

**Village of Gilman**  
**P.O. Box 157**  
**Gilman, WI 54433-0157**

**Regular Meeting**

January 9, 2008 / 7:00 PM  
Gilman Municipal Building  
380 East Main Street  
Gilman, WI 54433

**Minutes**

The meeting was called to order in open session at 7:00p.m. by President Scott Copenhaver. Board members present were Scott Copenhaver, Louise Gonia, Jane DeStaercke, Bernie Van Den Heuvel, Eileen Grunseth, and William Breneman. Absent from this meeting was Trustee Andy Johnson. Also present at this meeting were Village Clerk Candice Grunseth, Village Treasurer Frances Prasnicki, Village Chief of Police Thomas Tallier, and Village Public Works Director Kelly Dietzler.

The Pledge of Allegiance was recited.

Public Concerns- There was a copy of a letter from the DNR to Ed Hendzel given to each Village Board member and the press for their information.

A motion by Trustee Jane DeStaercke and seconded by President Scott Copenhaver to approve the minutes as follows: the Regular Meeting on December 12, 2007; the Finance Committee meetings on December 11, 2007 and December 31, 2007; and the Welfare and Protection Committee meetings on December 17, 2007 and December 26, 2007 as typed and circulated to the board. The motion passed on a roll call vote of 6-0-1 (Johnson absent).

A motion by President Scott Copenhaver and seconded by Trustee Eileen Grunseth to approve the vouchers/bills as follows:

General	G17938-18005
Water	W4131-4157
Sewer	S4283-4305

The motion passed on a roll call vote of 6-0-1 (Johnson absent).

President Scott Copenhaver gave a verbal report to the Board. Scott stated that he spoke to someone on putting a daycare into town. Scott also discussed the snowplowing and getting this done early in the morning and cleaning the sidewalks off on Main Street.

The Village Board appointed Vonda Kinas to the Caucus Committee for 2008.

Village Clerk Candice Grunseth gave a written and verbal report on the Clerk's office to January 9, 2008. The report was accepted as typed and circulated to the Board.

Village Treasurer Fran Prasnicki presented to the Board the Treasurer's report of all fund balances as of December 31, 2007. The Board accepted the balances in all funds as typed and circulated to the board and read aloud during the Board meeting. The Treasurer's report was approved on a motion by President Scott Copenhaver and seconded by Trustee Bernie Van Den Heuvel. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

Police Chief Thomas Tallier gave a written and oral report to the Village Board. It was accepted as typed and circulated.

The Public Works Director Kelly Dietzler was present and reported to the Village Board on the Public Works Department. Kelly stated that the banners could be changed to different items and Trustee Eileen Grunseth suggested the snowmen. President Scott Copenhaver discussed dates of snowplowing and getting things cleared on Main Street early before much traffic is coming through. Kelly did request that information be placed in the Village Newsletter on the business owner's responsibility of cleaning and clearing their own sidewalks per the Village Ordinance.

The Village Board recessed at 7:29p.m. for the Village Caucus.

The Village Board reconvened at 7:56p.m. from the Village Caucus.

Village Clerk Candice A. Grunseth presented the 2007 Year End Budget and the Budget Report to January 9, 2008, and it was accepted as typed, circulated, and presented to the Board.

Trustee Eileen Grunseth made a motion to approve the 2008 Water Budget and Trustee Jane DeStaercke seconded the motion. The motion passed on a roll call vote of 6-0-1 (Johnson absent).

Trustee Louise Gonia made a motion to approve the 2008 Sewer Budget and Trustee Bill Breneman seconded the motion. The motion passed on a roll call vote of 6-0-1 (Johnson absent).

Village Signs were discussed. There was no report from Public Works Director Kelly Dietzler on his follow up to this.

Trustee Jane DeStaercke discussed that the Lioness are working on signs for the Village of Gilman. There will be two Welcome to Gilman signs 4 X 8 in size. Jane wanted the Board to know that there have been donations for these signs and would like the Village to look at donating towards the cost of these.

The Tank Inspection was on the agenda and there was no report from the Public Works Director on this. This item was tabled until the March 12, 2008 meeting.

Snowplowing was on the agenda and it was discussed to have the guys out as soon as possible to have Main Street cleared.

The clearing of sidewalks was on the agenda and it was discussed to continue to clear off if a safety concern. Public Works Director Kelly Dietzler did state in his report that he spoke to some owners but not all of the owners and he did not send out a letter as follow on this. President Scott Copenhaver stated that he would send out a memo to owners on their responsibility. President Scott Copenhaver also discussed that he did not receive a survey on the sidewalks from Public Works Director Kelly Dietzler as of yet.

Safety Manual was tabled at this time until after the presentation from the two Safety representatives come on February 13, 2008.

Chapter 1 and Chapter 2 of the Village Ordinances were given to each Board member for review. This will be on the February 13, 2008 agenda.

The Zoning Board of Appeals was on the agenda for approval. President Scott Copenhaver made a motion to approve the list of members and Trustee Louise Gonia seconded the motion. The motion passed on a roll call vote of 6-0-1 (Johnson absent).

Trustee Jane DeStaercke made a motion to approve Resolution 2008-01, Fee/Charge Schedule and Trustee Eileen Grunseth seconded the motion. The motion passed on a roll call vote of 6-0-1 (Johnson absent).

Items F. Sewer Project Update and Items G. Water Project Update were tabled until February 13, 2008.

The Summer Recreation Program was discussed and Village Clerk Candice Grunseth asked that she send a letter to the past Director and Assistant Director to see if they would return. This will be updated in the February 13, 2008.

The letter that some Board member received on the Thorp Summer Pool was discussed. No action was taken on this matter.

The Building Permits were discussed and the Board decided to designate the Public Works department to review and approve/deny these. The paperwork to be sent out or collecting the permit fee will still go through the Village Clerk's office. The Board encouraged having the Public Works Department speak with the county inspector Jim Flood or Bob Christianson or Larry Peterson in Zoning on this.

Village Clerk Candice A. Grunseth asked for items for the newsletter. The sidewalks reminder as well as information on Smart Growth should be in the newsletter.

Items suggested by the Board for the February 13, 2008 Regular Board meeting at this time: Village Signs, Special Order of Business: Information on the Safety Manual, Bob Parmley-Water and Sewer Updates, and Chapters 1 & 2 of the Village Ordinances.

Committee meetings were set as follows:

Welfare and Protection- January 14 and 21, 2008 at 4p.m.

Finance Committee – February 12, 2008 at 3:45p.m.

Trustee Jane DeStaercke made a motion to go into closed session per Wis. Stat. 19.85 (1) (c) at 9:12p.m. and Trustee Louise Gonia seconded the motion. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

Trustee Jane DeStaercke made a motion to return to open session at 9:55p.m. and Trustee Bernie Van Den Heuvel seconded the motion. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

Trustee Eileen Grunseth made a motion to adjourn to Tuesday, January 15, 2008 at 6:30p.m. and Trustee Jane DeStaercke seconded the motion. The Board requested that Village Clerk Candice Grunseth notify Public Works Director Kelly Dietzler to be available for this meeting as well. The meeting adjourned at 9:59p.m. The motion carried on a roll call vote of 6-0-1 (Johnson absent).

Candice A. Grunseth  
Village Clerk