

**Village of Gilman**  
**P.O. Box 157**  
**Gilman, WI 54433-0157**

**Regular Meeting**

September 10, 2008 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

**Minutes**

The meeting was called to order in open session at 7:00p.m. by President Scott Copenhaver. Board members present were Scott Copenhaver, Eileen Grunseth, Bernie Van Den Heuvel, William Breneman, Rodger Mravik, Kelly Webster, and Russell Baker. Also present were Village Clerk Candice Grunseth, Village Treasurer Franc Prasnicki, and Village Chief of Police Thomas Tallier.

The Pledge of Allegiance was recited.

Pastor Brad Carlos was present to give an invocation for this meeting.

Paul Bray of Wallace Wireless was present to discuss a rental fee for the water tower. Paul discussed the concern of the Library having a T-1 line and this is something that he could not provide cheaper than what they are getting at this time. Trustee Kelly Webster made a motion and Trustee Russell Baker seconded the motion to accept the proposal pending a contract from Wallace Wireless. The motion failed on a roll call vote of 3 Yes (Webster, Baker, Copenhaver) and 4 No (Breneman, Grunseth, Mravik, Van Den Heuvel).

Larry from Morgan and Parmley was present to discuss the Waste Water Treatment Facility. Larry discussed the concern of groundwater and having to place monitoring wells in the area to check on this. Larry stated that the best option at this time was the Sand Filter System because of the ground water. Larry stated that he works for the Village and this is the best option for the Village at this time due to the ground water levels. He stated that the Village could use the old lagoon as an overflow catch basin for emergencies. Ted and Darrell Romig also spoke on the Sand Filter Systems that have been installed or updated in treatment facilities in the area. Larry stated that there is no concern for freezing as long as the system is operated properly. Larry stated that he knows that this is chance but this needs to be discussed and reviewed by the Village Board. Larry stated that this system would run the same cost as the aerated system that was originally proposed by Morgan and Parmley. The only other concern would be for a pumping of the septic tank every three years or so. Trustee Russell Baker made the motion to approve the proposed changes to a Sand Filter System and Trustee Bill Breneman seconded the motion. The motion passed on a roll call vote of 7-0.

The Village Board meeting minutes are not approved at this time. 09/15/08

The Village Board discussed the rewrite property description and quit claim deed with Larry of Morgan and Parmley while present. Trustee Eileen Grunseth made a motion to approve the rewrite of the property description and CSM and Trustee Kelly Webster seconded the motion. The motion passed on a roll call vote of 7-0.

Police Chief Thomas Tallier gave a written and oral report to the Village Board. It was accepted as typed and circulated.

Village Treasurer Frances Prasnicki presented to the Board the Treasurer's report of all fund balances as of August 31, 2008. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Board meeting. The Treasurer's report was approved on a motion by Trustee Eileen Grunseth and seconded by Trustee Kelly Webster. The motion carried on a roll call vote of 7-0.

President Scott Copenhaver gave a verbal and written report to the Board. There was discussion on the Industrial Foundation and this being a concern on Scott's part but a concern from the public that this is a private corporation.

Village Clerk Candice Grunseth gave a written report to the Village Board. It was accepted as typed and circulated.

Village Clerk Candice A. Grunseth presented the Budget Report to September 10, 2008, and it was accepted as typed, circulated, and presented to the Board.

A motion by Village Trustee Bernie Van Den Heuvel and seconded by Trustee Rodger Mravik to approve the minutes as follows: the Regular Meeting on August 13, 2008; Special Meeting on August 28, 2008; Personnel meeting on August 15, 2008, August 19, 2008 (change mauling to mailing on page 7) and September 9, 2008; The Welfare and Protection Committee on August 18, 2008; the Improvements and Services Committee on August 13, 2008; and the Finance Committee meeting on September 8, 2008 as typed and circulated to the board. The motion passed on a roll call vote of 7-0.

A motion by President Scott Copenhaver and seconded by Trustee Bill Breneman to approve the vouchers/bills as follows:

General	G18353-18391
Water	W4287-4306
Sewer	S4437-4454

The motion passed on a roll call vote of 7-0.

The Sewer Project was discussed above in the Special Order of Business.

The Village Board discussed the Water Project and Trustee Bernie Van Den Heuvel did approach Harry and Chris Kolosa and drilling out for water by the property. No action taken on this matter at this time.

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The update on the Water Tower was tabled at this time.

The Flagpole lighting was reviewed and the Board reviewed the quotes. A motion by Trustee Rodger Mravik and seconded by Trustee Kelly Webster to not install a light by the flag outside the Municipal Building. The motion passed on a roll call vote of 5-2(Copenhaver and Baker voting No).

President Scott Copenhaver discussed the concern for putting in water and sewer for the Filipiak's to the property line. Village Clerk Candice Grunseth pointed out that the minutes from the May Regular Board meeting already made this determination with a motion from President Scott Copenhaver to have the Filipiak's pay all their own costs. This motion was passed back in May 2008.

The Community Development Block Grant (CDBG) Program was discussed in the Village Board meeting. The Finance Committee stated that they recommended that the Village Board turn over the administration of this program to the Housing Authority and keeps the checkbook here in the Village office. The Village Board would need to put together a Housing Authority Board with 5 members and at least one of these members needs to be a Village Trustee. Trustee Eileen Grunseth made a motion to turn this CDBG program over to the Housing Authority and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 7-0.

