board for the July 9, 2008 Regular Board meeting at this time:  
Water and Sewer Updates as needed, Tank Inspection, Insurance Quotes, Tree Memorial for Jerry DeStaercke, Amend Application for MSIP.

President Scott Copenhaver made a motion at 10:29p.m. to adjourn to closed session per Wis. Stat. 19.85 (1) (c) to evaluate the Village Employees and Trustee Bill Breneman seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Bernie Van Den Heuvel made a motion and President Scott Copenhaver seconded the motion to have the Village Board reconvened to open session at 10:50p.m.

The Village Board directed Village Clerk Candice Grunseth to write a letter directing Public Works Director Kelly Dietzler to meet with the Personnel Committee on Friday, August 15, 2008 at 8a.m.

President Scott Copenhaver made a motion to adjourn at 10:57p.m. and Trustee Bill Breneman seconded the motion. The motion carried on a roll call vote of 7-0.

Candice A. Grunseth  
Village Clerk