President Scott Copenhaver discussed that he put the Park Ridge item on the agenda. He stated that he went out and spoke to Dietzler's and at this time on their concern that they own some land that they posted. The Dietzler's stated that they do not want the lawn mowed that they own and Scott stated that this could be done. Scott stated that the Village should follow up with the lawyer and he stated that he has called him on this issue. Trustee Bill Breneman stated that this sounds like a boundary issue and should be addressed if it goes that far. Trustee Eileen Grunseth reminded the Board that the Legal Advice line in the budget is overspent at this time. Village Clerk Candice Grunseth was directed to not meet with the lawyer on this issue.

Industrial Foundation was addressed in the president's report.

The Personnel Committee recommended to the Village Board to place an ad for a Public Works Director. There was discussion on the need to for two people in that department and the committee do feel there is a need since there is a new WWTF being completed. There was discussion on having the Public Works employee for the Director. The Board stated that the Public Works Employee would need to apply for the position. Trustee Bill Breneman made the motion to place an ad for the Public Works Director and Trustee Bernie Van Den Heuvel seconded the motion. The motion passed on a roll call vote of 5-2(Baker and Webster No).

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Pre-Buy was discussed and the quotes were in from Clover Leaf Farm Supply. Trustee Eileen Grunseth made a motion to approve the quotes and Trustee Rodger Mravik seconded the motion. There was discussion on looking for someone cheaper. The Board discussed having Village Clerk Candice Grunseth call Rusk County as see if we could get it for \$2.00 a gallon. Village Clerk Candice Grunseth explained that we own one tank and lease one tank and that tank is full and we have gallons left at Cloverleaf. Trustee Eileen Grunseth amended her motion to state that the Village clerk is to contact Rusk County Supply and purchase the pre-buy for \$2.00a gallon or less and to approve purchasing a tank for \$800 or less or stay with the Clover Leaf quotes and Trustee Rodger Mravik amended his seconded to this. The motion passed on a roll call vote of 7-0.

Resolution 2008-07 on the Urban Forestry was discussed. There was a motion by Trustee Eileen Grunseth to approve Resolution 2008-07 and Trustee Bill Breneman seconded the motion. The motion passed on a roll call vote of 7-0.

Resolution 2008-08 on the increase of Election workers was discussed. There was a motion by President Scott Copenhaver to approve Resolution 2008-08 and Trustee Bill Breneman seconded the motion. The motion passed on a roll call vote of 7-0.

Resolution 2008-09 on the DNR Grant application was discussed. There was a motion by Trustee Rodger Mravik to approve Resolution 2008-09 and President Scott Copenhaver seconded the motion. The motion passed on a roll call vote of 7-0.

Resolution 2008-10 on the Library Resolution 9906 to allocate in-kind contribution to the Library was discussed. There was a motion by President Scott Copenhaver to approve Resolution 2008-10 on allocating funds to the Western Taylor County Public Library for fiscal year 2009 and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 7-0.

Resolution 2008-11 on exempting the Village of Gilman from paying County Library Taxes was discussed. There was a motion by Trustee Rodger Mravik to approve Resolution 2008-11 and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 7-0.

Resolution 2008-12 on the actual dollar amounts that the Village of Gilman gives to the Western Taylor County Public Library was discussed. There was a motion by Trustee Eileen Grunseth to approve Resolution 2008-12 and Trustee Rodger Mravik seconded the motion. The motion passed on a roll call vote of 7-0.

Village Clerk Candice Grunseth let the Village Board know that the insurance quotes were null and void at this time due to having only one employee and not a group plan.

The Village of Gilman employee contracts were tabled at this time.

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Trustee Bill Breneman let the Village Board know that there was no contract from MEUW at this time to review or act on. There was discussion if maybe contracting with Rural Water should be reviewed again. This was tabled at this time.

The Employee Handbook was tabled at this time.

MSIP Grant was tabled at this time and referred back to the Improvements Committee.

The Budget Cycle was in the Clerk's report on page 21 for review. Village Clerk Candice Grunseth reminded the Board that the committees need to have their requests into the Finance Committee so they can start projecting the budget for 2009.

The Village Board discussed the employee contracts. There was discussion to approve and increase in wages but to table the contracts at this time. This will be approved through the budget. Trustee Eileen Grunseth made a motion to approve a 2% increase for one year for Police Chief Thomas Tallier, Village Treasurer Frances Prasnicki, and Public Works Employee Maurice Larsen and Trustee Bill Breneman seconded the motion. The motion passed on a roll call vote of 6-1(Baker No).

Committee meetings were set as follows:

- Welfare & Protection meeting –Sept. 25, 2008 at 4p.m.
- Personnel meeting – October 7, 2008 at 5:30p.m.
- Parks meeting – September 15, 2008 at 7p.m.
- Finance Committee on October 7, 2008 at 4p.m.
- Tree Board Meeting – September 15, 2008 at 5:30p.m.
- Improvements Meeting on October 8, 2008 at 6p.m.
- Committee of the Whole- Monday, Oct. 13, 2008 at 6p.m.

Items suggested by the Board for the October 8, 2008 Regular Board meeting at this time: Water and Sewer Updates as needed, Tank Inspection, Insurance Quotes, and Contracts.

President Scott Copenhaver made a motion at 11:40p.m. to adjourn to closed session per Wis. Stat. 19.85 (1) (c) to evaluate the Village Employees and Trustee Eileen Grunseth seconded the motion. The motion carried on a roll call vote of 7-0.

Trustee Bernie Van Den Heuvel made a motion and President Scott Copenhaver seconded the motion to have the Village Board reconvened to open session at 12:00 Midnight.

President Scott Copenhaver made a motion to adjourn at 12:07a.m. and Trustee Russell Baker seconded the motion. The motion carried on a roll call vote of 7-0.

Candice A. Grunseth  
Village Clerk

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